



NEWSLETTER

Commission Membership

Frank Noonan – Chairman

Commissioner, Pennsylvania State Police
Dauphin County

The Honorable Anthony F. Boyle

Chief Inspector, Philadelphia P.D.
Philadelphia County

Bart E. Burne, Ed.D.

Law Enforcement Educator
Luzerne County

Barbara A. Butcher

Certified School Director
Tioga County

Lawrence M. Cherba, Esq.

Office of Attorney General
Dauphin County

Christopher J. Delozier

Noncommissioned Police Officer
Dauphin County

Kristen L. Denne

City Official
Cambria County

Vincent J. DiCenzo, Jr.

Chief, North Versailles Twp. P.D.
Allegheny County

Robert “Bo” Fean

Borough Official
Pike County

Stewart J. Greenleaf

Senate of Pennsylvania
Montgomery County

Joseph T. Hackett

PA House of Representatives
Delaware County

Charles Horvat, Jr.

First Class Township Official
Westmoreland County

Richard W. Long

Representative, Public at Large
Cumberland County

Roger J. MacLean

Chief, Allentown Police Department
Lehigh County

Stephen L. Margeson

Chief, Carlisle Borough P.D.
Cumberland County

Todd E. Naylor

Noncommissioned Police Officer
Allegheny County

Keith R. Sadler

Chief, Lancaster City P.D.
Lancaster County

Ronald L. Stern

Dept. of Community & Economic Dev.
Dauphin County

Sonia M. Stopperich

Second Class Township Official
Washington County

Vacancy

FBI, Special Agent-In-Charge

Police Officers Renew Certification

by Dr. E. Beverly Young

Director, Administration and Certification Section

Commission staff concluded a statewide review of Mandatory In-Service Training (MIST) completed by police officers certified under the Municipal Police Education and Training Act (Act 120), to ensure compliance with the minimum training requirements established for 2011 and 2012.

What are the minimum training requirements for police officers in Pennsylvania? Police officers must meet academic (classroom) and proficiency training requirements annually. This means officers must qualify annually with the firearm(s) carried by their respective police agency, maintain certification status in First Aid and CPR, and complete classroom instruction in Commission-developed subject areas.

Classroom hours (the academic requirement) for 2011 and 2012 included Legal Update, Career and Personal Survival II, Domestic Violence Risk and Decision Making, Investigatory Uses of Digital Data Storage Devices, Search and Seizure, Effective Communica-

tions and Officer Safety Awareness. Officers who needed to complete instruction attended makeup classes conducted online or through a Commission-certified school.

An officer employed by more than one police department must qualify with the weapon carried by each individual department when the weapon is different from what is being carried by another department in which they are employed and certified.

The Commission recertified 22,247 police officers. Some police officers work for multiple departments. Our report begins by identifying the category of department employing police officers and the number of agencies within each category. The report concludes with the number of police officers holding valid certification employed by each department. We present data based on the size of the police department and the number of officers filling those positions. Therefore, the number of certified officers differs from the total number of positions filled.

Total Police Departments 1,112

Municipal Police Departments	1,017
Regional Police Departments	34
College/Universities	7
County Detectives	37
Railroad Police Departments	9
Sheriff Departments	1
Airport Authority	3
Capitol Police	1
Housing Authority	3

Number of Police Departments by Size and Total Number of Officers

	# of PDs	# of Officers
0 Officers	12	0
1-5 Officers	250	780
6-10 Officers	274	2,243
11-30 Officers	477	7,915
31-100 Officers	80	3,786
> 100 Officers	20	9,778
TOTAL		24,502

The Commission's MIST Program is a method we use to ensure police officers receive the most updated information relating to the law and officer safety. The Commission did not renew certification for any officer not in full compliance with the in-service training requirements. The law prohibits an officer from enforcing Title 18 (Crimes Code of Pennsylvania), Title 75 (moving violations of the Pennsylvania Vehicle Code) or carrying a firearm without valid certification.

