

Pennsylvania State Police  
Bureau of Training and Education  
Operational Training Division



Advanced Training Course Catalog

2021

Updated On: January 20, 2021

# TRAINING AND EDUCATION POLICIES & PROCEDURES

## Procedures for Admission and Cancellations:

Training conducted by the Pennsylvania State Police is available to sworn law enforcement officer and approved employees of law enforcement agencies.

The [Application for Enrollment in State Police Training Course \(Form SP 8-130\)](#) is the only form accepted to register for a training course offered or hosted by the Pennsylvania State Police, Bureau of Training and Education.

Applications shall be submitted directly to the Academy unless otherwise noted in the course description. All applications for enrollment shall be submitted via email to the Academy at [ra-psptrainingandeducation@pa.gov](mailto:ra-psptrainingandeducation@pa.gov). Applications must be received at least 30 days in advance of the scheduled course, unless there is an exigent circumstance.

In the event a scheduled student is unable to attend a course, your Department or Station may substitute another student, provided the substitution is not less than five days prior to the start of the course. Substitution of a student will require the submission of a new application for enrollment prior to the start of the course. Notification of student cancellations shall be made to the Academy at least five days prior to the start of a course.

Confirmations of acceptance into a training course are sent via email to the student as well as their Bureau Director/Troop Commander/Chief/Supervisor at least 20 days prior to the start of the course. If a confirmation is not received, the student will not be admitted to the class.

If a student is not accepted into the training course, an email to the student as well as their Bureau Director/Troop Commander/Chief/Supervisor at least 20 days prior to the start of the course. The email will indicate the reason for non-acceptance (class full, student does not meet prerequisite, etc.).

## Prerequisite Courses:

For courses that have a prerequisite, the student shall submit a copy of all applicable documents/certification with the Application for Enrollment in State Police Training Courses (Form, SP 8-130).

## Course Completion:

Certificates will be issued to students who successfully complete a training course. Unless otherwise specified or approved, a 100 percent attendance requirement is established for all students participating in any Pennsylvania State police training program.

## Conduct:

Appropriate business attire, with an official ID card displayed, is required at all training facilities unless otherwise specifically directed. All students will be required to abide by the [Pennsylvania State Police Academy Rules and Regulations](#) established by which are applicable to all training courses and student conduct.

## Recommendations and Comments:

The Pennsylvania State Police is committed to providing the best training possible. Input for improving current training or identifying a need for additional courses is greatly appreciated. Recommendations and comments relative to any aspect of training may be submitted to the Bureau of Training and Education, Attention: Director, Operational Training Division, 175 East Hersheypark Drive, Hershey, Pennsylvania 17033

# AUDIENCE DEFINITIONS

PSP	Any enlisted member or civilian employee of the Pennsylvania State Police
PSP Enlisted	Only for enlisted Pennsylvania State Police Members
PSP Civilian	Only for civilian personnel in the Pennsylvania State Police
LCE	Liquor Control Enforcement Officers
LEO	Law Enforcement Officer – this includes, Federal Agents; Sheriffs/Deputy Sheriffs; Pennsylvania Game Commission; Pennsylvania Fish and Boat Commission; Pennsylvania Office of Attorney General Agents
MP	Municipal Police Officers – this includes, anyone certified under Pennsylvania Act 120; which includes PASSHE Police Officers, or the Private Police Act of Pennsylvania, Title 22, Section 501
PPC	Probation, Parole, and Correction Officers
MIL	National Guard, Reserve, and Active Duty Military
MCEO	Motor Carrier Enforcement Officers
PCO	Police Communications Operators and Telecommunicators (Municipal/County/University/Dispatchers)
PSP PCO	Pennsylvania State Police Communications Operators
CIV	Non-PSP civilian personnel employed by law enforcement agencies

Pennsylvania State Police Academy  
 175 East Hersheypark Drive  
 Hershey, Pennsylvania 17033  
 Phone: (717) 533-9111

Date	Course
January 25-February 12, 2021	PCO Basic Training
February 15, 2021	First Contact
February 17, 2021	Active Shooter for PCOs
February 23, 2021	Tactical Evolution Simunition Training (Force on Force)
February 24-25, 2021	CAD/RMS System
February 25, 2021	Shift Planning/SAP Training
March 1-10, 2021	Firearms Instructor (PSP)
March 3, 2021	Domestic Violence and Our Response for PCOs
March 9, 2021	Animal Cruelty and Fighting Investigations
March 9-10, 2021	Dodging the Bullet: A Priority One Scenario Class
March 10, 2021	Open Source Intelligence and Investigations
March 15-17, 2021	Interview and Interrogation
March 15-19, 2021	New Employee Orientation
March 16, 2021	Navigating Crisis: It Starts with You
March 17, 2021	Homeland Security and Terrorism for PCOs
March 23, 2021	CEW Maintenance Officer
March 23, 2021	Critical Listening & Multi-Tasking
March 24, 2021	Law Enforcement Threats: Keeping them Safe
March 24, 2021	Human Trafficking Investigations
March 29-31, 2021	Basics of Undercover
March 30, 2021	Tactical Evolution Simunition Training (Force on Force)
April 7-8, 2021	CAD/RMS System
April 7-8, 2021	PSP Firearms Instructor Recertification
April 13-14, 2021	Vehicle Equipment
April 19-20, 2021	PSP Firearms Instructor Recertification
April 26-29, 2021	Intoxilyzer 9000 Operator
April 30, 2021	Intoxilyzer 9000 Maintenance Officer
April 29, 2021	Shift Planning/SAP Training
May 3-7, 2021	New Employee Orientation
May 10-28, 2021	PCO Basic Training
May 24-29, 2021	Supervisory Development

June 21-23, 2021	Vehicle Based Firearms Techniques
June 28-29, 2021	PSP Firearms Instructor Recertification
June 29-30, 2021	PSP Firearms Instructor Recertification
September 20-24, 2021	Basic Homicide Investigation

Pennsylvania State Police Drivers Training Center 429 Awol Road Jonestown, Pennsylvania 17038 Phone: (717) 533-9111	
Date	Course
February 17, 2021	Reducing Gun Violence
February 23, 2021	Police Reports and Time Management
March 1-2, 2021	Looking Beyond the Traffic Stop
March 12, 2021	Precision Immobilization Technique (PIT)
March 19, 2021	Precision Immobilization Technique (PIT)
March 23, 2021	Reducing Gun Violence
May 12, 2021	Police Reports and Time Management
May 26, 2021	First Contact

Pennsylvania Game Commission, presented by the Academy 2001 Elmerton Avenue Harrisburg, Pennsylvania 17110 Phone: (717) 533-9111	
Date	Course
February 22-24, 2021	Cold Weather Woodland Survival

Palmyra Sportsman Club, presented by the Academy 410 Sportsman Road Annville, Pennsylvania 17003 Phone: (717) 533-9111	
Date	Course
May 3-5, 2021	Tactical Carbine for the Responding Officer
May 11, 2021	Concealed Carry for the Plain Clothes Officer
May 18, 2021	Advanced Shotgun Tactics
May 25, 2021	Essentials of Marksmanship

Northeast Training Center  
 180 Great Valley Boulevard  
 Wilkes-Barre, Pennsylvania 18706  
 Phone: (570) 288-3659

Date	Course
February 8, 2021	Field Training Officer
March 8-10, 2021	Interview and Interrogation
March 23, 2021	Understanding the Sovereign Citizen
March 26, 2021	Stress Management
April 7-8, 2021	Field Training Officer
April 12-16, 2021	Instructor Development
April 19-21, 2021	Survival Spanish
April 26 – May 3, 2021	PSP Firearms Instructor
May 10-12, 2021	Tactical Carbine for the Responding Officer
May 18-19, 2021	Close Quarter Battle
May 20, 2021	Shift Planning/SAP Training
June 3, 2021	Response to Suicide Bomber
June 7-8, 2021	PSP Firearms Instructor Recertification
June 9-10, 2021	PSP Firearms Instructor Recertification
June 14-18, 2021	On-Scene Collision Investigation, Level I
August 9-16, 2021	PSP Firearms Instructor

Mansfield University Public Safety Institute, presented by Northeast Training Center  
 31 South Academy Street  
 Mansfield, Pennsylvania 16933  
 Phone: (570) 288-3659

Date	Course
February 1-5, 2021	Instructor Development
May 5-6, 2021	PSP Firearms Instructor Recertification

Pennsylvania State Police, Troop F, Montoursville, presented by Northeast Training Center  
 899 Cherry Drive  
 Montoursville, Pennsylvania 17754  
 Phone: (570) 288-3659

Date	Course
February 8-9, 2021	Field Training Officer
February 9, 2021	CEW Maintenance Officer

Pennsylvania State Police, Troop N, Hazleton, presented by Northeast Training Center  
 250 Dessen Drive  
 Hazleton, Pennsylvania 18202  
 Phone: (570) 288-3659

Date	Course
March 23, 2021	Understanding the Sovereign Citizen
April 7-8, 2021	Field Training Officer

Roll-Call Building, presented by Northeast Training Center  
 701 Hudson Avenue  
 Scranton, Pennsylvania 18504  
 Phone: (570) 288-3659

Date	Course
February 23, 2021	Tactical Evolution Simunition Training (Force on Force)

Triton Fire Company, presented by Northeast Training Center  
 116 West Tioga Street  
 Tunkhannock, Pennsylvania 18657  
 Phone: (570) 288-3659

Date	Course
March 1-3, 2021	ICS 300
March 4-5, 2021	ICS 400
April 14, 2021	ICS 100
April 20-21, 2021	ICS 200

Northwest Training Center  
 195 Valley View Drive  
 Meadville, Pennsylvania 16335  
 Phone: (814) 332-6888

Date	Course
February 8-9, 2021	Managing the Crime Scene
February 8-9, 2021	Building Searches
February 10, 2021	FOCIS
February 16-17, 2021	Child Abuse Investigations
February 17, 2021	Search and Seizure
February 22-26, 2021	Basic Criminal Investigation
March 1-2, 2021	Vehicle Equipment – Applied

March 2-3, 2021	Field Training Officer (FTO)
March 8, 2021	Report Writing and Time Management
March 9-10, 2021	Advanced Roadside Driving Enforcement (ARIDE)
March 15-16, 2021	PSP Firearms Instructor Recertification
March 16, 2021	FOCIS
March 17, 2021	Understanding the Sovereign Citizen
March 23, 2021	Standardized Field Sobriety Testing - Refresher
March 23-24, 2021	Vehicle Stop Tactics
March 30, 2021	Testifying in Court
April 5-6, 2021	Non-Traffic Death Investigations
April 5-8, 2021	Intoxilyzer 9000 Operator
April 9, 2021	Intoxilyzer 9000 Maintenance Officer
April 12-13, 2021	PSP Firearms Instructor Recertification
April 12-16, 2021	Instructor Development
April 15, 2021	Stress Management
April 19-20, 2021	Blood Stain Pattern Analysis
April 21, 2021	FOCIS
April 26-30, 2021	Basic Homicide Investigation
May 3-4, 2021	PSP Firearms Recertification
May 3-5, 2021	Interview and Interrogation
May 13, 2021	Shift Planning/SAP Training
May 25-26, 2021	Vehicle Stop Tactics
June 23, 2021	FOCIS

Conneaut Lake Sportsman Club, presented by Northwest Training Center  
11861 Sportsman Road  
Conneaut Lake, Pennsylvania  
Phone: (814) 332-6888

Date	Course
May 10-14, 2021	Firearms Instructor (MP)
May 17-19, 2021	Municipal Police Rifle Instructor
June 15-17, 2021	Tactical Carbine for the Responding Officer
June 28-30, 2021	Vehicle Based Firearms Techniques



**Southeast Training Center**  
**2047-B Bridge Road**  
**Schwenksville, Pennsylvania 19473**  
**Phone: (610) 584-8633**

Date	Course
February 8, 2021	Advance PowerPoint – Hyperlinks and Courtroom Presentations
February 8-12, 2021	Instructor Development
February 9, 2021	DUI Enforcement
February 10, 2021	Reducing Gun Violence
February 16-17, 2021	Non-Traffic/Equivocal Death Investigation – <b>PSP ONLY</b>
February 22, 2021	FOCIS
February 23-24, 2021	Advanced Roadside Driving Enforcement (ARIDE)
March 1, 2021	Standardized Field Sobriety Testing (SFTS) – Refresher
March 2-3, 2021	Vehicle Equipment – Applied
March 8-9, 2021	Basic PowerPoint Presentation and Design
March 16, 2021	Open Source Intelligence and Investigations
March 22, 2021	Patrol Response to Downed Wires
March 24, 2021	Shift Planning/SAP Training
March 25, 2021	Stress Management
March 31, 2020	Critical Listening & Multi-Tasking
April 6, 2021	CEW Maintenance Officer
April 7, 2021	DUI Enforcement
April 19-23, 2021	Instructor Development
May 3, 2021	First Contact

**SCI, Phoenix, presented by Southeast Training Center**  
**1200 Mokychie Road**  
**Collegeville, Pennsylvania 19426**  
**Phone: (610) 584-8633**

Date	Course
March 15-17, 2021	Tactical Carbine for the Responding Officer

**Southwest Training Center**  
**Bishop Connare Center**  
**2900 Seminary Drive**  
**Greensburg, Pennsylvania 15601**  
**Phone: (724) 832-5250**

Date	Course
January 25-26, 2021	PSP Firearms Instructor Recertification
February 1-2, 2021	Pennsylvania State Police Firearms Instructor Recertification
February 2, 2021	FOCIS
February 3-4, 2021	Building Searches
February 9, 2021	Police Reports and Time Management
February 9, 2021	First Contact
February 10, 2021	Confronting the Armed Subject
February 10-11, 2021	Field Training Officer
February 15-19, 2021	Basic Criminal Investigations
February 16, 2021	FOCIS
February 17, 2021	Testifying in Court
February 22, 2021	Introduction to Microsoft Excel
February 22-23, 2021	Non-Traffic Equivocal Death Investigation
February 22 – March 5, 2021	On-Scene Collision Investigation – Level II
February 23, 2021	Basic PowerPoint Presentation & Design
February 23-24, 2021	Looking Beyond the Traffic Stop
March 1-3, 2021	Basics of Undercover
March 1-5, 2021	Instructor Development
March 9, 2021	Concealed Carry for the Plain Clothes Officer
March 11, 2021	Advanced Shotgun Tactics
March 22-23, 2021	Advanced Roadside Driving Enforcement (ARIDE)
March 22-25, 2021	Child Passenger Safety Technician
April 5-6, 2021	Field Training Officer
April 5-7, 2021	Interview and Interrogation
April 16, 2021	Stress Management
April 22, 2021	Shift Planning/SAP Training
April 27, 2021	Basic PowerPoint Presentation & Design
April 28, 2021	Introduction to Microsoft Excel

# Training Course Curriculum

- Active Shooter for PCOs
- Advanced Latent Print Techniques
- Advanced PowerPoint – Hyperlinks and Courtroom Presentations
- Advanced Roadside Impaired Driving Enforcement (ARIDE)
- Advanced Shotgun Tactics
- American Red Cross First Aid and CPR/AED-FPR Instructor Course
- Animal Cruelty and Fighting Investigations
- Arrest and Control Techniques
- Basic Crime Scene Investigation
- Basic Criminal Investigation
- Basic Financial Investigators Training
- Basic Homicide Investigation
- Basic Latent Print Identification
- Basic PowerPoint Presentation and Design
- Basic Supervision
- Basic of Undercover
- Below 100
- Bloodstain Pattern Analysis
- Building Search Techniques
- Cadet, Liquor Enforcement Officer Trainees (LEOT), and Civilian Background Investigations
- CAD/RMS System
- Child Abuse Investigation
- Civil Disorder – Basic Tactics
- Clandestine Drug Laboratory Investigations
- Close Quarter Battle (CQB)
- Cold Weather Woodland Survival
- Collision Reconstruction
- Collision Reconstruction Seminar
- Concealed Carry for the Plainclothes Officer
- Conducted Electrical Weapons (CEW) Maintenance Officer
- Confronting the Armed Subject
- Crash and Crime Scene Evidence Workshop
- Crime Scene Photography
- Criminal Behavior Assessment
- Critical Listening and Multi-Tasking
- Current Drug Trends
- Customer Service and Interpersonal Skills
- Dignitary/Executive Protection
- Dodging the Bullet: A Priority One Scenario Class
- Domestic Violence and Our Response for PCOs
- Drug Delivery Death Investigations
- Drug Diversion Investigations: Physicians and Prescribers

