



Commonwealth of Pennsylvania
Municipal Police Officers' Education and Training Commission

Retired Law Enforcement Officers Identification Act
Firearms Instructor Training and Qualification Log

(Record must be kept for a period of one year for each qualification card issued)

(1) Retired Law Enforcement Officer Name: Last, First, Middle Initial	(2) Concealed Carry Acknowledgement Form Approved or Rejected		(3) Weapon Make (manufacturer)	(4) Weapon Model	(5) Ammunition Type	(6) Course of Fire Completed - Public Agency or Commission Standard		(7) Training on Use of Force by Civilian	(8) Date of Qualification (mm/dd/yyyy)	(9) Qualification Card Control Number
	A	R				P	C			
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		
	A	R				P	C	Y		

Within 30 days of issuing a qualification card, the certified law enforcement firearms instructor shall provide the Commission with this record.

Mail to: MPOETC, 8002 Bretz Drive, Harrisburg, PA 17112

(10) _____
Certified Law Enforcement Firearms Instructor - Printed Name

(11) _____
Certified Law Enforcement Firearms Instructor - Signature

(12) _____
Date Sent (mm/dd/yyyy)

Commonwealth of Pennsylvania
Municipal Police Officers' Education and Training Commission

Retired Law Enforcement Identification Act
Instructions for Completing **Firearms Instructor Training and
Qualification Log**

To be completed by Firearms Instructors:

- Block (1) – Print last name, first name, middle initial of the retired law enforcement officer who is qualifying. Do not write on the back of the form. Additional forms should be used if needed
- Block (2) – Circle 'A' if Concealed Carry Acknowledgement Form is approved, or 'R' if it is rejected, in which case the applicant can not proceed with the qualification.
- Block (3)* – Print the make of the weapon used to qualify.
- Block (4)* – Print the model of the weapon used to qualify.
- Block (5)* – Print the type of ammunition used to qualify.
- Block (6) – Circle 'P' if the course of fire completed by the retired law enforcement officer meets a public agency course of fire guidelines, or 'C' if the course of fire meets the Commission's course of fire guidelines.
- Block (7) – Circle 'Y' to confirm the successful completion of training on Use of Force by a civilian. The certified law enforcement firearm instructor shall at a minimum provide instruction on the use of force by a civilian under 18 Pa.C.S. "Crimes Code" Chapter 5 (General Principles of Justification) including, but not limited to: §501 Definitions, §505 Use of force in self-protection, §506 Use of force for the protection of other persons, and §507 Use of force for the protection of property.
- Line (8) - Date the retired law enforcement officer qualified.
- Line (9)* - Print the Qualification Card Control number for the qualifying retired law enforcement officer. Only one qualification card and control number should be issued to a retired law enforcement officer annually, even when qualifying to carry multiple weapons.
- Line (10) - Print the name of the Certified Law Enforcement Firearms Instructor.
- Line (11) - Signature of the Certified Law Enforcement Firearms Instructor.
- Line (12) – Date the Firearms Qualification of Retired Law Enforcement Officers Log was sent to MPOETC (format for date: mm/dd/yyyy).

* If the Retired Law Enforcement Officer is going to qualify with multiple use one line for each weapon. The Retired Law Enforcement Officer will have only one Qualification Card and Control Number for multiple weapons.