Highlights of the June Commission Meeting

Colonel Frank Noonan, Chairman, called the quarterly meeting of the Municipal Police Officers' Education and Training Commission to order on June 13, 2013, at the Hilton Garden Inn, Cranberry Township, Pennsylvania.

The Commission approved the minutes from the previous meeting on March 7, 2013.

In the absence of Major Douglas E. Grimes, Lieutenant Stephen L. Kiessling presented the Executive Director's report. The report consisted of inspections, certification exams administered, and various other meetings staff conducted and attended. Major Grimes met with the PA Chiefs of Police and the State FOP regarding the draft Act 120 regulatory revision. Videotaping of scenarios were coordinated and conducted regarding the 2014 Mandatory In-Service Training (MIST) courses. Civilian supervisors attended mandatory PSP Supervisor Training. Staff observed Act 120 and Mandatory In-Service Classes at various academies and locations. Staff attended Resiliency Training in State College, a Financial Security Officer Seminar in Breinigsville, Hazardous Material – Right to Know Training, a MAGLOCLEN Seminar in Newtown, and an Open Source Practitioners Course sponsored by the U.S. Department of Homeland Security.

Colonel Noonan introduced the newest MPOETC staff member, Trooper Paul Anderson. Trooper Anderson works in the Staff Services and Professional Standards Section. He has been a Trooper since 1991 and worked in Patrol, Forensic Services, Megan's Law, and Firearms.

In the absence of Commissioner Bart Burne, Ed.D., Commissioner Stephen Margeson presented the Executive Committee Report. Reports were given by each Committee.

Commissioner Stephen Margeson presented the Training Committee Report. There were two items that required approval of the Commission. The first item was to adopt the revised physical fitness standards that have just been proposed as a result of the job task analysis. The Cooper Test Battery will now include push-ups and will replace the bench press in fitness assessments and testing. The second item was for an extension to complete MIST training by a Bethlehem City Police Officer. The officer had a duty-related injury and was unable to return to work. The Training Committee concluded that a one-year extension would be appropriate. Both items were approved by the Commission.

In the absence of Commissioner Bart Burne, Ed.D., Commissioner Robert "Bo" Fean presented the Waiver Committee Report. The Committee reviewed 182 full waivers and 61 basic applications. With the exception of two waivers requiring additional information, the Commission approved 180 full waivers and 61 basic applications.

Commissioner Richard Long presented the Rules and Regulations Committee Report. Lieutenant Stephen Kiessling and Attorney John Herman are spearheading the efforts to draft and review the updated regulations from MPOETC. They recently shared those with representatives of the statewide Fraternal Order of Police (FOP). The Pennsylvania Chiefs of Police Association (PCPA) received worthwhile comments from their membership that are being reviewed and the draft regulations are being updated to include the PCPA and FOP comments. A motion was made and accepted by the Commission to accept the report and continue the progression with regards to the updating of the regulations.

Commissioner Ronald Stern presented the Budget Committee Report. This year, MPOETC was allocated \$752,276 for operational expenses. Of those funds, \$613,961 has either been spent or committed. Remaining funds for the 2012-2013 fiscal year are approximately \$138,315. Significant



From the Commission meeting in Pittsburgh, Commission member, Mayor Robert "Bo" Fean, is in the foreground.

Photo by Sonia Stopperich, Commission member

activity occurring in this past quarter includes the completion of the additional conference room, along with new workstations at the MPOETC offices. The Informa One Software Project continues to move forward, and is approximately 35% completed.

In the absence of Representative Joseph T. Hackett, Commissioner Richard Long presented the Professional Standards Committee report. Two applicants who applied for recertification presented their statements. There was a question and answer session after the presentations. A vote by a three to one margin was made to recommend to the full Commission to deny both applications for recertification. By majority vote, the Commission accepted the recommendation of the Professional Standards Committee to deny both of the applications for recertification.