- DUI Enforcement
- DWI/DUI/SFST Instructor Development Course
- Dynamics of Officer/Citizen Encounters
- Essentials of Marksmanship
- Field Driving Instructor (FDI)
- Field Force Extrication Tactics (FFE PER-202)
- Field Force Operations
- Field Training Officer (FTO)
- Firearms Instructor (MP)
- Firearms Instructor (PSP)
- First Contact
- FOCIS – Force or Compliance Interactive Simulator
- Fraudulent Document Recognition Training
- Ground Defense I
- Ground Defense II
- Ground Defense: Transitions
- Healthcare Facility Drug Investigations (Hospitals, LTC's, and Other Facilities)
- Homeland Security and Terrorism for PCOs
- Hostage Officer Survival
- Human Trafficking Investigations
- ICS 300
- ICS 400
- Incident Command System (ICS) Curricula, Train the Trainer (L-449) MGT906
- Instructor Development
- Internet Crimes Investigations
- Interview and Interrogation
- Intoxilyzer 9000
- Intoxilyzer 9000 – 8 Hour Update
- Intoxilyzer 9000 – Maintenance Officer
- Introduction to Microsoft Excel
- Introduction to Wildlife Law and Wildlife Law Enforcement
- Latent Print Photography
- Law Enforcement Officers Killed or Assaulted Program (LEOKA)
- Law Enforcement Threats: Keeping them Safe
- Legal & Technical Aspects/Wiretapping and Electronic Surveillance – Class “A” Certification
- Legal & Technical Aspects/Wiretapping and Electronic Surveillance – Class “B” Certification
- Looking Beyond the Traffic Stop
- Luxottica Anti-Counterfeiting Training
- Managing the Crime Scene
- Media Relations and the Public Information Officer (PIO) Function for Law Enforcement Agencies
- Motorcycle Collision Investigation
- Municipal Police Rifle Instructor
- National Child Passenger Safety Certification
- Navigating Crisis: It Starts with You

- New Employee Orientation
- Non-Traffic Equivocal Death Investigation
- Officer Safety and Extremism
- Officer Water Survival
- On-Scene Collision Investigation, Level I
- On-Scene Collision Investigation, Level II
- Open Source Intelligence and Investigations
- Operation Safe Highways Initiative Through Effective Law Enforcement and Detection (SHIELD)
- Outlaw Motorcycle Gangs
- PAUCRS Basic Summary Training Session
- Pedestrian/Bicycle Collision Investigation
- Pennsylvania DMC Youth/Law Enforcement Curriculum
- Pennsylvania National Incident Based Reporting System Training (NIBRS)
- Pennsylvania State Police Firearms Instructor Recertification
- Pennsylvania State Police Leadership Development Program (LDP)
- Pennsylvania State Police Leadership Development Program for Civilians
- Police Communications Operator (PCO) Basic Training
- Police Reports and Time Management
- Police Response to Downed Electrical Wires
- Precision Immobilization Technique (PIT)
- Prescription Drug Investigations – Basic Drug Diversion Course
- Rape Investigation
- Reducing Gun Violence
- Response to the Suicide Bomber
- Search and Seizure
- Shift Planning/SAP Training
- Shoe and Tire Impression Evidence
- Sig Sauer P227R Pistol Armorer Course
- Sobriety Checkpoints Supervisory Training
- Standardized Field Sobriety Testing (SFST)
- Standardized Field Sobriety Testing – Refresher Course
- Strengthening Confidence and Accuracy at Tactical Shooting
- Stress Management
- Supervisory Development
- Support Staff Symposium
- Survival Spanish
- Surviving Traumatic Incidents
- Tactical Carbine for Responding Officers
- Tactical Communications
- Tactical Evolution Simunition Training (Force on Force)
- Tactical Patrol Operations
- Tactical Shooting
- Technical Aspects of the Opioid Epidemic: Dark Web and Virtual Currency Overview
- Technical Collision Investigation

- Testifying in Court
- Time n' Conflict
- Understanding the Sovereign Citizen
- Vehicle Based Firearms Techniques
- Vehicle Equipment
- Vehicle Equipment – Applied
- Vehicle Search and Seizure
- Vehicle Stop Tactics
- Violent Crime Behavioral Analysis Seminar
- Warm Weather Woodland Survival
- White Supremacist Activity in the US/Recognizing and Investigating Hate Crimes
- Written Communication

# Course Descriptions

## **Active Shooter for PCOs**

**Course Description:** This course will help PCOs/Dispatchers to better understand active shooter incidents by recognizing different types of incidents, discussing call taking, and dispatching strategies, and reviewing case studies from previous National incidents, to assist in officer and victim safety.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Define the active shooter.
- Know the four types of active shooter incidents.
- Have knowledge of profiling vs. threat assessment.
- Understand call taking/dispatching skills related to active shooters.
- Review and discuss case studies of previous incidents.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PSP PCO, PCO (class can be altered and conducted at requesting Municipality/911 Centers, or Academy by request).

# Advanced Latent Print Techniques

**Course Description:** This course provides instructional training in the advanced techniques in proper sequencing and development of latent prints. Students will process a multitude of non-traditional items, in non-traditional elements. They will also be able to utilize advanced chemical processes, and the utilization of an Alternate Light Source as development techniques. Lecture with PowerPoint presentations, classroom demonstrations, and discussions as well as student practicum exercises will be utilized.

This course is instructed by members of the Pennsylvania State Police, Bureau of Forensic Services.

**Instructional Hours:** 3 Days/16 Hours

**Instructional Objectives:** Upon successful completion of the course the students will have acquired the skills and training through practical exercise in advance latent print processing and development techniques. They will also learn safety aspects attributed to the advance techniques utilized.

After completion, the student will be able to:

- What are Friction Skin Ridges?
- Multiple mediums of transfer.
- Different types of substrates and techniques to develop Latent Prints.
- Non-porous substrates: CA Fuming, Powders, and Alternate Light Source.
- Porous substrates: Iodine and Ninhydrin.
- Bloody Prints: Amido Black and Leucocrystal Violet.
- Adhesive substrates: Wet Wop and Gentian Violet.
- Wet substrates: Molybdenum Disulfide (Small Particle Reagent and Wet Print).
- Dirt/Soil Impressions: Potassium Thiocyanate.
- Greasy/Oily substrates: Suden Black.

**Requirement:** Students must bring a small flashlight. Students must wear safety goggles, provided at laboratory, at all times while in the laboratory.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00559



# Advanced PowerPoint – Hyperlinks and Courtroom Presentations

**Course Description:** This course is designed to give the student the advanced skills to design and prepare presentations using Microsoft PowerPoint™. Instruction will focus on using the hyperlink feature to prepare courtroom and evidence related presentations. Students will learn a non-linear approach to preparing their presentations. Students will only spend a brief amount of time reviewing the basic PowerPoint features. Students are strongly encouraged to enroll in the Basic PowerPoint class prior to applying.

**Instructional Hour:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Create a new slide show presentation using the hyperlink feature.
- Navigate through PowerPoint in a non-linear approach.
- Learn how to enhance the visual impact of your presentations.
- Create courtroom presentations with enhanced graphics.

**Course Completion Requirements:** Full attendance and completion of hyperlinking PowerPoint. The student will also be required to complete a knowledge check.

**Audience:** PSP Personnel, MP, LEO, LCE

**Additional Information:** This course is designed for the user who is already familiar with the basic functions of PowerPoint.

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01473

# Advanced Roadside Impaired Driving Enforcement (ARIDE)

**Course Description:** This course will include training in the detection of impaired drivers by substances other than alcohol. It will involve training in Standard Field Sobriety Test, other field tests, and eye tests involving the convergence, pupil size, and reaction to light as well as methods of determining ingestion of the substance and classification of drugs (illegal and legal) by the type of impairment. This course is an excellent preparation for officers considering Drug Recognition Expert (DRE) training.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Introduction and overview “Drugs and Highway Safety” glossary of terms.
- Standardized Field Sobriety Testing review.
- Standardized Field Sobriety Testing proficiency examination.
- Drugs in the human body.
- Observation of the eyes and additional test for drug impairment.
- Seven drug categories.
- The effects of drug combinations.
- Pre- and Post-arrest procedures.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 25-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**Prerequisite(s):** NHTSA Standard Field Sobriety Testing Practitioner (no exceptions).

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00513

# Advanced Shotgun Tactics

**Course Description:** This course is designed to introduce the patrol officer to advanced elements of police shotgun operation, manipulation and deployment not discussed in the basic training firearms course. For course completion, students will be required to demonstrate proficiency in practical exercises.

This course is presented by Pennsylvania State Police, instructors are Pennsylvania State Police Firearms Instructors, MPOECT Firearms Instructors, and Sig Sauer Academy Master Firearms Instructors.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** To expose students to advanced shotgun handling skills and advanced situational deployment options. After completion, students will have been exposed to and have explored:

- Weapon retention and fighting at CQB distance.
- Situation speed transition from buckshot to slug/slug to buckshot.
- Clearing malfunctions.
- One-hand operation of shotgun.
- Shooting while standing, kneeling, prone, and from unnatural shooting positions.
- Engaging multiple threats.
- Engaging threats during continuous movement.
- Shooting from behind cover.
- Options for transition to alternate weapon systems.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01032

# **American Red Cross (ARC) First Aid and CPR/AED-FPR Instructor Course**

**Course Description:** This course will train instructor candidates to teach basic-level American Red Cross First Aid, CPR, and AED courses for the Professional Rescuer. To participate in this course, the student must possess a current basic-level American Red Cross Adult CPR/AED (or higher level) certification or equivalent. This is a blended learning course consisting of online content, a pre-course skills session, and classroom segments. Online material must be completed prior to attending the classroom activities. Each applicant must complete a one-hour on-line ARC course for admission into the program. Information and a timeline for completion will be forwarded to each candidate by the ARC.

**Instructional Hours:** 3 Day/24 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill to:

- Exhibit the characteristics required of an American Red Cross representative and role model.
- Conduct courses in manner that helps participants to stay engaged in the learning process.
- Perform applicable first aid, CPR, and AED skills at the appropriate level.
- Ensure participants health and safety during training.
- Maintain complete and accurate records and reports.
- Plan, organize, and conduct the first aid, CPR, and AED courses in accordance with the requirements of the specific class they will be teaching.
- Monitor participants practice and provide corrective feedback and encouragement that is consistent with the skill chart.
- Recognize that the requirements in the skill assessment tool are criteria for ascertaining the proficiency of a participant's performance.
- Choose the appropriate course and materials to meet the specific training needs of participants or groups.

**Audience:** PSP Enlisted

**Prerequisite(s):** Student must possess a current basic level ARC CPR/AED First Aid Certification.

# **Animal Cruelty and Fighting Investigations**

**Course Description:** This one-day training will introduce officers on how to investigate dogfighting, cockfighting, and animal cruelty crimes. The course will cover statistics on who commits animal cruelty, the link between animal abuse and human violence, illegal animal fighting specifically dogfighting and cockfighting, applicable state and federal laws, investigative techniques, search warrants, evidence collection, and prosecution preparation.

This course is co-sponsored by the Pennsylvania State Police and the Humane Society of the United States. Instructors are former and current law enforcement with an expertise in enforcing animal protection laws.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Know the background on animal fighting and illegal animal abuse in the Commonwealth.
- Know the connection between interpersonal violence and animal crimes.
- Investigate a cruelty or fighting complaint from first response to filing charges.
- Recognize evidence of animal fighting and illegal cruelty.
- Know some tips for interviews, warrants, and evidence collection as it relates to animal crimes.
- Know how to interpret and apply cruelty and fighting laws within the Commonwealth.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP, Animal Control Officers

**MPOETC CLEE Hours:** 7

**CLEE ID #:** CLE00421

# Arrest and Control Techniques

**Course Description:** Placing an individual into custody and maintaining control of them is a potentially dangerous situation police officers put themselves in on a daily basis. This class includes proper handcuffing techniques and provides the participants with a working knowledge of unarmed self-defense techniques, which includes a review of personal body weapons, vulnerable areas of the body, come along, and weapon retention. It is also recommended for those seeking refresher training in this area.

## Equipment Needed:

- Uniform belts with handgun, holster, handcuffs, and case.
- Gym or fatigue clothing (BDU pants are recommended for proper wearing of duty belt).
- Sneakers/gym shoes.
- Toilet articles/towels.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Demonstrate a proper stance, both interview and aggressive/defensive.
- Demonstrate how their body parts can be used as weapons.
- Be familiar with the Use of Force Police and Totality of Circumstances.
- Demonstrate methods of taking an assailant of his/her feet and into a handcuffing position on the ground.
- Defend against an assailant trying to take the officer to the ground.
- Demonstrate how to control an assailant once on the ground.
- Demonstrate proper handcuffing procedures from the standing, kneeling, and prone positions.
- Properly use Flex Cuffs.
- Demonstrate proper weapon retention.

**Course Completion Requirements:** Attendance and successfully complete a demonstration of skills and proper techniques listed above.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00808

# Basic Crime Scene Investigation

**Course Description:** This course provides instructional training into crime scene investigation. Students will learn what physical evidence is, different types of physical evidence, Crime Scene Management, proper documentation and collection techniques, submission of evidence to the Regional Crime Laboratories, along with exercises related to courtroom testimony. Lecture, PowerPoint presentations, classroom demonstrations, along with participation in the mock crime scenes will be utilized.

This course is instructed by members of the Pennsylvania State Police, Bureau of Forensics Services.

**Instructional Hours:** 10 Days/64 hours

**Instructional Objectives:** Upon successful completion of the course the student will understand Crime Scene technology, physical evidence collection, criminal identification, and will be able to manage a Crime Scene and properly document, collect and submit evidence to the Crime Laboratory for analysis.

After completion, the student will be able to:

- Crime scene management.
- Importance of physical evidence.
- Pennsylvania State Police Crime Laboratory System.
- Legal Aspects of Physical Evidence in Court.
- Trace Evidence (Crime Laboratory).
- Computer crime evidence (Computer Crimes Unit).
- Questioned documents (Crime Laboratory).
- Firearm and tool marking evidence (Crime Laboratory).
- Serology/DNA and blood collection via practicum (Crime Laboratory).
- Blood stain pattern analysis (Crime Laboratory).
- Friction Ridge Skin with Latent Print development techniques (Crime Laboratory).
- Shoe /Tire Track and casting techniques (Crime Laboratory).
- Forensic Pathology, Role of the Coroner, differences between cause and manner of death/Morgue (Dauphin County Coroner).
- Hazardous Device and Explosives (HDES).
- Crime Scene Processing.
- Criminal Investigation Assessment (CIA Unit / PSP Criminal Investigation Division).
- Members Assistance Program (MAP Unit). Members Assistance Program (MAP Unit).
- Presentations of crime scene processing.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** Crime Scene Photography or equivalent PSP approved training.

**MPOETC CLEE Hours:** 64 - **CLEE ID#:** CLEE00555

# Basic Criminal Investigaion

**Course Description:** This course prepares the student for their transition from a traditional patrol unit function to an investigative position. From initial response to case prosecution, students will learn how to manage a wide variety of common criminal investigations. Emphasis is placed on crime scene management, investigative techniques and resources available to the criminal investigator, interview/interrogation and statement collection, and case preparation and testimony, all of which are essential to effective performance as a criminal investigator. Lecture, practical exercises, and a final exam are used to ensure that each student acquires the critical knowledge, skill and abilities required of new a criminal investigator.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** At the end of this course of instruction, the students will be able to:

- Apply sound investigative practices, procedures, and techniques.
- Properly manage and document a crime scene.
- Collect evidence in a way that ensures its admissibility in court proceedings.
- Work more effectively with the prosecution team.
- Identify available investigative resources within and outside of their agency.
- Employ best practices for interview/interrogations.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written test.