Commissioner Barbara Butcher presented the Instructor Certification Committee report. The Committee reviewed 63 new instructor applications and 3 amended applications. Due to the lack of documentation, two of the new applications and one of the amended applications were only approved for one of the Special Instructor categories that were requested. The Commission approved the applications as stated by Commissioner Butcher. Two interim school director applications were also reviewed and approved by the Commission.

In New Business, due to new Commission members and other changes, a suggestion was made to have a conference/orientation for all Commission members.

In addition, Attorney Anthony Berosh, District Attorney in Beaver County, expressed certain concerns that will be looked into by the Commission staff.

The next Commission meeting will be held September 18 and 19, 2013, at Tofrees Conference Center, State College, Pennsylvania. Meeting was adjourned.

LAW ENFORCEMENT ALCOHOL AND DRUG SUPPORT GROUPS

by Warren J. Broz

Editor's Note: Warren Broz is a retired Pittsburgh Police Sergeant and a former MPOETC Commission Member.

Law Enforcement personnel are accustomed to taking control of situations that the ordinary citizen finds baffling. When law enforcement personnel develop alcohol and/or drug problems, it is very difficult for them to admit a lack of control and seek help. There are many peer support groups across our nation. Most operate on the 12 step program as presented by AA. They are not found in any AA Membership group list because they only permit Law Enforcement personnel (Active or Retired) as members.

This article is about one such group, called Signal 10-13, Inc. based in Pittsburgh, Pa. This support group began in 1986. The name was chosen because at that time it was the radio signal for "an Officer in Trouble." The number of similar groups available to law enforcement are too numerous to list in this article. It would behoove an interested person to inquire for law enforcement groups in his or her locale.

The primary purposes of this group are to educate and inform public safety agencies and their employees regarding alcohol and drug abuse; to provide law enforcement employees access to treatment for alcohol and drug abuse; to provide after care treatment for recovering Law Enforcement; and to provide opportunities for social interaction with their

family, friends and co-workers.

Signal 10-13 sponsors a summer picnic and a Christmas party as part of interacting with family and friends. This provides a safe and healthy situation for children and significant mates.

Signal 10-13 group meets once a week at a scheduled time and place. Diverse topics, situations and problems are discussed and possible solutions presented. All conversations are kept confidential as are the anonymity of the members. "What happens in Vegas stays in Vegas."

Of course, much of this is possible because of the support of Department Directors of Allegheny County and the City of Pittsburgh, Pittsburgh Police Administration and F.O.P., Fort Pitt Lodge # 1. Political and police administrations that provide training of supervision and rank and file to recognize addictive behavior are further ahead serving the public with a professional police force. Prevention and treatment saves money, lives, law suits and the public trust. We also want to thank The Training Commission allowing this information to be disseminated.

For more information, contact one of the following:

Warren J. (Bud) Broz, former MPOETC Commissioner and retired Pittsburgh Police Sergeant at 412-563-8417; bbbuddyb@verizon.net.

Brian Finnegan, retired Allegheny County Police Officer at 412-915-0352,

Chas Knorr, retired Pennsylvania State Police @ 412-445-1132.

Mike McNamara, active Pittsburgh Police Officer @412-901-4619,

Marty Link, active Pittsburgh Police Officer @ 412-403-5800,

Bill Markel, retired Lieutenant, Penn Hills Police, 412-609-8067.

Regis Lattner, retired Pittsburgh Police Officer @ 412-600-6687; regislattner@gmail.com.

Barry Hartman, retired Cranberry Twp. PD at 412-400-9685, fourOsix@msn.com.

Robert Furgiale, retired Allegheny County PD.-412-403-4131; rfurs@comcast.net

This is but a small list of law enforcement members available who volunteer their time to assist any Brother and Sister Officer in need of help.

Staff News



MPOETC Executive Director, Major Douglas Grimes presenting Meritorious Service Award to Missy Bookhammer at an awards ceremony at the MPOETC offices.

Photo by Bill Kaiser, MPOETC

COMPUTER LEARNING CENTER TRAINING SCHEDULE

October - December 2013

10/03/2013	Introduction to Word
10/10/2013	Introduction to Excel
10/17/2013	Intro to PowerPoint
10/24/2013	Intro to Access
11/07/2013	Intermediate Word
11/14/2013	Intermediate Excel
11/21/2013	Intern. PowerPoint
12/5/2013	Intermediate Access
12/12/2013	Advanced Excel

The office of the Municipal Police Officers' Education & Training Commission will be closed on the following dates for the purpose of transacting public business:

Columbus Day
Monday, October 14, 2013

Veteran's Day
Monday, November 11, 2013

Thanksgiving Day
Thursday, November 28, 2013

Day after Thanksgiving
Friday, November 29, 2013

Regular office hours are from
8:15 A.M. to 4:15 P.M.
Monday through Friday.



In conjunction with Harrisburg Area Community College (HACC), the Municipal Police Officers' Education and Training Commission (MPOETC) co-hosted a regional firearms instructor training conference that was conducted by the International Association of Law Enforcement Firearms Instructors (IALEFI) on June 24 and June 25, 2013 at the Shumaker Public Safety Center and Piccola Law Enforcement Complex at HACC. The conference included a Firearms Instructor Update for Pennsylvania instructors taught by MPOETC staff on June 24th. Emanuel Kapelsohn, Esq. is teaching a class of instructors attending the IALEFI training conference.

Photo by Bill Kaiser, MPOETC

OREGON THANKS 2013 IADLEST CONFERENCE ATTENDEES

by Eriks Gabliks, Director,

Editor's Note: I was selected by Colonel Noonan and Major Grimes to represent MPOETC at this conference of POST Executive Directors and Training Directors. Special thanks to Maria Finn, PSP, Press Secretary for her help with the Special Olympics silent auction. This article was reprinted with permission from the International Association of Directors of Law Enforcement Standards and Training Newsletter, Volume 24 - Number 3, July 2013.

The Oregon Department of Public Safety Standards and Training (DPSST) were honored to host the 2013 annual conference of IADLEST, the International Association of Directors of Law Enforcement Standards and Training. IADLEST serves as the national forum of Peace Officer Standards and Training (POST) agencies, boards, and commissions as well as statewide training academies throughout the United States. IADLEST is also an international organization of standards and training managers and executives dedicated to the improvement of public safety personnel. The 2013 conference allowed the more than 160 attendees to experience all that IADLEST has to offer, and much more.

The four-day event in Portland, Oregon, featured over two dozen presentations: a variety of regional, national, and international meetings on standards and training issues; great networking; and various displays by vendors. The weather could not have been better for conference attendees and the many friendships that were made were priceless. Attendees came from almost every state and included 34 international representatives from Australia, Bosnia and Herzegovina, Kosovo, Mexico, Nigeria, and Canada. We were also joined by training directors from the United States Army Military Police School, the United States Air Force Law Enforcement Training Academy, and the United States Marine Corps Law Enforcement Academy. On the final day of the conference, attendees were treated to a full tour of the Oregon Public Safety Academy in Salem. DPSST's staff showcased their innovative training programs and training venues at their 230-acre campus which is used to train all city, county, tribal, and state law enforcement officers in Oregon who work in law enforcement, corrections, parole and probation, and 9-1-1 disciplines.

The Special Olympic Run-Walk and auction generate a total of \$2,401 was collected and given directly to the Oregon Special Olympics.

DPSST extends thanks to the Portland Police Bureau for their support and assistance.

Information Regarding the September Commission Meeting

The next regularly scheduled meeting of the Municipal Police Officers' Education and Training Commission is on September 18 and 19, 2013, at the Tofrees Conference Center, One Country Club Lane, State College, Pennsylvania 16803, phone (814) 234-8000.

For the committee meeting schedule and full Commission meeting time; please refer to the insert on this page. The Commission encourages attendance by police chiefs, law enforcement officers, police academy directors, instructors and other interested parties. If you have further questions concerning the meetings, please feel free to contact the Executive Director or Editor. You may also find information about the meetings, including a link to the hotel, by visiting our web site at www.mpoetc.state.pa.us, by first clicking on "About Us" and then on the "Quarterly Commission Meetings" link.