**Audience:** PSP Enlisted, MP, LEO (Mandatory for all PSP Criminal Investigation Unit members).

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE00718



## **Basic Financial Investigators Training**

**Course Description:** This two-day course includes topics such as Financial Crimes and Casinos; Funnel Accounts; Third Party Money Laundering; Pre-paid Cards; Crypto-Currencies and online takeovers, and Bulk Cash Smuggling. This course is co-sponsored by the Pennsylvania State Police and the U.S. Department of Homeland Security. Instructors will be from the Homeland Security Investigations (HSI) Illicit Finance and Proceeds of Crime Unit.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess basic knowledge and skills required to investigate a multitude of financial crimes. The trainee will also know resources available to him/her when investigating these types of crimes.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00721

# Basic Homicide Investigation

**Course Description:** This course is designed for the newly promoted crime Trooper, Supervisor, and Commanding Officer assigned to a criminal investigation unit within the Department who have not previously attended this training. The purpose of the course is to provide a framework of general instruction and guidance in homicide investigations through classroom instruction. The week-long training will walk members through the various stages of a homicide investigation. Topics included: initial response to the scene, crime scene management, the use of various resources provided by the Department. Units include: The Criminal Investigation Assessment Unit (CIA), Polygraph Unit, Forensic Service Unit, Computer Crimes Unit, BESO, and the Pennsylvania State police Crime lab. Other topics discussed include, application of search warrants/court orders, prosecution of homicides, Forensic Pathology. The training will culminate with a case study to assist with the practical application of the above listed resources. The course will provide competent instruction, education, and direction for structured, responsible investigations.

**Instructional Hours:** 5 Days/30 Hours

**Instructional Objectives:** At the end of this course of instruction, the student will be able to:

- Apply sound investigative practices, procedures, and techniques.
- Properly manage and document a crime scene.
- Collect evidence in a way that ensures its admissibility in court proceedings.
- Work more effectively with the prosecution team.
- Identify available investigative resources within and outside of your agency.
- Understand the importance of physical evidence.
- Understand the resources and capabilities of Pennsylvania State Police Crime Laboratory System.
- Understand legal aspects of physical evidence in court.
- Know the importance of the Computer Crime Evidence (Computer Crimes Unit).
- Criminal Investigation Assessment (CIA Unit/PSP Criminal Investigation Division).
- Make application for search warrants and court orders.
- Successfully prosecute homicide investigations.
- Have a better understanding of Forensic Pathology.

**Course Completion Requirements:** Attendance and pass a knowledge check as well as participate in all practical exercises and the case study utilizing the available resources.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 30

**CLEE ID #:** CLE01086

# Basic Latent Print Identification

**Course Description:** This course is a basic introduction into the science of friction ridge analysis and fingerprint identification. This course provides the foundation in friction ridge analysis covering the history of fingerprints, pattern recognition and comparison techniques. Teaching through lecture with PowerPoint presentations, classroom demonstrations and discussions as well as student practicum exercises.

This course is instructed by members of the Pennsylvania State Police, Bureau of Forensics Services.

**Instructional Hours:** 5 Days/32 hours

**Instructional Objectives:** Upon successful completion of the course the student will have acquired knowledge and basic information related to the history, physiology, terminology, and identification related to friction ridge skin and latent prints. The student will have developed skills related to fingerprint pattern recognition and identification.

After completion, the student will be able to:

- Basic information relating to friction ridge identification.
- Principles relating to the ACE-V methodology and current events within the fingerprint community.
- Skills required to identify similarities, patterns, and location relating to the comparison of latent prints and known prints.
- Techniques and Equipment required for possible identification and quality for submission to AFIS for identification.

**Requirement:** Student must bring a small flashlight. Student must wear safety goggles, provided at Laboratory, at all times while in the laboratory.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted; MP

**MPOETC CLEE Hours:** 32

**CLEE ID#:** CLEE00556

# Basic PowerPoint Presentation and Design

**Course Description:** This course is designed to give the student the skills to design and effect presentations using Microsoft PowerPoint™ and multimedia projectors. Design skills include backgrounds, layouts, graphics, colors, and text considerations. Presentation skills include bullet content, lesson plan design, and computer and projector considerations. PowerPoint is useful for helping develop the slide-based presentation format and is currently one of the most used slide-based presentation programs available.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Create a new slide show or update an existing slide show.
- Navigate each button on the menu and ribbon bars.
- Learn how to bring more energy and visual impact to your presentations.
- Add a personalized audio and video to your presentations.
- Create high-quality presentations with enhanced graphics.
- Maximize the impact of your presentation with new transitions and improved animations.
- Organize and print your slides effectively.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Personnel, MP, LEO

**Additional Information:** This course is beneficial for both the new and veteran user, and is a must for instructors, Troop Education Officer, and Community Service Officers.

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00514

## Basic Supervision

**Course Description:** The Pennsylvania State Police (PSP) Basic Supervision course is a week-long training, targeting newly promoted first-line supervisors, both PSP and Municipal. The class is designed to prepare newly promoted Corporals/Sergeants to take on the responsibilities of shift supervision, personnel supervision, and administrative tasks associated with their new rank. Students receive instruction in the areas of work-related injury documentation, supervisory personnel file management, shift supervision, administrative responsibilities, internal investigations, property management, and supervisory response to critical incidents. This course is meant to be an orientation to processes and procedures which are different from the previous rank of Trooper/Patrolman.

**Instructional Hours:** 5 Days /32 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Understand the capabilities/limitations of PaCIC.
- Understand their supervisory responsibilities at major crash scenes, Department/Agency crash scenes and crashes involving Commonwealth/Municipal vehicles.
- Identify their responsibilities, as supervisors, in the documentation of use of force issues.
- Determine whether a work-related injury is an "Incident-only" claim or requires full processing.
- Complete the appropriate work-related injury packet.
- Complete a subordinate's Performance Evaluation, Probationary Trooper/Officer evaluation or Interim evaluation, as required.
- Understand the difference between primary administrative duties, secondary administrative duties, and shift supervision.
- Set-up, supervise, and tear down a regulatory checkpoint, as directed by Department/Agency Regulations and Pennsylvania Law.
- Identify the appropriate steps required to conduct a lawful asset forfeiture.
- Identify the fundamental cell phone investigation considerations, as they relate to the 4th Amendment issues.
- Process a "Right to Know Law" request received at their work location.
- Understand the role of the Department's "Early Intervention Program."
- Explain the role of "System Process and Review."
- Initiate an internal investigation and explain the process.
- Respond to and take command of a critical incident, including a barricaded gunman, active shooter, or other incidents which require additional support units.

**NOTE:** This is a mandatory course for all newly promoted PSP Corporals.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted; MP

**MPOETC CLEE Hours:** 32 – **CLEE ID#:** CLE00701

# Basics of Undercover

**Course Description:** Basics of Undercover is a three-day (18 hours) training program designed for PSP members and law enforcement officers who intend to or routinely participate in covert undercover operations. When working undercover, police officers face unique situations and problems. This training will provide students with basic techniques in Undercover and Surveillance assignments. This training provides students with basic skills in developing the Undercover mindset, skills in Surveillance tactics, and teaches students how to interact and develop Confidential Informants. The training provides instruction on drug identification and the effects of drugs on the human body. Students will expand their knowledge on drug paraphernalia which will assist them during search warrants. Students will gain knowledge on animal abuse and dog fighting which is common occurrence when dealing with drug dealers and drug users. Students will also gain insight on Asset Forfeiture, what to seize, when to seize it and what to do with seized bulk currency.

**Instructional Hours:** 3 Days/18 Hours

**Instructional Objectives:** During this course, participants will receive training specific in the following areas of law enforcement.

- Covert Operations.
- Street Level Narcotics Purchases.
- Undercover Officer Survival Techniques.
- Undercover Background, Role and Identity.
- Audio/Visual Electronic Surveillance Equipment and Techniques.
- Vice Operations.
- Planning Undercover Operations.
- Surveillance Techniques.
- Developing Confidential Informants.
- Drug Identification.
- The effects of drug usage.
- Identification of Drug Paraphernalia.
- Identification of Animal Abuse.
- Identification of Dog fighting.
- Asset forfeiture.

**Audience:** MP; PSP Enlisted; LEO; and LCE; law enforcement personnel who intend to or routinely participate in covert undercover operations and for those law enforcement personnel who are new to Undercover Operations.

**MPOETC CLEE Hours:** 18

**CLEE ID #:** CLE01085

## **Below 100**

**Course Description:** Below 100 is a national officer safety campaign aimed at reducing law enforcement deaths to below 100 in a calendar year. The course is an intensive 4-hour block that covers 5 simple tenants. Watch your speed, Wear your Belt, Wear your vest, W.I.N. (What's important now), and Complacency kills. Police Officers are continuing to be killed every year due to incidents that were preventable. More than half of these deaths are the result of crashes that were contributed to excessive speed and lack of seat belt usage. Below 100 is a strong and growing movement that believes that through this short, but intensive training, we can prevent some of these incidents, which would bring our yearly death toll to fewer than 100. This has not been accomplished since 1944. Below 100 isn't about statistics - It's about each and every trainer, officer, and supervisor taking individual and collective responsibility for the decisions and actions that contribute to officer and public safety. At the completion of this training, students will have a reminder of the dangers of preventable deaths and consequences of unsafe behavior in Law Enforcement, specifically related to wearing your seatbelt, excessive speed, wearing your ballistic and traffic safety vest, and complacency.

**Instructional Hours:** 1/2 Day/4 Hours

**Audience:** PSP ENLISTED; MP: LEO

**MPOETC CLEE Hours:** 4

**CLEE ID #:** CLE00393

# Bloodstain Pattern Analysis

**Course Description:** This course is designed for those in an investigational or scene evidence collection/documentation roll. The purpose of the course is to aid these individuals in recognizing various bloodstains and bloodstain patterns encountered at scenes involving bloodshed and what information those patterns may provide to the investigation. The class will include bloodstain pattern analysis history, terminology, bloodstain pattern analysis reports, experiments, mock scenes, and case study. Since various experiments will be performed with blood and mock scenes examined, students are encouraged to wear casual clothing (PPE will be provided).

**Instructional Hours:** 2 Days/12 Hours

**Instructional Objectives:** At the end of this course of instruction, the students will be able to:

- Understand basic bloodstain pattern terminology.
- Recognize basic bloodstains and bloodstain patterns.
- Understand the underlying principles behind bloodstain pattern analysis and what bloodstain pattern analysis can offer to an investigation.
- Understand the limitations of bloodstain pattern analysis to include bloodstain pattern analysis from photographs only, environmental factors, and proper scene documentation.
- Understand testing for blood that may be performed at the scene and at the laboratory.
- Recognize and select the best samples for subsequent serology and DNA analysis.
- Read and understand the elements of a bloodstain pattern analysis report.

**Course Completion Requirements:** Attendance during the class and participation during presentations, experiments and discussions.

**Audience:** PSP Enlisted (also includes Forensic Scientists), MP, LEO

**MPOETC CLEE Hours:** 12

**CLEE ID #:** - CLE01497



# Building Search Techniques

**Course Description:** Recognized as one of the most dangerous tasks the responding officer is required to complete. Most officers have not received adequate training and those that have, do not practice to maintain a high level of proficiency. This course will teach students the elements of a proper search including: preparation, information, equipment, response and approach, and searching techniques. Students will participate in classroom lecture as well as hand on drills. Topics include: Search Techniques, Verbal and Non-Verbal Communication, Movement Within the Building, Search Guidelines, and Breeching.

## Equipment Needed:

- BDU/Duty pants.
- Uniform shirt.
- Duty boots.
- Body armor.
- Complete set of issued duty leather gear.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to conduct a thorough building search while maintaining officer safety. After completion, the student will be able to:

- Identify elements of a successful search.
- Demonstrate proper approach and response.
- Demonstrate proper clearing of stairwells.
- Identify special problem areas.
- Execute the use of mirror and shield to clear corners.
- Explain and perform dynamic entries.

**Course Completion Requirements:** Attendance and successfully pass a written exam (80% or higher), as well as perform several practical exercises.

**Audience:** PSP Enlisted, LEO, MP, PPC, MIL

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00516

# **Cadet, Liquor Enforcement Officer Trainees (LEOT), and Civilian Background Investigations**

**Course Description:** This one-day course will serve as an introduction for criminal investigators on the processes and procedures utilized when conducting thorough background investigations for prospective PSP Cadet, Liquor Enforcement Officer Trainees (LEOT), and Civilian employees. This course will cover Administrative Regulations that govern selection procedures as well as examine the Formal Application, Background Screening Booklet, Background Verification Manual (For Cadets and LEOT applicants), and the Background Verification Report (For Civilian applicants). Participants will also receive instruction on the resources and techniques that are essential to perform an effective background investigation.

**Instructional Hours:** 1 Day / 4.5 Hours

**Instructional Objectives:** The background investigation is an essential part of the process in evaluating prospective applicants for suitability as members of the Pennsylvania State Police and the Commonwealth of Pennsylvania. At the end of this course of instruction, the students will be able to:

- Understand the importance of background investigations.
- Understand the processes and procedures utilized for conducting background investigations.
- Understand and apply the regulations governing background investigations.
- Identify resources and techniques for conducting background investigations.
- Conduct a thorough background investigation.

**Audience:** PSP Enlisted (Mandatory for all PSP Members conducting background investigations for Cadet, Liquor Enforcement Officer Trainees (LEOT), and Civilians)

## **CAD/RMS System**

**Course Description:** Due to the Department-wide implementation of the CAD/RMS system, new PCOs must attend this two-day course that provides training on the CAD/RMS system used by communications desk personnel. The course provides training on how to use the Versadex CAD system and its components. Students will receive hands on training throughout the course.

**Instructional Hours:** 2 Days/12 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Have a better understanding of the Versadex System.
- Use hands on skills to more effectively process and dispatch calls through the CAD.

**Course Completion Requirements:** Attendance and must participate in all practical exercises.

**Audience:** PSP PCO

**Pre-requisite(s):** **This course is a pre-requisite to PCO Basic Training.**

# Child Abuse Investigations

**Course Description:** This course examines child physical and sexual abuse cases. It will provide investigators with the tools to thoroughly investigate and prosecute these complex cases. This course will cover the following topics; Indicators of physical and sexual abuse, physical evidence and crime scene investigations, forensic interviews, medical examinations, interviewing the suspect and legal procedures. Other topics include: Shaken Baby Syndrome and Sudden Infant Death Syndrome.

Day #1 consists of PowerPoint instruction combined with discussion of past child abuse cases. Day #2 consists of instruction, scenarios, and guest speakers from: Children and Youth Services, Women's Services, SANE Nurse, and the actual child interviewer from the Child Interview Center. They discuss their services for victims of abuse and the way they can help the investigator. They also walk through a typical child abuse case from start to finish with the instructor's assistance.

During the scenario period, the class is broken into groups. Each group will be presented with a child abuse case. They will decide what steps are necessary to conduct a thorough investigation. They will then read their scenario aloud to the class and explain the investigative steps they will take, other agencies that can assist and what charges are pertinent from the Pennsylvania Crime Code. The class can then offer their input on what additional steps that they may take.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Reference Section 509 of the Pennsylvania Crimes Code.
- Define child abuse.
- List the behaviors of children that have been abused.
- Interview caretakers.
- List injuries that may be present in abuse cases.
- Interview a child of abuse.
- Describe the forensic examination process.
- List themes to use during interrogations with abusers.
- Conduct Shaken Baby/Abusive head trauma investigations.
- Conduct Sudden Infant Death Investigations.
- Conduct child death investigations.
- Reference Tender Years Statute.
- List other Agencies and how they can assist with an investigation.
- Conduct physical and sexual abuse investigations.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written examination.

**Audience:** PSP Enlisted; MP

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00517

**Additional Information:** The target audience is mainly criminal investigators; however, patrol officers with an interest in crime may benefit from this class.

## Civil Disorder – Basic Tactics

**Course Description:** This course is designed to provide Law Enforcement officers with basic civil disorder formations and movements. The class will also address recommended equipment and discussion involving protestor device and tactics. Students will be required to participate in hands-on practical exercises and should evaluate their personal level of fitness.

**Equipment Needed:** (Limited equipment is available if you do not have department issued equipment):

- Riot helmet with face shield and nape protector.
- Soft chin strap.
- Black leather gloves.
- Riot baton with leather strap.
- Riot baton belt ring.
- Gas mask with carrier.
- Black BDU's with appropriate uniform shirt (PSP), uniform/utility uniform (Municipal).
- Black issued boots.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** To provide training in the basic movements of civil disorder formations to members of Law Enforcement. This training will also provide hands on familiarization to members in working with Tactical Mounted Unit (TMU) and Rescue Extrication Team (RET) tactics in civil disorder incidents.