The Executive Committee will hear reports from all committees. In addition, the Executive Committee will also open the meeting to comments from the audience. If you would like to make a presentation to any committee, please contact the Executive Director in order to be placed on the agenda for the appropriate committee. This is your opportunity to have your concern or suggestion heard by the Commission.



Photo from Keynote Speech by Michael Nila on leadership development and the Blue Courage Program at the IADLEST conference.

Photo Courtesy of IADLEST



Photo of Rudy Grubeský (back turned) from MPO-ETC talking with Peggy Schaefer, former director of the North Carolina Justice Academy and Chuck Melville, Director of Training for the Kentucky POST at the IADLEST conference in Portland, Oregon.

Photo Courtesy of IADLEST

Schedule for the Next Quarterly Commission Meeting

WEDNESDAY September 18, 2013

11:00 AM	Waiver of Training Committee
1:00 PM	Rules and Regulations Committee
2:30 PM	Training Committee
3:30 PM	Budget Committee
4:00 PM	Professional Standards Committee

THURSDAY September 19, 2013

8:30 AM	Waiver of Training Committee
9:00 AM	Instructor Certification Committee
10:00 AM	Executive Committee
11:00 AM	Full Commission Meeting



Sgt. Tony Alsleben (second from right) of the Allentown Police Academy makes a point at one of the meetings of the Basic Curriculum Advisory Committee as Chairperson Barbara Butcher (center), Frank Williar, school director at Montgomery County Community College Police Academy, and Joe Hogarth, one of the training coordinators at the police academy at Harrisburg Area Community College listen. Photo by Bill Kaiser, MPOETC Staff



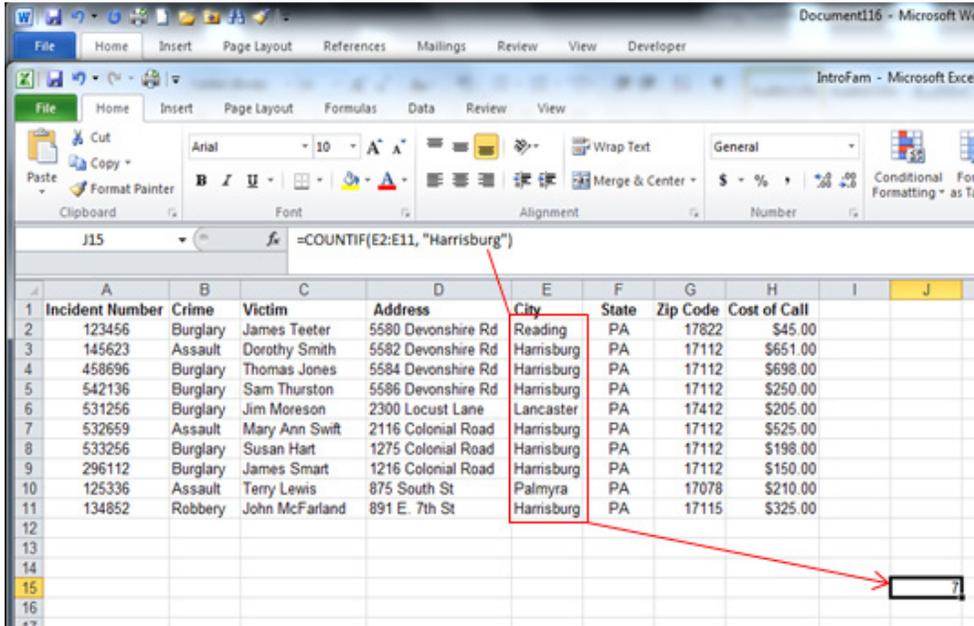
Basic Curriculum Advisory Committee members (left to right) Beth Dombrowsky, Managing Director, Shumaker Public Safety Center and Piccola Law Enforcement Complex at HACCC, Sergeant Frank Hernandez of the Philadelphia Police Academy and Ron Gluvna from the Mercyhurst College Police Academy at a meeting at the MPOETC offices. Photo by Bill Kaiser, MPOETC Staff