After completion, the student will be able to:

- Identify basic civil disorder formations.
- Determine proper deployment techniques.
- Demonstrate the ability to don and doff an APR (gas mask).
- Demonstrate tactic associated with TMU operations.

**Course Completion Requirements:** Attendance and participate in the entire course.

**Audience:** PSP Enlisted, LEO, MP, MIL, PPC

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00628

# Clandestine Drug Laboratory Investigations

**Course Description:** This one-day class is designed to provide students with the skills and knowledge to investigate methamphetamine laboratories. Topics covered include the methods of manufacturing methamphetamine, and the investigation tools used to investigate these illegal laboratories. The student will learn how to identify precursors, essential chemicals, and paraphernalia used in the methamphetamine manufacturing process. They will understand the hazards and risks with each laboratory and safe practices when investigating these labs. The student will also be provided information on the PSP Clandestine Laboratory Response Team. Lastly, the student will be introduced to other clandestine drug laboratories.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of the course the student will be able to demonstrate how to identify and investigate methamphetamine laboratories.

- Define methamphetamine and identify the paraphernalia for methamphetamine use.
- Identify the precursors in clandestine methamphetamine laboratories.
- Understand the PA State Laws that apply to the manufacturing of methamphetamine.
- Utilize safe practices and protocols when investigating methamphetamine labs.
- Understand the resources available for assisting in methamphetamine laboratory investigations.
- Apply investigation tactics, such as pseudoephedrine tracking, to identify potential methamphetamine manufacturers.
- Be introduced to other clandestine drug laboratories, including fentanyl production, indoor marijuana grows, and psilocybin mushroom grows.

**Course Completion Requirements:** The student will be given a written test at the end of this course and must score at least a 70% on the written test.

**Audience:** PSP Enlisted, MP, LEO

**MPOTETC CLEE HOURS:** 8

**CLEE ID #:** CLE01485

## Close-Quarter Battle (CQB)

**Course Description:** This class is being presented to train students for close quarter encounters as well as enhance their abilities in dealing with these high stress situations using hands-on drills and live-fire exercises. With the use of weapon retention drills and close quarter live-fire drills, participants will be better prepared to handle these types of encounters when faced with such a challenge. Topics include use of force review, weapon retention drills, CQB shooting drills, and multiple threat drills. Due to the advanced nature of the shooting platform being demonstrated, this course is designed for the experienced police officer possessing above-average proficiency with weapons handling, retention, and marksmanship.

### Equipment Needed:

- Department-issued pistol w/three magazines.
- Body armor.
- Eye and ear protection.
- Baseball-style cap.
- 10 training rounds for Department pistol.
- 1000 rounds of Department pistol ammunition\* MP ONLY. (Ammunition for PSP and LEO will be provided at training site).
- 10 rounds of Department shotgun ammunition (five buckshot and five rifled slugs).
- Complete set of duty gear.
- Appropriate range clothing, including inclement weather gear.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to apply Center Axis Relock techniques for weapons retention, defending from strikes and engaging threats. After completion, the student will be able to:

- Define Center Axis Relock.
- Identify the four weapon positions of Center Axis Relock.
- Perform weapons retention and blocking techniques.
- Perform effective hand switch techniques to engage threats with both strong and off hands.
- Effectively engage multiple threats utilizing the four weapon positions of Center Axis Relock.

**Course Completion Requirements:** Attendance and successful performance of the above listed proficiencies.

**Audience:** PSP Enlisted, MP, MIL

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00518



# Cold Weather Woodland Survival

**Course Description:** This course is designed to educate Pennsylvania Law Enforcement in becoming familiar with basic survival equipment and techniques during cold weather conditions. This course will utilize both classroom lecture and outdoor practical exercises that each student will perform. The course will require the student to spend a night in a survival situation while utilizing shelter building skills, fire building skills, and navigation skills.

**Due to the physical nature of this course, student should evaluate their physical conditioning.**

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Game Commission. Instructors will be from the Pennsylvania State Police and the Pennsylvania Game Commission.

Equipment Needed:

- BDU pants (Black for PSP).
- Uniform shirt.
- Patrol boots.
- Ballistic vest.
- Duty belt with weapon.
- Jacket (cruiser).
- Appropriate cold weather under garments.
- Gloves
- Minimum 5" fixed blade knife (preferred, but not required).

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** To develop an understanding of basic survival decisions and to remain safe until they are able to self-rescue or are found by searchers. Be able to develop their own personal emergency survival kit and learn what items are essential for survival situations in Pennsylvania.

After completion, the student will be able to:

- Calculate their pace for distance determination in land navigation.
- Determine direction.
- Demonstrate how to start a fire with only methods and materials shown.
- Construct a shelter using materials provided and natural materials that are available.
- Identify cold weather injuries and proper treatment.
- Demonstrate and use different types of rescue signals.

**Course Completion Requirements:** Attendance and successfully demonstrate shelter building, fire building, and basic navigation skills.

**Audience:** PSP Enlisted, LCE, LEO, MP, MIL

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00626

# Collision Reconstruction

**Course Description:** This two-week course is designed to further investigate specific details concerning collision investigations with a heavy emphasis on mathematical calculations and vehicle dynamics. The theory of conservation of linear momentum will be further explored along with energy formulae. There is a heavy reliance upon the theories and formulae learned in the lower levels of the Pennsylvania State Police Collisions Investigation Courses. Other topics include: an introduction to pedestrian, motorcycle, and commercial vehicle collision investigation, occupant kinematics, and human factors as well as an introduction to the concepts of damage energy analysis. Students will also learn the skills necessary to testify as an expert in the field of collision reconstruction and write a collision reconstruction report.

## Equipment Needed:

- Students are required to bring a scientific calculator.
- Colored pencils to assist with the hands-on exercises.
- Students are also encouraged to bring a Blue-Blitz Traffic template.
- Graph paper.
- 360-degree protractor.
- Art (X-ACTO®) knife, if available.

**Instructional Hours:** 10 Days/80 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Define Newton's Laws of Motion.
- Apply the Conservation of Linear Momentum theory to collision investigations to determine vehicle speeds.
- Calculate the Principle Direction of Force and change in velocity for vehicles involved in collisions.
- Determine the direction of travel, initial contact, and position of vehicles on the roadway pre- and post-collision.
- Properly convey and present their findings in a report format.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** Pennsylvania State Police Technical Collision Investigation - a copy of the certificate must accompany the application for enrollment in this course.

**MPOETC CLEE Hours:** 80

**CLEE ID #:** CLE00519

# Collision Reconstruction Seminar

**Course Description:** This annual seminar is designed for all active law enforcement collision reconstructionist. The purpose is to allow reconstructionist to network with others in their field to explore new ideas and technology in the dynamic fields of collision reconstruction. The seminar changes every year and will concentrate on the review of interesting investigations, field studies, and training in specialized areas of reconstruction.

Past Topics Include: Event Date Recorders, Rotational Mechanics, Human Factors, Occupant Kinematics, Injuries & Biomechanics, Rollover Analysis, Optics/Lighting & Visibility, Tire Friction, Narrow Object Impacts, Restraint Systems, Computer Animations, Critical Speed Yaw Analysis, Tire Dynamics, Tire Failure, Sensitivity Analysis, Traffic Signals, Infotainment Systems, GPS, Forensic Mapping, Digital Photography, and Expert Testimony as well as advanced techniques for motorcycle, pedestrian, and commercial vehicle collision investigation.

This seminar also includes live crash testing as well as on interactive field experiments.

**Instructional Hours:** 5 days/40 hours

**Audience:** PSP, MP

**Historically, A.C.T.A.R.\* - certified attendees have been approved to receive up to 24 CEUs.**

**\*Accreditation Commission for Traffic Accident Reconstruction.**

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# Concealed Carry for the Plainclothes Officer

**Course Description:** This course is designed for Police Officers who carry a firearm while working in plainclothes as well as officers who carry a weapon off duty. Topics of instruction will include: the types and styles of concealed holsters, firearms carrying positions and their pros and cons, on-duty/off-duty survival mind-set, hands-on drills, and live fire range drills.

## Equipment Needed:

- Personal carry weapon (Revolver or pistol).
- Two Speed loaders/magazines.
- 300 rounds of ammunition.
- Training rounds.
- All plainclothes/off-duty holsters.
- Eye and ear protection.
- Soft body armor.
- A bagged lunch.
- Appropriate clothing, including inclement weather gear.
- It is also encouraged that plainclothes officers wear clothing appropriate to their duty assignment if possible (OLD slacks, sport coat, and tie for detectives/criminal investigators).

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Properly conceal their weapon.
- Drawing their weapon quickly and safely from their preferred carry position.
- Engaging a TQ-15 Target safely and accurately from various distances and while moving to cover.
- Loudly verbalizing their identity as a plainclothes officer to simulated responding uniformed officers.
- Having badge and/or displayed for simulated responding uniformed officers after engaging TQ-15 Target.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00520

# Conducted Electrical Weapons (CEW) Maintenance Officer

**Course Description:** This course is being presented to supervisors and members who have been designated as department CEW Maintenance Officers. The course consists of general and technical information needed to conduct proper data download, perform inspections, basic troubleshooting, and necessary preventive maintenance to department CEW's. The course also includes basics in evidence collection and firing log interpretation.

## Equipment Needed:

- Business casual / collared shirt
- Department issued CEW

**Instructional Hours:** ½ Day / 5 Hours

## Instructional Objectives:

- Explain the technology associated with CEW's
- Explain proper care and troubleshooting techniques
- Demonstrate basic maintenance of department CEW's
- Demonstrate working knowledge of Department regulations associated with CEW's
- Describe the nomenclature and operation of the CEW.
- Explain how to conduct proper uploading and downloading of CEW's

**Course Completion Requirements:** Students must successfully pass a written exam with a 90% or higher.

**Audience:** PSP Enlisted; LCE

**Prerequisite(s):** Certified CEW user

# Confronting the Armed Subject

**Course Description:** This course will explore the critical factors that promote, impede, and ultimately determine officer survival when confronting a violent attacker armed with an edged weapon or firearm. This course will consist of classroom lecture and practical exercise.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** To expose students to the essential elements of officer survival when confronted by an armed attacker. Upon completion, students will have explored:

- Core essentials of the survival mindset.
- The survival triangle.
- Mental preparation.
- Tactical imagery.
- Reaction time science and the limits on human physiology.
- Hesitation pitfalls and contributing factors.
- Anatomy and psychology of an edged weapon attack.
- Edged weapon defense and disarming.
- Firearm disarming.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check, as well as participating in all practical exercises.

**Audience:** PSP Enlisted, MP, LCE, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00521

## **Crash and Crime Scene Evidence Workshop**

**Course Description:** This is a 5 day course designed to provide the student with the basic skills of both processing and collecting physical evidence that may be found at crime or crash scenes including but not limited to preserving scenes through photographic evidence, fingerprint and impression evidence, trace evidence and submitting evidence to the Crime Laboratory.

**Additional Information:** Students will be required to complete a basic photography workshop and evidence processing workshop during the week, culminating in processing a crime scene during a scenario at the end of the class. Students should bring the following: digital camera, USB sync cord for digital camera, macro lenses or close-up adapters, tripod, flash, sync cord (if available) along with any other accessory photographic equipment available, crime scene processing equipment, and fingerprint processing supplies. Students should dress in appropriate casual attire that would be suitable for this type of hands-on training. Class size will be limited to ensure that every student will have adequate time given for the practical exercise portions of the class.

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.



# Crime Scene Photography

**Course Description:** This course is designed to educate Law Enforcement in the documentation of crime scenes, and automobile crashes, with the use of digital photography. It teaches the basic principles and fundamentals of digital camera operation, lens selection, and use of an electronic flash.

The advanced techniques taught such as the use of macro-photography will help with the development, preservation, and documentation of evidence. Lecture with PowerPoint presentations, classroom demonstrations and discussions as well as student practicum exercises will be utilized.

This course is instructed by members of the Pennsylvania State Police, Bureau of Forensics Services.

**Instructional Hours:** 5 Days/32 Hours

**Instructional Objectives:** Upon successful completion of the course the student will be able to properly document and preserve crime scenes, accident/crash scenes, death scenes and autopsies, through photography.

After completion, the student will be able to:

- What is Forensic Photography.
- Why Forensic Photography is important.
- Basic camera equipment needed for Forensic Photography.
- Types of Cameras/Basic nomenclature utilized.
- What makes a good forensic photograph?
- Proper Exposure, Maximum Depth of Field, Minimal Distortion and Sharp Focus.
- Lighting Techniques/Proper use of the flash.
- Evidentiary Photography.

**Course Completion Requirement:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP, Coroner/Deputy Coroner

**MPOETC CLEE Hours:** 32

**CLEE ID #:** CLEE00554

# Criminal Behavior Assessment

**Course Description:** The course is designed to educate Pennsylvania Law Enforcement on behavioral analysis and crime assessment of violent crime. This course introduces the attendees to the use of the tools in crime assessment that allow for an analysis of probative evidence (physical, direct, and circumstantial), by its presence or absence, which meets a recognizable pattern of crime behavior. The first part of the course will examine the theoretical basis of crime assessment and the roles played by the Criminological and Psychological continuums. This will be followed by understanding the key roles that power and anger play in crime behavior. The course will further discuss applied methods for identifying the perpetrators of crime.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** In general, it is the goal and objective that the attendees through reading, case studies, and lectures learn a systematic approach from the evidence toward an understanding of the implicit/explicit motives, methods, and opportunities for committing the criminal offenses. To further the goal, the course will **concentrate** upon four major crime sub-types; Power-Assertive, Power-Reassurance, Anger-Retaliatory, and Anger-Excitation. Toward the end of the course, attendees should understand the primary crime factors of the sub-types and analyze presented cases. Upon completion of this course, the student will possess the basic knowledge and skill required to crime assessment when analyzing evidence at a crime scene.

After completion, the student will be able to:

- Explain the meaning of terms used to describe common concepts and techniques used in crime assessment.
- Garner necessary determinative skills for offering a logical explanation of the salient crime factors in the legal system.
- Use the tools of crime assessment to analyze crime incidents.
- Apply concepts and theories to applied issues and cases.
- Describe how crime scene assessment will perform and provide a system crime profile.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00522

# Critical Listening and Multi-Tasking

**Course Description:** This course will cover communication; hearing; listening; multi-tasking, and risk management. It emphasizes the importance of listening rather than hearing when dealing with the public and Troopers on the radio; the practice of active listening and the pitfalls (there are numerous exercises incorporated); discusses risk management during the call taking process, and the importance of multi-tasking.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Be able to define communication.
- Know the difference between hearing and listening.
- Be aware of the importance of multi-tasking.
- Understand risk and how to mitigate risk.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP PCO, PCO

## Current Drug Trends

**Course Description:** This course is designed to provide patrol officers with current information regarding the interdiction of illicit drugs. Topics will include the three levels of police/citizen interaction, identifying criminal behaviors that indicate the trafficking of drugs, interdiction during street sales and traffic stops, developing reasonable suspicion/probable cause during the encounter, visual indicators of trafficking and common concealment areas in land-based vehicles, search with or without a warrant, identification of illicit drugs through visual and test kit verifications, and packaging methods of various drugs.

**Instructional Hours:** 1 Day/5 Hours

**Instructional Objectives:** Upon completion of this course, the student will be able to engage in successful interdiction of illicit drugs through observation of criminal indicators, successful field interviews, and identifying current drug trends, and trafficking thereof.

After completion, the student will be able to:

- State the three levels of police/citizen interaction.
- List criminal behaviors that give rise to reasonable suspicion of drug trafficking.
- List visual indicators that may give rise to reasonable suspicion of trafficking.
- Conduct an effective roadside interview to develop reasonable suspicion.
- Identify when a warrant is needed or not needed.
- State the visual characteristics of various illicit street drugs.
- Identify current drug trafficking and consumption trends in their patrol area.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a written examination.

**Audience:** PSP Enlisted, MP

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

## **Customer Service and Interpersonal Skills**

**Course Description:** This course is designed to have participants become aware of who their customers are and how they can strengthen their customer service relationships and skills. Also incorporated in this course is a strong emphasis on interpersonal skills.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Define customer service.
- Implement ways to improve customer service.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Civilian

# Dignitary/Executive Protection

**Course Description:** The Dignitary / Executive Protection Course is designed to explore the specialized skills required of officers tasked with conducting or augmenting the protective security function for a public figure, with the ultimate goal of minimizing or eliminating the risk of harm to the protectee. Instructors will discuss the history of attacks; theory of protection and planning; and protective formations and motorcade formations. Students will learn about sites, advances and threat hardening as well as operational security, attire and equipment. This course will consist of classroom lecture, practical exercises, reality-based scenarios and a final exam are used to ensure that each student acquires the critical knowledge, skill and abilities required of an executive protection professional. **Each course is limited to 16 students.**

This course is presented by the Pennsylvania State Police Academy. Instructors are Pennsylvania State Police Academy instructors and members of the Pennsylvania State Police Executive Services Section.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** To expose students to the essential elements of the protective security function in accordance with established best practices. After completion, students will have been exposed to and have explored:

- Basic distinctions between law enforcement and executive protection.
- Role of the Executive Protection Agent.
- Protective security terminology.
- Defining a "Protectee."
- Concept of concentric circles.
- Route Analysis.
- Site and venue advance analysis.
- Recognizing threat cues and precursors to violent attack.
- Weapon disarming.
- Time, space and mobility.
- The attacker.
- Equipment, attire and etiquette.

**Course Completion Requirements:** Attendance and successful completion of all practical exercises, along with a 25-question final exam.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE01029

## **Dodging the Bullet: A Priority Once Scenario Class**

**Course Description:** This course is designed to enhance the PCOs telephone, dispatch, and Computer Aided Dispatch (CAD) skills while taking high priority incidents. PCOs will become familiar with proper call taking and dispatch techniques by participating in simulated scenarios involving high stress calls. Class participation is required.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Be familiar with the proper call processing techniques.
- Effectively gather pertinent information during call taking.
- Be familiar with the proper radio techniques and broadcast procedures.
- More effectively enter accurate information and details into the CAD System.

**Course Completion Requirements:** Attendance and successful pass a knowledge check.

**Audience:** PSP PCO

**Additional Information:** **Students required to bring along six valid addresses in their area.**

## **Domestic Violence and Our Response for PCOs**

**Course Description:** This course is to give the PCO a better understanding of the dynamics of Domestic Violence and the dangers to victims as well as responding officers. Provides the PCO what to listen for and the imperative questions to ask and how to best handle domestic violence calls.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Gain a better understanding of what domestic violence is.
- Understanding the cycle of violence.
- How to properly handle a domestic violence call.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PSP PCO, PCO (class can be altered and conducted at requesting municipality/911 Center or Academy by request).



# Drug Delivery Death Investigations

**Course Description:** This course examines the current opioid epidemic and how it impacts our communities as well as provides the law enforcement officer with the knowledge and tools to thoroughly investigate and prosecute a drug delivery death incident. From initial response to case prosecution, students will learn how to apply sound investigative practices to these types of cases. Emphasis is placed on the initial response, managing the crime scene and knowing the resources essential to a successful investigation. Lecture, class participation and a final exam are used to ensure that each student acquires the critical knowledge and best practices required for a successful investigation.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge required to investigate and successfully prosecute these types of cases. At the end of this course of instruction, the students will be able to:

- Understand the opioid epidemic and how it impacts Pennsylvania.
- Define and have a basic understanding of prescription opioids, heroin, fentanyl, and Carfentanil.
- Apply sound investigative practices, procedures and techniques to these types of incidents.
- Properly manage and document a crime scene.
- Collect evidence in a way that ensures its admissibility in court proceedings.
- Identify best practices for handling drug evidence.
- Identify available investigative resources within and outside of their agency.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a written examination.

**Audience:** PSP Enlisted, MP, LEO, LCE, PPC

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE01045

# Drug Diversion Investigations: Physicians and Prescribers

**Course Description:** The course is designed to educate intermediate to advanced Pennsylvania Law Enforcement investigators on various methods used to divert medications and how to conduct complex physician and prescriber cases. Through a working knowledge of legal requirements of the Controlled Substance Act, HIPAA, Code of Federal Regulations and other applicable Pennsylvania statutes and regulations, the law enforcement professional can identify evidence that will assist in the successful prosecution of physicians and prescribers who violate the law. Students will conduct practical scenarios of cases to give them some experience in these cases.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Office of Attorney General. Instructors will be from the Pa OAG, Bureau of Narcotics Investigation and Drug Control.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to investigate and successfully prosecute individuals who illegally prescribe controlled substance medications. After completion, the student will be able to:

- Define drug diversion.
- Identify the relevant laws and charges regarding drug diversion.
- Identify the items required to be on a legal prescription.
- List the required procedures and laws regarding Suboxone/Methadone Clinic Investigations.
- List the requirements in obtaining Prescription Drug Monitoring Reports.
- Demonstrate various investigative techniques developing evidence in physician cases.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 25-question written examination.

**Audience:** PSP Enlisted, MP, LEO, LCE

**MPOETC CLEE Hours:** 7

**CLEE ID #:** CLE01040

# Driving While Intoxicated (DWI)/Driving Under the Influence (DUI) Detection and Standardized Field Sobriety Test (SFST) Instructor Development Course

**Course Description:** This five-day course is intended to teach Patrol Troopers, Municipal Officers, and Law Enforcement Officers how to prepare, instruct, and administer the various National Highway Traffic Safety Administration (NHTSA) Standardized Field Sobriety Test courses, particularly the controlled drinking practice sessions. Students will be taken out of their comfort zone and will be assigned a variety of classroom presentation to build upon each student's ability to promote effective participation, feedback, integration, and presentation of course material.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain, define, and demonstrate the following for effective teaching:
  - Effectively teaching and providing effective feedback to learners.
  - Effectively instruction principles & learning environment.
  - SFST Curriculum Package.
  - Effective feedback, coaching, and proficiencies.
  - Effectively promoting participation and interaction.
  - Dealing with training challenges.
  - Developing and using training aids.
  - Effective classroom presentations.
  - Planning and managing a live alcohol workshop.
- Explain the involvement of impaired driving in traffic crashes, deaths and injuries, both nationally and within the participants' state(s)
- Explain and list the concept of general deterrence of DWI, and evidence of the effectiveness of deterrence in reducing impaired driving
- Explain the laws governing DWI and its enforcement within the participants' state(s).
- Explain and list the concept of detection as a three-phased process, with specific evidence gathering and decision-making tasks in each phase.
- Explain the kinds of evidence of alcohol impairment typically associated with each phase of detection.
- Define and describe the concepts and principles of divided attention (psychophysical) testing.
- Describe and demonstrate the concepts and principles of Horizontal Gaze Nystagmus (HGN) testing.
- List all the clues for each SFST battery.
- Demonstrate each of the three evaluations in the SFST battery and explain each stage.
- Explain and proficiently complete each step during the Participant Proficiency Examination – SFSTs in accordance with NHTSA.
- Explain the guidelines for processing suspects arrested for DWI, preparing arrest reports and delivering testimony in DWI trials
- Complete the final written examination.

**Course Completion Requirements:** As per NHTSA, students will be required to score 80%, or higher, on the written examination (16/20 questions) and successfully demonstrate/complete each SFST properly and in its entirety.

Students should be aware that the course involves homework.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE01562

# DUI Enforcement

**Course Description:** This course will focus on a number of DUI topics including information on Pennsylvania alcohol-related crash facts and statistics, Pennsylvania's law enforcement DUI arrest data, case law, driving while under the influence of controlled substances, impaired operator visual clues, and mobile video recording as it related to DUI Enforcement.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Understand current statistical data regarding DUI related injuries and fatalities.
- Explain law enforcement's role in general DUI detection, including detection phases, cues, and techniques.
- Understand the current DUI case law and legal environment.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00523

# Dynamics of Officer/Citizen Encounters

**Course Description:** Police interactions with citizens are in the national spotlight. This course provides training and tools to effectively engage citizens in a professional manner without compromising officer safety in the process. The training focuses on officer/citizen contacts to enhance officer safety while also increasing the quality of contacts with citizens. The course includes guided discussions, video analysis and case studies to enhance officers' physical and career survival.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** This course will provide the student the tools they need to effectively engage citizens in a professional manner without compromising their own safety in the process.

After completion, the student will be able to:

- Effective communication with people in crisis.
- Current research about the threats to officer safety.
- Awareness: going beyond "Keep Your Head on a Swivel."
- Addressing the culture of speed in law enforcement.
- Characteristics of officers killed and assaulted (LEOKA).
- Unconditional respect as an officer safety tool.
- Increased officer safety and public safety.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP, LEO

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# Essentials of Marksmanship

**Course Description:** This course is being presented to reinforce student's skills in the basic principles of marksmanship and jam clearing. The course will consist of bullseye and silhouette shooting to sharpen the students shooting accuracy. Along with reinforcement of safe weapons handling, weapons operation, and the seven basic principles of marksmanship in order to be a productive and proficient shooter. Each of the seven principles are broken down, closely examined, and discussed with the students so they have a good understanding on what it takes to become a good shooter.

## Equipment Needed:

- TDU/BDU pants.
- Uniform shirt or polo.
- Department issued boots (no sneakers).
- Soft body armor.
- Issued duty belt.
- Issued duty weapon.
- Eye protection.
- Hearing protection.
- 200 pistol rounds (rounds will be provided to PSP/LCE students).

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Provide the student with the opportunity to:

- Further sharpen the marksmanship skills.
- Review and practice safe firearms handling.
- Review of the basic principles of marksmanship.
- Review and practice jam clearing procedures.

**Course Completion Requirements:** Students must demonstrate safe firearms handling skills, jam clearing, and successfully pass a written exam with a 90% or higher.

**Audience:** MP; PSP ENLISTED; LEO; MIL; LCE; PPC

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

## Field Driving Instructor (FDI)

**Course Description:** Historically more police officers are killed and injured every year because of vehicle crashes and driving related incidents than by any other means. This course is the basic certification for students to become Field Driving Instructors to assist the Pennsylvania State Police Driver Training Program. The Field Driving Instructor Program is utilized assist the Bureau of Training and Education in conducting Driver Training for both Cadets and In-Service personnel. The program will also utilize Field Driving Instructors to assist the Driver Training Coordinator with accessing and evaluating problem drivers in the field. The FDI Training Course will equip the student with the basic skills, techniques, operational principles, legal considerations and instructional methodologies to assist and teach the current driver training program to members of the Department. The student will be exposed to a variety of courses designed specifically for the Pennsylvania State Police Trooper. These courses will provide fundamental and basic skills which will enhance the instructor's driving ability and teaching proficiency. Classroom instruction and practical exercises are used during the training. At the completion of the program, students will be certified as PSP Field Driving Instructors and will have achieved levels of competency in emergency vehicle operations that will enable them to successfully evaluate and facilitate the PSP driver training program.

**Instructional Hours:** 10 Days/80 Hours - 5 days, 40 hours for Instruction, and 5 days 40 hours, for a teach back with a Cadet Driving Week.

**Instructional Objectives:** After completion, the student will be able to understand:

- Police Vehicle Maintenance and Awareness.
- Defensive Driving.
- Commentary Driving.
- Vehicle Dynamics.
- Electronic Stability Control.
- Pursuit Termination.
- Precision Immobilization Technique.
- Non-Emergency Vehicle Operations.
- Emergency Vehicle Operations.
- Pursuit and Civil Liability.
- Night Emergency Driving.
- Scoring, explaining and remediating the NEVO, Precision Cone Course, PIT, Night Emergency Response, Pursuit Course and Road Test.
- Below 100 program.
- Distracted Driving.

**Course Completion Requirements:** Students must achieve an 85% on all scored exercises and complete the second week of student instruction to obtain the certification.

**Audience:** PSP Enlisted



## **Field Force Extrication Tactics (FFE PER-202)**

**Course Description:** Field Force Extrication Tactics (FFE) is a three-day course that provides students with the knowledge and skills to operate the tools necessary to extricate individuals safely from protester devices while reducing liability and ensuring due process. Responders receive instruction in protest situations, legal considerations, responsibilities of extrication teams, and extrication techniques required to defeat protester devices. The course culminates in a series of hands-on activities that allow responders to practice the learned skills (operating extrication tools, defeating protester devices, and communicating with other students while operating power tools) in a realistic context.

**Students must be in good physical shape and be capable of lifting 60 pounds while bending at the knees and waist; and be capable of operating the following power tools while bending downward and forward at the waist: Extrication saw, Angle grinder, Reciprocating saw, Jackhammer, Rotary hammer, Rebar cutter, Rotary tool.**

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** Below are some, but not all, of the critical skill sets learned during this training program:

- Identify considerations of a protest situation in accordance with analysis of current legal precedence and crowd control best practices.
- Plan a response to a protester device situation in accordance with tactical objectives.
- Defeat protester devices.
- Operate the hand tools in accordance with the manufacturer's specifications.

**Course Completion Requirements:** Attendance and successfully pass a FEMA written and practical examination.

**Audience:** PSP Enlisted

**Prerequisite(s):** To be eligible for the course, the student must successfully complete the following courses:

- AWR-160, WMD/Terrorism Awareness for Emergency Responders;
- IS-100.b, Introduction to the Incident Command System, IS-100, or any of the available ICS-100 series; and
- IS-700.b, National Incident Management System (NIMS), An Introduction, IS-700.

This course is sponsored by the Pennsylvania State Police and the Center for Domestic Preparedness (CDP). This course is an Accredited Provider (AP) of Continuing Education Units (CEU) and is authorized to award the following CEUs for successful completion of this activity:

- **FLETA** (Federal Law Enforcement Training Accreditation) - 24 CEUs
- **IACET** (International Association of Continuing Education and Training) – 2.4 CEUs

**MPOETC CLEE Hours: 24**

**CLEE ID #: CLE01188**

## **Field Force Operations (FFO PER-200)**

**Course Description:** This three-day class is instructed by FEMA Center for Domestic Preparedness and provides law enforcement and security officer with instruction in protest types and actions, legal considerations, responsibilities of mobile file force term, and crowd-control methods. This course culminates with a series of hands-on activities that allow responders to practice all of the learned skills (baton-holding positions, mass-arrest procedures, and riot-control formations) in a realistic context.

**Students must be physically capable of standing for long periods; walking and marching for long periods; employing a baton in the performance of crowd-control actions; and performing lifts and carries required in the performance of mass-arrest carries.**

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** Upon completion, the student will be able to:

- Identify consideration of a protest situation.
- Use equipment to control crowds.
- Execute positions in crowd-control squad formations.
- Position yourself within a mass-arrest team to apprehend, search, and detain a subject.

**Course Completion Requirements:** Attendance and successfully pass a FEMA written examination.

**Audience:** PSP Enlisted, LEO, MP, MIL

**Pre-requisite(s):** To be eligible for the course, the student must successfully complete the following courses:

- AWR-160, WMD/Terrorism Awareness for Emergency Responders.
- IS-100.b, Introduction to the Incident Command System, or any of the available ICS-100 series, and
- IS-700.a, National Incident Management System (NIMS), An Introduction.

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00940

## **Field Training Officer (FTO)**

**Course Description:** This course is required for Troopers who will be assigned to provide training and guidance to newly promoted Probationary Troopers, within the Field Training Program. Participants will receive information contained within the Administrative Regulations 5-2 (AR 5-2), Probationary Trooper Program. This course will also provide instructor development and leadership techniques to improve the effectiveness of the Probationary Trooper Program. This program will prepare the participant for future supervisory and leadership roles in the Department. Participants who wish to be Field Training Officers are encouraged to have a minimum of two years of patrol experience with the Department prior to being assigned as a Field Training Officer in the field.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will be able to identify and apply the requirements set forth in AR 5-2, including the standardized rating of Probationary Troopers as well as instructing and leadership techniques.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE01177

## Firearms Instructor (MP)

**Course Description:** This course is designed to educate the experiences Pennsylvania Law Enforcement Officer on various methods used to conduct Firearms Qualification and training for their Municipal Police Department. Weapon systems that are covered are Semi-Automatic handgun, Revolver, Pump Action Shotgun, and Semi-Automatic Shotgun. Carbine instruction is covered under a separate 3-day training class. Students will be required to demonstrate proficiency with their handgun at the beginning and end of the course.