New Agency Executives

Chief James C. Donnelly	Warminster Township PD Bucks County
Chief F. Richard Drumheller	Pottstown Borough PD Montgomery County
Chief James D. Essek	Harmony Township PD Beaver County
Chief Roger L. Hardy	Tunkhannock Borough PD Wyoming County
Chief Jeffrey L. Kennedy	Carnegie Borough PD Allegheny County
Chief Paul D. Kenny	Lower Gwynedd Township PD Montgomery County
Chief Terrence A. Kuhns	Frazer Township PD Allegheny County
Chief John D. Mandarino	Monessen City PD Westmoreland County
Chief Robert J. Mulligan, Jr.	Portland Borough PD Northampton County
Chief Michael P. Oyaski	Nanty Glo Borough PD Cambria County
Chief David M. Splain	Nether Providence Township PD Delaware County
Chief Patrick J. Warnick, Jr.	Smethport Borough PD McKean County

Microsoft Excel 2010--Using the COUNTIF Function

By David Davis, MPOETC



The COUNTIF function is used to numerically calculate the number of instances a specific data set occurs in a specified range. In the example below, we want to count the number of crime occurrences in the City of Harrisburg. First, select the cell you want the sum to appear. Next, enter the formula:

```
=COUNTIF(E2:E11, "Harrisburg")
```

Tab out of the cell. The total number of occurrences that equal "Harrisburg" will appear.

Advanced Excel is a new course being offered for the first time on December 12th at the MPOETC Computer Learning Center.

Areas of Responsibility and Contact Information for Commission Staff

You may contact a member of the Commission staff using the e-mail link or telephone number to one of the sections listed.

ADMINISTRATION

Executive Director, Administrative and Clerical Support

e-mail: mpocommissioners@pa.gov
Telephone: (717) 346-4086
Toll-free in Pa.: 1-800-342-0858
Fax: (717) 346-7781 or (717) 346-7782

CERTIFICATION

Act 120 Applications and Certification, Act 120 Instructor Application and Certification, Law Enforcement Arrest Powers

e-mail: mpocertification@pa.gov
Telephone: (717) 346-4086
Fax: (717) 346-7781 or (717) 346-7782

TRAINING

Basic Training Curriculum, Mandatory In-Service Training, Basic and Advanced Instructor Training, School Inspections, Retired Law Enforcement Identification Act

e-mail: mpotraining@pa.gov
Telephone: (717) 346-4086
Fax: (717) 346-7781 or (717) 346-7782

STAFF SERVICES & PROFESSIONAL STANDARDS

Regulatory Compliance, Fiscal, Procurement, Facility Management, Computer Learning Center

e-mail: mpostandards@pa.gov
Telephone: (717) 346-4086
Fax: (717) 346-7781 or (717) 346-7782



Questions, comments and information for inclusion in the *Newsletter* are always welcome. This is your opportunity to submit your concerns or suggestions to the Commission. To do so, please contact Major Douglas E. Grimes, Executive Director, or the Editor, Mr. Rudy M. Grubesky, by calling toll-free at (800) 342-0858. The Commission e-mail address is mpocommissioners@pa.gov. You may also write to:

M.P.O.E.T.C. Newsletter
Municipal Police Officers'
Education & Training Commission
8002 Bretz Drive
Harrisburg, PA 17112-9748

The Municipal Police Officers' Education & Training Commission was established in 1974 to set hiring and training standards for police departments in the Commonwealth of Pennsylvania through strict certification procedures and standardized basic and continuing professional in-service training for police officers. The Commission needs the support of the entire law enforcement community, state and local government officials, and the general public to be successful. Please circulate this Newsletter throughout your agency and to the government officials in your municipality.