### Equipment Needed:

- Department-issued handgun and shotgun.
- Body armor.
- Baseball-style cap.
- Ear protection.
- Raingear.
- Safety goggles or shooting glasses.
- 10 training (dummy) rounds for Department handgun.
- Three pistol magazines or three speed loaders (revolvers).
- 500 rounds of handgun ammunition.
- 25 rounds of 12 gauge 2 3/4" or 3" chambered rifled slug.
- 25 rounds of 12 gauge 2 3/4" or 3" chambered "00" buckshot.
- Complete set of leather gear, including handcuffs and key.
- Durable shirt and cargo pants (BDU) or uniform pants.
- Shoes or boots.
- Sneakers.

**Instructional hours:** 5 Days/40 Hours

**Instructional Objectives:** Upon completion of this course, the student will be exposed to the knowledge and skills required to be a safe and effective Firearms Instructor.

After completion, the student will be able to:

- List the Cardinal Rules of Firearms Safety.
- Demonstrate weapon care and cleaning.
- List the Principals of Marksmanship.
- List, diagnose, and correct common shooting errors.
- Explain police liability.
- Explain use of force.
- Demonstrate range control and list safety procedures.
- Complete dim light engagement and qualification.
- Develop and demonstrate effective drills.
- Demonstrate combat shooting.

**Course Completion Requirements:** Attendance and successfully pass (85% or above) a proficiency course with their handgun and shotgun as well as pass (75% of above) a 25-question written examination.

**Audience:** MP - (Note: for the purposes of the MPFI course eligibility, MUNICIPAL POLICE is defined as agencies that are required to submit their annual firearms qualification to MPOETC for retention. Further clarification can be obtained by contacting MPOETC at (717) 346-7747).

**Prerequisite(s):** The student must be able to score 80% or better on the first day of instruction with their handgun. Failure to demonstrate proficiency at this level will result in the student being unenrolled.

**Cost:** \$500.00 - Pre-payment is not required for registration. Checks should be made out to the "Commonwealth of Pennsylvania" and mailed to the Pennsylvania State Police Academy once the student receives an acceptance letter into the course.

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE00524

## **Firearms Instructor (PSP)**

**Course Description:** Members attending this course will receive instruction on the Department's Firearms Qualification and Familiarization Courses, Proper Range Procedures, Tally Sheet Information, and Chemical Munitions. Members shall bring appropriate attire for both the classroom and the firing range.

**Additional Information:** Members shall also bring the following:

- Pennsylvania Crimes Code
- Issued Sig Sauer P227 Pistol, with weapon light and three magazines.
- Complete set of issued duty gear with four keepers.
- Remington Model 870P shotgun.
- Department patrol rifle.
- Department issued flashlight (members are encouraged to also bring a smaller personal flashlight).
- Cleaning equipment for both pistol and shotgun.
- Baseball-style cap.
- Riot helmet.
- Gas mask with carrier.
- Department ballistic shield with lights.
- Soft-body armor.
- Raincoat and cruiser jacket.
- Safety goggles.
- Ear protection.

### **Ammunition:**

- All ammunition will be provided by the Academy or the Training Center hosting the course.

**Instructional hours:** 8 Days/48 Hours

**Course Completion Requirements:** Attendance and Members are required to score 85% or higher on the Department's Pistol Combat Course (255/300), Shotgun Combat Course (85/100), and Dim-Light Combat Course (153/180) to be certified as a Firearms Instructor.

# First Contact

**Course Description:** The focus of this course is to recognize a suspect's precursors to violence towards the law enforcement officer. The course includes methods to recognize verbal and non-verbal cues/gestures of resistance or assault. Students will learn to identify a subject's ulterior motives and deceptive techniques. Numerous case studies involving actual police footage will be examined to highlight the behavioral signs of attack. Common pitfalls that officers may experience will be discussed. The course also offers mental and physical tactics that the officer should use to prevail during an assault.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain non-verbal and verbal communication, as it relates to behavior most often present prior to assault or escape behaviors.
- Explain the fight or flight response and how it relates to a subject's decision making.
- Recognize common pre-attack posturing and communication tactics.
- Use effective techniques to diffuse hostility and aggression in the initial stages of a potential attack.
- Explain various warning signals that justify Use of Force.

**Course Completion Requirements:** Students must complete and pass a 7-question knowledge check.

**Audience:** PSP, MP, LCE, LEO

**MPOETC CLEE Hours:** 6

**CLEE ID #:** CLE00525



## **FOCIS (Force or Compliance Interactive Simulator)**

**Course Description:** This course will consist of classroom instruction and computer simulated force option scenarios displayed via large screen projection. Classroom instruction will include a review of section 508 of the Pennsylvania Crime Code, Department Policies, and considerations for using various force options. Use of Force topics discussed include decision-making, judgment, functioning under the effects of adrenaline and stress, tunnel vision, mental preparation and conditioning, reaction time, and cover/concealment. During simulator training immediate feedback is available on judgment, shooting accuracy, use of less lethal and deadly force options, appropriate use of cover, use of verbal command, and speed of response. Available firearm platforms for the hands-on portion of CO2 operated to provide weapon recoil and include AR-15 and pistol. Less lethal weapons and tools include Taser, O.C. spray, and flashlight. To enhance the realism of the training, students should be dressed in their primary duty attire and gun belt. Plain-clothes officers should have their holsters for primary duty weapon, and all carried less lethal weapons and accessories.

**Each course is limited to 8 students.** Class size must remain small in order to provide sufficient number of varied training scenarios per student. Students shall expect to receive several scenarios that will include compliance, use of lethal force, and use of deadly force.

### **Equipment Needed:**

- Gun belt and keepers (Simulated weapons provided).
- Primary duty attire and gun belt. Plainclothes officers should have their holsters for primary duty weapon, and all carried less lethal weapons and accessories.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill to utilize verbal commands to gain compliance and articulate the justification for the use of less lethal and deadly force when applicable.

After completion, the student will be able to:

- Cite two landmark Supreme Court cases regarding use of force.
- Cite the criteria needed to justify the use of deadly force.
- Demonstrate proficiency in the use of verbal commands.
- Demonstrate proficiency in obtaining cover in standing and kneeling positions during scenarios.
- Demonstrate proficiency in the use of less lethal force options.
- Demonstrate proficiency and sound judgment in the use of deadly force.
- Demonstrate proficiency in transitioning through multiple force options.

**Couse Completion Requirements:** Attendance and successfully perform the above listed proficiencies.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00787

# **Fraudulent Document Recognition Training**

**Course Description:** This one-day course will provide updated information to assist officers with examining documents for signs of fraud. Topics will include International Standards for Travel Documents, Counterfeiting and Examination of Permanent Resident Cards.

This course is co-sponsored by the Pennsylvania State Police and the US Department of Homeland Security. Instructors will be from the Homeland Security Investigations (HSI) Forensic Laboratory.

**Instructional Hours:** 1 Day/8 Hours

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00848

# Ground Defense I

**Course Description:** This course is designed to provide the students with skills and techniques necessary to defend and overcome a subject's active resistance while in a grounded position. The course will examine takedown prevention techniques as well as tactical considerations and transitions related to various grounded postures.

**Due to the physical nature of this training, students must evaluate and consider their own fitness level prior to enrolling in this class.**

**Equipment Needed:** Students will be required to perform many of the drills and exercises associated with this course while dressed in patrol related equipment.

- Athletic clothing and footwear.
- BDU type trousers.
- Issued duty belt and keepers.
- Mouthpiece.
- Groin protection.
- Soft body armor.

**Instructional Hours:** 3 Days/18 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skills necessary to defend and overcome a subject's active resistance in a physical altercation.

The following topics/techniques will be addressed throughout the course:

- An officer's ability to effectively move while on the ground.
- Proper falling techniques.
- Takedown avoidance and defense techniques.
- A grounded officer's defense against a standing attacker.
- Tactical considerations associated with the four basic ground positions.
- Escape techniques from the four basic ground positions.
- Defense against various airway and vascular chokes.
- Escape techniques from several common holds and locks.
- Weapon retention techniques while in grounded situations.

**Course Completion Requirements:** Attendance and successfully demonstrate a minimum of three of the above techniques.

**Audience:** PSP Enlisted, MP, LEC, LEO, MCEO

**MPOETC CLEE Hours:** 18

**CLEE ID #:** CLE00526

## Ground Defense II

**Course Description:** This course is designed to provide the students with skills and techniques necessary to control combative subjects while in both standing and grounded postures. The course will emphasize defense against life threatening assaults through the use of strikes, joint locks, and vascular restraint techniques. This class will also address justification and Department policy associated with tactics introduced throughout the training.

**Due to the physical nature of this training, students must evaluate and consider their own fitness level prior to enrolling in this class.**

**Equipment Needed:** The students may be required to perform several of the drills and exercises associated with this course while dressed in patrol related equipment.

- Athletic clothing and footwear.
- BDU type trousers.
- Issued duty belt and keepers.
- Mouthpiece.
- Groin protection.
- Soft body armor.

**Instructional Hours:** 4 Days/24 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skills necessary to defend and overcome a subject's active resistance in physical altercation.

The following topics/techniques will be addressed throughout the course:

- Department policy/justification associated with joint locks and vascular restraint.
- Defense/control techniques upon a standing assailant.
- Takedown of a combative subject.
- Defense/control techniques upon a grounded assailant.
- Vascular restraint upon a combative subject.
- Joint locks upon a combative subject.
- Handcuff techniques upon a grounded assailant.

**Course Completion Requirements:** Attendance and successfully demonstrate a minimum of five of the above techniques.

**Audience:** PSP Enlisted, MP, LCE, LEO, MCEO

**Pre-requisite(s):** Students must complete Ground Defense I prior to enrolling in this course.

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00527

## Ground Defense: Transitions

**Course Description:** This course requires the students to apply the techniques learned in Ground Defense I and Ground Defense II in dynamic structured scenarios. Students will participate in drills and sparring sessions that emphasize the need for transition from one force option or position to another based upon the totality of circumstances confronting an officer at the time of application.

**Due to the physical nature of this training, students must evaluate and consider their own fitness level prior to enrolling in this class.**

The content of this course will be regularly modified to permit students an opportunity to maintain and/or improve their proficiency through discussion and demonstration of new skills or modification of existing techniques.

**Equipment Needed:** The students may be required to perform drills and exercises associated with this course while dressed in patrol related equipment.

- Athletic clothing and footwear.
- BDU type trousers.
- Issued duty belt and keepers.
- Mouthpiece.
- Groin protection.
- Soft body armor.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skills necessary to apply techniques learned from both Ground Defense I and Ground Defense II in use of force scenarios.

The following topics/techniques will be addressed throughout the course:

- Takedown avoidance/defense.
- Defense/control of combative subjects.
- Joint lock techniques.
- Vascular restraint techniques.
- Weapon deployment/retention techniques.

**Course Completion Requirements:** Attendance and successfully demonstrate proficiency in the execution of three techniques from Ground Defense II and proper use of force applications.

**Audience:** PSP Enlisted, MP, LCE, LEO, MCEO

**Prerequisite(s):** Student must complete Ground Defense I and Ground Defense II prior to enrolling in this course.

**MPOETC CLEE Hours:** 6 - **CLEE ID#** CLE00528

# Healthcare Facility Drug Investigations (Hospitals, LTC's, and Other Facilities)

**Course Description:** The course is designed to educate intermediate to advanced Pennsylvania Law Enforcement investigators on various methods used to divert medications from healthcare facilities and how to conduct these complex cases. The course provides a step by step guide on practical investigation methods regarding nurses and others who divert medications. Additionally, the course identifies why healthcare professionals abuse prescription medications and the methods of administration into the body. Through a working knowledge of legal requirements of the Controlled Substance Act, HIPAA, Code of Federal Regulations and other applicable Pennsylvania statutes and regulations, the law enforcement professional can identify evidence that will assist in the successful prosecution of healthcare professionals such as prescribers, nurses, and pharmacists. Students will conduct practical scenarios of cases by receiving an initial complaint, deciding what information they need, analyzing the data given and recommending criminal charges.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Office of Attorney General. Instructors will be from the Pa OAG, Bureau of Narcotics Investigation and Drug Control.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to investigate and successfully prosecute individuals who illegally obtain prescription medications by theft and other means from hospitals, nursing homes and other healthcare facilities.

After completion, the student will be able to:

- Define drug diversion.
- Describe statistical data regarding impaired professionals at healthcare facilities.
- List how and why healthcare professionals become addicted and divert medications.
- Identify the relevant laws and charges regarding drug diversion.
- List the requirements in obtaining Prescription Drug Monitoring Reports.
- Demonstrate various investigative techniques developing evidence in nurse case.
- Construct a search warrant and criminal complaint for any prescription drug investigation.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 25-question written examination.

**Audience:** PSP Enlisted, MP, LEO, LCE

**MPOETC CLEE Hours:** 7

**CLEE ID #** CLE00581

# Homeland Security and Terrorism for PCOs

**Course Description:** This course is to provide PCOs information on the types of terrorism, extremist, hazardous materials, suspicious persons, and weapons of mass destruction. By utilizing the information, the Terrorism Screening Center provides and gives a better understanding of the Departments guidelines for Homeland Security issues.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Know examples of domestic and international terrorists.
- Be informed on the different types of other threats; including extremists and weapons of mass destruction.
- Be familiar with the Hazardous Materials Guidebook and HazMat awareness.
- Be familiar with call taking regarding bomb threats and suspicious activity.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PSP PCO. PCO (class can be altered and conducted at requesting municipality/911 Center or Academy by request)



# Hostage Officer Survival

**Course Description:** The goal of this course is to introduce the police officer to the remote possibility of becoming a hostage as a police officer and the tactics and attitude that the officer will need to overcome and regain control of the situation. It is comprised of both classroom instruction with case study and the review of escape and control tactics in physical training scenarios. This course will teach a police officer how to best employ tactical thinking and understand how reaction time and employing a specific set of skills can distract and disable their hostage taker.

**Due to the physical nature of this course, students should evaluate their physical conditioning.**

## Equipment Needed:

- Appropriate gym attire is required for the tactical review.
- Students must bring own handcuffs and carried keys.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, students will be able to:

- Recognize the circumstances that usually lead to an officer being taken hostage in given situations.
- Recognize the importance of proper planning prior to any incident.
- Understand the importance of being more observant on and off duty in public areas that are more likely to be the subject of criminal activity.
- Understand the potential of suspects to take advantage of an officer under close, tense circumstances.
- Understand how poor restraint and searching of a suspect can lead to the officer becoming a victim of assault of a hostage.
- Understand how "survival mentality" factors into regaining control of the hostage taker.
- Understand how certain techniques and tactics when employed at the right moment can allow the officer to take control of the suspect's weapon and then capture the hostage taker.
- Recognize the differences between opportunities to escape and gaining control.
- Understand that there are certain times during the hostage event that are more conducive to regaining control or escaping.
- Understand the importance of weapon retention and weapon disarming skills.
- Recognize reaction time principle and how to take advantage of the same to regain control.
- Understand what not to do to prevent escalating hostage situation.

**Course Completion Requirements:** Attendance and successfully demonstrate proper survival escape technique from a restraint of their choosing (handcuffs, tape, rope, etc.).

**Audience:** PSP Enlisted, LEO, MP

**MPOETC CLEE Hours:** 16 – **CLEE ID#** CLE00531

# Human Trafficking Investigations

**Course Description:** The focus of this course is to examine labor and sex trafficking. This course will provide investigators with the tools to identify, investigate, and prosecute these complex cases. This course will cover the following topics:

- Define Human Trafficking
- Pennsylvania Statistics
- Victim and Trafficker Indicators
- Building a Rapport with Victims and Witnesses
- Law Enforcement Challenges
- Terminology for Report Writing
- Overview of Pennsylvania Crimes Code Chapter 30, Trafficking of Persons
- Creating a Good Prosecution
- Case Studies from Pennsylvania, New York, and New Jersey
- Available Service Provider Resources

**Instructional Hours:** 1 Day / 6 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Reference Chapter 30 of the Pennsylvania Crimes Code.
- Define human trafficking.
- Recognize the indicators of human trafficking.
- Conduct minimal facts interview for essential preliminary information.
- Build a strong foundation for a successful prosecution
- How PSP can assist with an investigation.

**Course Completion Requirements:** Attendance and participation in classroom.

**Audience:** PSP Enlisted, MP, LCE, LEO

**MPOETC CLEE Hours:** 6

**CLEE ID#:** CLE01431

## ICS 300, Intermediate ICS for Expanding Incidents

**Course Description:** This is a three-day course that provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). This course is designed to provide overall incident management skills rather than tactical expertise. This course uses the same objectives and content as other ICS courses with law enforcement examples and exercises. In addition, this course utilizes group table-top exercises on expanding incidents.

ICS-300 is not an independent study course. Affected Pennsylvania State Police members shall attend a scheduled ICS-300 training course administered by PEMA-certified instructors through the Pennsylvania State Police Academy.

**Instructional Hours:** 3 Days/24 Hours.

**Instructional Objectives:** At the end of this course, participants should be able to:

- Describe how the NIMS Command and Management components support the management of expanding incidents.
- Describe the incident/event management process for supervisors and expanding incidents as prescribed by the Incident Command System (ICS).
- Implement the incident management process on a simulated expanding incident.
- Develop an Incident Action Plan for a simulated incident.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a written examination.

**Audience:** PSP Enlisted, MP

**NOTE:** The primary audiences for this course are law enforcement personnel involved with emergency planning, response, or recovery efforts.

**Additional Information:** **Within the Pennsylvania State Police, ICS-300 is a mandatory course for the rank of Sergeants and above.**

Prior to arrival for this course, each student will need a FEMA SID (Student Identification Number) to complete the appropriate paperwork for FEMA. The FEMA SID number is used to maintain training records and continuing education credits by FEMA.

If the student does not have a FEMA Student Identification Number (SID), they will need to go to the following link and register: <https://cdp.dhs.gov/femasid/Register.aspx>.

**Pre-requisite(s):** ICS-100, ICS-200, ICS-700, and ICS-800. A copy of each certificate shall accompany the application for enrollment in this course.

**MPOETC CLEE Hours:** 24 – **CLEE ID #:** CLE01083

# ICS 400 – Advanced ICS for Command and General Staff, Complex Incidents, and MACS

**Course Description:** This two-day course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS-100 through ICS-300 courses. This course uses the same objectives and content as other ICS courses with law enforcement examples and exercises. This course is designed to provide overall incident management skills rather than tactical expertise. In addition, this course utilizes group table-top exercises on expanding incidents.

ICS-400 is not an independent study course. Affected Pennsylvania State Police members shall attend a scheduled ICS-400 training course administered by PEMA-Certified Instructors through the Pennsylvania State Police Academy.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** At the end of this course, participants should be able to:

- Explain how major incidents pose special management challenges.
- Describe the circumstances in which an Area Command is established.
- Describe the circumstances in which Multi-Agency Coordination Systems are established.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a written examination.

**Audience:** PSP Enlisted, MP

**Note:** The primary audience for this course are senior personnel who are expected to perform in a management capacity in an Area Command or Multi-Agency Coordination System, or as part of an Incident Management Team.

**Additional Information:** Within the Pennsylvania State Police, this course is mandatory course for Lieutenants and above.

Prior to arrival for this course, each student will need a FEMA SID (Student Identification Number) to complete the appropriate paperwork for FEMA. The FEMA SID number is used to maintain training records and continuing education credits by FEMA.

If the student does not have a FEMA Student Identification Number (SID), they will need to go to the following link and register: <https://cdp.dhs.gov/femasid/Register.aspx>.

**Pre-requisite(s):** ICS-100, ICS-200, ICS-300, ICS-700, and ICS-800. A copy of each certificate shall accompany the application for enrollment in this course.

**MPOETC CLEE Hours:** 16 – **CLEE ID #:** CLE01084

# **Incident Command System (ICS) Curricula, Train-the Trainer (L-449) MGT906**

**Course Description:** This course expands and improves student's ability to deliver Emergency Management Institute's (EMI) Incident Command System (ICS) curricula. Students are provided training on the delivery of ICS-100: Introduction to the ICS, ICS-200: ICS for Single Resource and Initial Action Incidents, ICS 300: Intermediate ICS for Expanding Incidents, ICS-400: Advanced ICS for Command and General Staff—Complex Incidents, ICS-402 ICS Overview for Executives and Senior Officials, and G191, Emergency Operations Center/ICS Interface. A major emphasis placed on classroom-based deliveries, including compliance with the National Incident Management Training Program, adult education methodologies, deployment of course activities, pre- and post-testing, and ICS training program management. You will learn from training professionals how to use adult-learning techniques to get the best out of the classes you teach. You will develop and deliver a training module during the course.

Course instruction provided by Texas A & M Engineering Extension Service (TEEX).

**Instructional Hours:** 4 Days/32 Hours

## **Instructional Topics:**

- IS-100.c, Introduction to the Incident Command System (ICS), ICS-100
- IS-200.c, Incident Command System (ICS) for Single Resources and Initial Action Incidents, ICS-200
- ICS-300, Intermediate ICS for Expanding Incidents
- ICS-400, Advanced ICS
- ICS-402, Overview for Executives/Senior Officials G402
- G191, Incident Command System/Emergency Operations Center Interface

## **Pre-requisites:**

- IS-100.c - FEMA Introduction to the Incident Command System, ICS 100
- IS-200.c - FEMA Incident Command System for Single Resources and Initial Action Incidents, ICS-200
- ICS-300, Intermediate Incident Command System for Expanding Incidents
- ICS-400 Advanced Incident Command System for Command and General Staff, Complex Incidents and MACS
- IS-700.b - Introduction to the National Incident Management System (NIMS)
- IS-800.c - National Response Framework (NRF), An Introduction
- Formal instructor training (M-410, National Wildland Coordinating Group Facilitative Instructor, EMI Master Trainer Program, E-0141, Instructional Presentation and Evaluation Skills, Office for Domestic Preparedness Instructor Course, or equivalent), PSP Instructor Development.

**[A copy of the certificate earned for each pre-requisite course must be submitted with the SP 8-130.](#)**

**Couse Completion Requirements:** Attendance, class participation and successful completion of all written examinations with a minimum score of 80% on each exam, verified by the course instructor and signed roster. A laptop computer is required by each student to complete several in-class assignments. **(Laptop computers will not be provided by TEEX or the Pennsylvania State Police).**

**Audience:** PSP Enlisted, MP

**MPOETC CLEE HOURS:** 32

**CLEE ID #:** CLE00775

# Instructor Development

**Course Description:** This course is designed for both State and Municipal Law Enforcement personnel and civilians who may have instructing as part of their duties. Students will be taken out of their comfort zone and will be assigned a variety of classroom presentations ranging from 3 to 30 minutes. Students should be aware that the course involves homework and type-written assignments. If students have access to a laptop computer/printer or word processor/typewriter, they should consider bringing one to assist them with the completion of class assignments.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** After completion, the student will understand:

- The psychology of learning
- Different presentation methods.
- Different instructional techniques.
- How to use different training aids.
- How to create a lesson plan.
- How to create objectives.
- Questioning techniques.
- Communication techniques.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a written examination as well as complete the following:

- Present a three-minute introduction speech.
- Present a five-minute impromptu speech.
- Present a 15-minute teaching a skill presentation.
- Present a 30-minute topic speech approved by the instructor.

**Audience:** PSP Enlisted; PSP Employee; MP

**Additional Information:** Some classroom time is given to work on the assignments, but the allotted time is not enough for all students to complete the work during class.

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE00532

# Internet Crimes Investigation

**Course Description:** The course is designed to educate the experienced law enforcement officer in the areas of internet crime investigation. Upon completion of this course, attendees will have a better understanding of the process involved with investigation online crimes including social networking sites as used by victims, witnesses, and suspects. The various sites will be explored, and the students will learn a general overview of how to find out what data is available on the sites themselves.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course, the student will be exposed to the knowledge and skills required to begin and complete a successful internet crime investigation.

After completion, the student will be exposed to:

- The various types of social networking sites.
- Procedures for completing various investigations on each site.
- Evidence logging during an investigation.
- Search warrants for internet investigations.
- Police liability.
- Data that can be retrieved.
- Testifying in court.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a 20-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00925



# Interview and Interrogation

**Course Description:** This three-day class will furnish the skills necessary to obtain all available information and elicit confessions from guilty persons. Topics covered include the proper methods for obtaining all necessary information. The student will learn the traits of a good interviewer and interrogator. They will understand the difference between the two. Learn how to detect truthful and non-truthful behavior and be able to generate and apply behavior provoking questions. The student will also be introduced to written statement analysis.

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** Upon completion of this course the student will be able to demonstrate how to acquire information and detect deception.

After completion, the student will be able to:

- List the traits of a good interviewer.
- Explain the difference between an interview and interrogation.
- Explain proxemics and how it is used during interviews and interrogations.
- List types of questions to ask during an interview and interrogation.
- Detect truthful and non-truthful behavior.
- Explain the verbal and non-verbal behaviors that are indicative of deception.
- Generate and apply behavior provoking questions.
- List the Nine Steps of Interrogation.
- Explain how written statement analysis could benefit an investigation.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a written examination.

**Audience:** PSP Enlisted, MP, LEO, LCE

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00533

# **Intoxilyzer 9000**

**Course Description:** This course meets the requirements of the Departments of Health and Transportation for certification as a Class A Testing Operator for the I-9000 model.

**Instructional Hours:** 4 Days/30 Hours

**Instructional Objectives:** Throughout the 4 days of training, the following topics will be covered to meet the requirements of the Department of Health and Transportation (Title 69, Chapter 77, Section 77.23):

- Students will know the pharmacology of alcohol.
- Students will know the physiological effects of alcohol.
- Students will interpret chemical findings.
- Students will demonstrate the appropriate equipment.
- Students will utilize Type A alcohol breath test equipment on drinking subjects or on equipment designed to simulate drinking subjects.
- Students will review testing requirements specified.
- Students will review recordkeeping requirements specified.
- Students will prepare courtroom testimony.
- Students will demonstrate courtroom testimony.
- Students will review report writing.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP, LEO

**Prerequisite(s):** Department must utilize the Intoxilyzer 9000 (Type A) Breath Test Equipment.

**MPOETC CLEE Hours:** 30

**CLEE ID #:** CLE00983

## **Intoxilyzer 9000 – 8-Hour Update**

**Course Description:** This course is designed to update and familiarize prior Class A breath test operators with the theory and main components of the Intoxilyzer 9000. This course will convey to the student an understanding of the effects of alcohol consumption on the human body. Provide the student pre-breath-test legal challenges to chemical tests.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to:

- Training outline and course requirements.
- Basic technical data of the Intoxilyzer 9000.
- DUI case law, Regulations, and Department procedures.
- Breath Test operation record keeping.
- Alcohol absorption and metabolism in the human body.
- Operation of the Intoxilyzer 9000, to include, external parts of the Intoxilyzer, navigating the software, breath test sequences, and exception messages.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** To comply with Title 67, §77.23(c)(2), all students must have successfully completed Course A for a Type A alcohol breath testing instrument (i.e. DataMaster, Intoximeter AS IV/RBT IV, Intoxilyzer 5000) prior to taking this course. A copy of the student's certificate must be turned in with the application, or to the instructor at the start of the 8-hour Update Course.

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01033

## **Intoxilyzer 9000 – Maintenance Officer**

**Course Description:** This course is designed to certify the Department's Intoxilyzer 9000 Operators to become a Station Intoxilyzer 9000 Maintenance Officer. Topics of instruction include instrument assembly & disassembly; instrument preparation; monthly accuracy test; annual calibration; required maintenance; and record keeping.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to:

- Students shall assemble the Intoxilyzer 9000.
- Students shall assemble the Printer.
- Students shall assemble the Simulator.
- Students shall review Title 69 Chapter 77.
- Students shall review OM 7-15.
- Students shall review the Intoxilyzer 9000 Menu fields.
- Students shall conduct a monthly accuracy test.
- Students shall conduct an annual calibration test.
- Students shall review Intoxilyzer 9000 logbook.
- Students shall document all work on Intoxilyzer 9000 log sheet.
- Students shall break down Intoxilyzer 9000.
- Students shall break down printer.
- Students shall break down Simulator.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** Intoxilyzer 9000 Operators Course/Intoxilyzer 9000 Operator Update Course. A copy of the student's certificate must be turned in with the application, or to the instructor at the start of class.

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01041

# Introduction to Microsoft Excel

**Course Description:** This course is an introduction to Microsoft Excel. Microsoft Excel is a software program produced by Microsoft that allows users to organize, format and calculate data with formulas using a spreadsheet system. Excel permits users to arrange data to view several factors from different perspectives. Visual Basic is used for applications in Excel, allowing users to create a variety of complex numerical methods. Microsoft Excel can be used within the department to formulate schedules; keep track of various lists such as addresses and groups. This is a beginner class for those that are looking to learn the basics of Microsoft Excel.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will:

- Better understand the basic workings of Microsoft Excel.
- Be able to create and save worksheets as well as edit and replace data within a worksheet.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP enlisted, MP, Civilian Employees, LEO, LCE

**MPOETC CLEE:** 8

**CLEE ID #:** CLE00988

# **Introduction to Wildlife Law and Wildlife Law Enforcement**

**Course Description:** The course will provide a brief history of wildlife law in Pennsylvania and the mission of the Pennsylvania Game Commission as the agency responsible for managing wildlife and regulating sport hunting. It discusses the role of the Wildlife Conservation Officer as the local agency representative. The course will review selected sections of Title 34 (The Game and Wildlife Code) and Title 58 PA Code (Regulations), and police authority to enforce this statute and regulations, focusing on the most common and most important offenses. The course further discusses common wildlife related incidents and how we handle them such as injured wildlife, wildlife disease issues, wildlife/human conflicts, and hunting related issues and hunter/citizen conflicts. Overall, the course focuses on the issues police are most likely to encounter in the course of their regular duties, or for which police are likely to receive the first call, and how police response can assist us.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Game Commission. Instructors will be from the Pennsylvania Game Commission.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** Upon completion of this course, the participant will have a basic understanding of the PA Game Commission's mission and local operations, the laws and regulations relevant to the management of wildlife and of sport hunting in Pennsylvania and their authority to enforce them. They will learn preferred methods of handling Title 34 or Title 58 offenses and other common issues related to wildlife. They will learn how to contact the PGC for assistance and the resources the agency has available to help them.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 6

**CLEE ID #:** CLE00655

# Latent Print Photography

**Course Description:** This course provides instructional training in the basic principles in identifying latent prints. Students will also understand the use of proper lighting techniques needed to photograph and document latent fingerprints. Lecture with PowerPoint presentations, classroom demonstrations and discussions as well as student practicum exercises will be utilized.

This course is instructed by members of the Pennsylvania State Police, Bureau of Forensics Services.

**Instructional Hours:** 3 Days/16 Hours

**Instructional Objectives:** Upon successful completion of the course the student will have acquired the skills to properly locate, develop, and photograph latent fingerprints on a variety of substrates.

After completion, the student will be able to:

- Why we photograph latent prints.
- How to discover and document details of a latent print.
- What makes a good latent print photograph/evidentiary photograph?
- Basic camera equipment and accessories needed for photographing latent prints.
- The importance of using certified scales.
- The proper use and placement of scales.
- The seven basic types of lighting techniques used for latent print photographs.
- Combining different lighting techniques.
- Photographing latent prints with the Alternate Light Source (ALS).

**Audience:** PSP Enlisted, MP

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Prerequisite (s):** Crime Scene Photography or equivalent PSP approved training.

**MPOETC CLEE Hours:** 16

**CLEE ID#:** CLEE00558

# **Law Enforcement Officers Killed or Assaulted Program (LEOKA)**

**Course Description:** This Officer Safety Awareness Program provided by the Department of Justice, Federal Bureau of Investigation, provides information on the history and policy relating to law enforcement officers killed and assaulted (LEOKA) Program. Also provided are the in-depth analysis of two studies which were concluded in 1992 and 1997 and resulted in the publications “Killed in The Line of Duty” and “In the Line of Fire.” The objectives of these two studies were to identify elements in certain situations which lead to the ultimate felonious deaths and serious injuries of police officers. Demographic and behavioral descriptors for the victim officers and the offenders were developed and will be presented. The findings and resulting safety training issues will also be presented.

The emphasis of the presentation will be focused on the final companion study, which was concluded in 2006, and resulted in a publication entitled “Violent Encounters.” This study examines 40 incidents where police officers survived life threatening attacks. Demographic and behavioral descriptors for the victim officers and the offenders were developed and will be presented. The findings and resulting issues will be presented.

## **The following topics will be covered in the curriculum:**

- Officer/Offender Perceptions.
- Foot Pursuits.
- Facing Drawn Gun Scenarios.
- Handcuffing & Controlling Arrests.
- Accident Video – “Is Today Your Day?”
- Street Combat Veterans.
- Training.
- Traffic Stops.
- Will to Win/Will to Survive.
- Conclusion: What Our Data Tells Us.

**Instructional Hours:** 1 Days / 8 Hours

**Instructional Objectives:** At the end of this course, participants should be able to:

- Take a close look at why our nation's law enforcement professionals are being killed feloniously, accidentally, and assaulted with an eye toward prevention.
- To assist law enforcement managers, trainers, and personnel in the identification of training issues for the purpose of preventing the death and/or serious injuries of law enforcement personnel.

**Audience:** MP; PSP Enlisted; LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00707



# **Law Enforcement Threats: Keeping them Safe**

**Course Description:** For PCO's to understand why our job is so important in keeping our members safe while responding to incidents. This class will focus on what is getting Law Enforcement officers killed or assaulted and familiarize PCOs with the agenda of the multiple groups that focus on harming law enforcement.

**Instructional Hours:** 1 Day/8 Hours

## **Instructional Objectives:**

- Understand that what we do or don't do as dispatchers, has a direct result on our members safety.
- Be aware of the causes of Law Enforcement death and assaults.
- Be familiar with the groups that target Law Enforcement.
- Be familiar with the role of mental illness has in Law Enforcement threats, specifically sociopaths and psychopaths.
- Understand other non-physical means of threatening Law Enforcement.
- Be aware of dispatcher liability and how to avoid it.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PSP PCO, PCO (class can be altered and conducted at requesting Municipality/911 Centers, or Academy by request).

# **Legal & Technical Aspects/Wiretapping & Electronic Surveillance – Class “A” Certification**

**Course Description:** The course is designed to educate Pennsylvania police officers on the legal and technical aspects of Class "A" consensual and nonconsensual intercepts and electronic surveillance. The course provides instruction on legal steps and approvals, documentation requirements, physical equipment use, monitoring systems, and related aspects of conducting investigations. This course is limited to Police Officers whose job function requires the knowledge and expertise of wiretap and electronic surveillance. This includes Criminal Investigators, Narcotics Officers, and Undercover Officers.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Office of Attorney General. Instructors will be from the Pennsylvania State Police and Pennsylvania Office of Attorney General.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to conduct consensual and monitor nonconsensual intercepts. The trainee will also learn skills to prepare necessary documentation, obtain required approvals, and conduct interceptions. The officer will be certified in Class "A" wiretap.

After completion, the student will be able to:

- Understand and identify the proper steps necessary to conduct electronic surveillance.
- Understand 18 Pa.C.S. Chapter 57, Wiretapping and Electronic Surveillance.
- Define legal terminology concerning electronic surveillance.
- Identify the types of investigations where electronic surveillance is appropriate.
- Prepare victims/witnesses in anticipation of a consensual interception.
- Prepare the proper documentation in order to conduct a consensual interception.
- Obtain approvals from appropriate authorities.
- Obtain equipment necessary to conduct interceptions.
- Conduct the actual interception.
- Understand legal ramifications involving both consensual and nonconsensual wiretaps.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination.

**Audience:** PSP Enlisted, MP (Note: Enrollment into this class is conducted by the Pennsylvania State Police, Bureau of Emergency and Special Operations)

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE00636

# **Legal & Technical Aspects/Wiretapping & Electronic Surveillance – Class “B” Certification**

**Course Description:** The course is designed to educate Pennsylvania police officers on the legal and technical aspects of Class "B" nonconsensual intercepts and electronic surveillance investigation. The course provides instruction on legal authority, documentation requirements, electronic surveillance equipment installation and use, technical administration of wiretap systems and related aspects of conducting technical investigations. This course is limited to Police Officers whose job function requires the knowledge and expertise for installing and conducting nonconsensual intercepts and other methods of electronic surveillance. This includes police officers assigned as agency technical investigators and commonwealth emergency response team members.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Office of Attorney General. Instructors will be from the Pennsylvania State Police and Pennsylvania Office of Attorney General.

**Instructional Hours:** 10 Days/80 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill necessary to procure, install and maintain intercept and electronic surveillance equipment. The trainee will also learn the legal authority required and technical skills associated with use of such equipment. The officer will be certified in Class "B" wiretap.

After completion, the student will be able to:

- Understand 18 Pa.C.S. Chapter 57, Wiretapping and Electronic Surveillance.
- Define legal terminology concerning electronic surveillance.
- Understand legal requirements involving consensual and nonconsensual wiretaps.
- Identify the types of investigations where electronic surveillance is appropriate.
- Procure, install and maintain technical surveillance equipment.
- Assist other investigators with the execution of legal intercepts.
- Obtain approvals from appropriate authorities.
- Ascertain the technical specifications of the equipment necessary to conduct intercepts.
- Conduct routine and emergency nonconsensual intercepts.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination.

**Audience:** PSP Enlisted, MP (Note: Enrollment into this class is conducted by the Pennsylvania State Police, Bureau of Emergency and Special Operations)

**MPOETC CLEE Hours:** 80

**CLEE ID #:** CLE00637

# Looking Beyond the Traffic Stop

**Course Description:** This class is designed to provide the student with a higher level of training on how to detect criminal behavior during the course of a traffic stop or mere encounter, by equipping the student with additional skills to successfully handle such situations in a lawful manner. This course of instruction will provide the student with information which will allow the student to identify the different methods and many behaviors a person may use to be deceptive during the course of a traffic stop or mere encounter. Through a series of lectures on interview techniques, the student will gain confidence in detecting deceptive words, phrases, and nonverbal behavior. The class will equip students with the ability to make a rapid assessment on whether narcotics activity is taking place. This rapid assessment can be enhanced by becoming familiar with current criminal trends and understanding how to use this information to confirm or deny one's suspicion of possible criminal activity. This course will also provide a case law update and how it relates to vehicles, levels of encounters, and searches. This course will also review officer safety issues, traffic stop locations selection, indicators of concealed compartments, general drug identification, reporting, and court preparation.

**Instructional Hours:** 2 Days/12 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill to further a traffic stop or mere encounter once the existence of reasonable suspicion or probable cause is discovered in the furtherance of their investigation.

After completion, the student will be able to:

- Identify current case law and how it pertains to extending traffic stops.
- Discuss the Negatives of Bias Based Profiling.
- Discuss indicators of Criminal Activity, both prior to and during the Traffic Stop.
- Discuss proper roadside interview techniques.
- Decide whether to interview or not.
- List observable signs of deceitful and truthful behavior during an interview.
- Recognize physical and behavioral indicators of deceptive behavior during a traffic stop or mere encounter.
- Describe the difference between a natural void and a trap.
- Identify observable indicators of vehicle tampering.
- Discuss proper traffic stop techniques, including a legal consent search.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 12

**CLEE ID #:** CLE01081

# Luxottica Anti-Counterfeiting Training

**Course Description:** This workshop presents a rare opportunity for enforcement agencies to obtain vital knowledge into the world of Organized Crime, Retail Counterfeiting and how it relates to terrorism. Attendees will be trained on how to recognize counterfeit Luxottica brands, like Oakley, Ray-Ban and ESS in a closed-door environment, sharing their perspectives, discussing lessons learned and best practices, and exploring ways to enhance collaboration and cooperation. Types of targets to be discussed during the training include: Interdiction Stops, Online Investigations, Offline targets (flea markets, swap shops, consignment, boutiques, gas stations, Facebook Marketplace etc.). These targets can lead to suppliers, distribution pipelines, warehouses and manufacturing plants around the world. Documentation, court preparation, supporting agencies and other brand owner contact information sharing will be discussed. This block of training is taught by a 26-year law enforcement interdiction investigator, now working in the corporate industry. The Instructor conducts numerous Port of Entry CBP, ICE, FBI, Homeland Security and International Embassy Trainings a year. Seizure histories exceeding 1.5 million pieces a year, over \$330,000,000.00 in retail.

**Instructional Hours:** 1 Day/5 Hours

**Instructional Objectives:** During this course, participants will receive training specific in the following areas of law enforcement:

- Recognize counterfeit Luxottica brands, like Oakley, Ray-Ban and ESS.
- Investigations in the areas of flea markets, swap shops, consignment, boutiques, gas stations, Facebook Marketplace as well as other areas.
- Conducting investigations which may lead to suppliers, distribution pipelines, warehouses and manufacturing plants around the world.
- Preparation for court.
- How to properly document the investigation.

**Audience:** MP; PSP enlisted; LEO, LCE

**MPOETC CLEE HOURS:** 5

**CLEE ID #:** CLE01075

# Managing the Crime Scene

**Course Description:** This two-day class is designed for the newer officer. It covers aspects from the initial response through final resolution. Topics include: Processing for latent fingerprints, photography, identification of evidence, and collection and preservation of evidence. Much of the class will be hands-on scenario with a minimum of classroom lecture.

**Additional Information:** This is a basic introductory course and does not certify, pre-certify, or qualify the applicant for any specialized investigative position(s) and/or additional training. Students should bring any crime scene processing equipment that they use on duty, note taking materials, and a digital camera (if available).

**Instructional Hours:** 2 Days/12 Hours

**Instructional Objectives:** At the end of this course of instruction, the students will be able to:

- Define types of evidence.
- Recite the values of evidence for a criminal investigation.
- List the responsibilities of the first officer arriving at the scene of the crime.
- List the methods of conducting crime scene searches/search warrant execution.
- List the factors which aid in recognition of evidence during a crime scene search.
- State when specialized assistance should be summoned to a scene.
- Recite the value of notetaking at a crime scene.
- List the methods for preparation of a crime scene diagram.
- Identify common items of evidence found at a crime scene.
- List the techniques for collection, packaging, and transportation of evidence.
- Recite the value of laboratory analysis to a criminal investigation.

**Course Completion Requirements:** Attendance and successfully pass (75% of above) a 20-question written examination.

**Audience:** PSP Enlisted, MP, LCE, LEO

**MPOETC CLEE Hours:** 12

**CLEE ID #:** CLE00796

# Media Relations and the Public Information Officer (PIO) Function for Law Enforcement Agencies

**Course Description:** This course is designed to educate Pennsylvania Law Enforcement in the different forums of media in order to properly release information to the public and how to develop and maintain a professional working relationship with local and national media outlets. A portion of this course will focus on release of information during high profile and critical events.

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** To provide Department members and other law enforcement officials an understanding of how to work with the media. This will be accomplished through classroom instruction and hands-on exercises.

After completion, the student will be able to:

- Introduce the role of Public Information Officer.
- Explain differences between print, broadcast, and online media.
- Practice creating news releases and media alerts.
- Review best practices for interview preparation.
- Explain how to control an interview; introduce bridging language.
- Conduct mock interviews.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination as well as complete all mock interviews.

**Audience:** PSP Enlisted, PSP Employee, MP, LEO

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00678

# Motorcycle Collision Investigation

**Course Description:** This course is designed for the experienced collision investigator and will build upon their current abilities. The course utilizes investigative techniques and mathematical concepts as they are applied to collision investigation and applies them to the investigation of motorcycle collisions. The student will gain new knowledge about motorcycle nomenclature and construction, concepts specific to the movement and dynamics of motorcycles, operator and handling issues, and safety equipment. There will be several outside, hands-on exercises dealing with identifying and measuring tire marks and roadway evidence, obtaining the friction values for sliding motorcycles, and observing the dynamics and sliding or tumbling motorcycles.

## Equipment Needed:

- Students are required to bring a scientific calculator.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** Upon completion of this course of instruction, students will be able to:

- Understand the nomenclature and mechanical construction of motorcycles.
- Understand handling capabilities of the various types of motorcycles.
- Identify and analyze the various instability concerns with motorcycles.
- Be able to confidently apply generally accepted methods of speed determination to collisions involving motorcycles.
- Evaluate and understand the operator element of motorcycle collisions.
- A hands-on review of motorcycle equipment to include operator safety clothing and helmets.
- Apply knowledge and concepts in real-world applications.

**Course Completion Requirements:** Attendance and successfully pass a written examination.

**Audience:** PSP Enlisted, MP

**Prerequisite:** Participants must have completed Pennsylvania State Police Technical Collision Investigation. A copy of the pre-requisite certificate must accompany the application for enrollment in this course.

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE01047

This class has been approved by the Accreditation Commission for Traffic Accident Reconstruction (ACTAR) for 40 CEU's.



# Municipal Police Rifle Instructor (MPRI)

**Course Description:** This three-day course is designed for the experienced police officer possessing above-average proficiency in the use of firearms. **THIS COURSE WILL BE LIMITED TO THE AR PLATFORM RIFLE. NO AR PISTOLS WILL BE AUTHORIZED FOR USE IN THIS COURSE.** Instruction will include: List and locate the nomenclature of the AR platform rifle, patrol rifle marksmanship skills, patrol rifle handling, body positions and rifle positions, zeroing the patrol rifle with iron sights, sighting in optics, daytime and nighttime shooting drills, rifle combat qualification course, patrol rifle instructor assessment and field strip, clean and maintain the AR platform rifle.

**Instructional Hours:** 3 Days/24 Hours

## Scoring Requirements:

- Scoring: TQ-15 Target.
- Innermost rectangle = five points.
- Outermost rectangle = three points.
- Rest of silhouette = zero points.
- Miss silhouette = failure of phase
- Phase I - 95/100 Required.
- Phase II - 142/150 Required.

## Equipment Needed:

- Minimum of 10 dummy rounds.
- Soft body armor, if available.
- Personal eye and ear protection.
- Department-issued handgun and three magazines.
- Department-issued or personally owned AR-15 rifle, meeting the listed requirements.
- Complete set of Department-issued duty gear.
- Rain gear.
- Seasonal weather gear.
- Handheld flashlight, with tail cap on/off switch, if possible.
- Baseball-style cap.
- Firearms cleaning kit (handgun and rifle).
- 800 rounds of rifle ammunition.
- 50 rounds of pistol ammunition.

**Instructional Objectives:** Upon completion of this course the student will be able to:

- List and locate the parts of an AR platform rifle.
- Demonstrate the different body and rifle positions.
- Accurately zero and sight in an AR platform rifle.
- Safely and accurately call the courses of fire for the AR platform rifle.
- Qualify their Department personnel on the AR platform rifle.

**Course Completion Requirements:** Attendance and successfully score 90% (90/100 Phase I and 135/150 Phase II) or higher on the rifle course and pass (90% or above) on a written examination.

**Audience:** MP - (Note: for the purposes of the MPRI course eligibility, MUNICIPAL POLICE is defined as agencies that are required to submit their annual firearms qualification to MPOETC for retention. Further clarification can be obtained by contacting MPOETC at (717) 346-7747).

**Pre-requisite(s):** Must have a Valid Firearms Instructor certificate – Certificate should accompany the enrollment application.

**Cost:** \$300.00 - Pre-payment is not required for registration. Checks should be made out to the Commonwealth of Pennsylvania and mailed to the Pennsylvania State Police Academy once the student receives an acceptance letter into the course.

**MPOETC CLEE HOURS:** 24

**CLEE ID #:** CLE00696

# National Child Passenger Safety Certification

**Course Description:** This course is designed to give the student the skills and expertise to provide parents and caregivers education and hands-on assistance as certified child passenger safety technicians. CPS Technicians will learn the proper procedures for the safe installation of child passenger safety seats. They will put their knowledge to work by conducting child safety seat checks, where parents and caregivers receive hands-on assistance for proper use of child restraint systems and safety belts. This is a national course and certification will be received through Safe Kids.

**Instructional Hours:** 4 Days/32 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain BEST PRACTICE to Parents and Caregivers when it comes to installation.
- Explain and demonstrate the various types of seat belt systems.
- Explain and demonstrate the proper installation of various types of car seats/booster seats.
- Explain the proper procedures for transitioning to different seats as the child gets older.
- Explain the procedures for car seat usage in different types of emergency vehicles.
- Set-up and hold a car seat check event.
- Ensure recertification every 2 years in order to keep certification current.

**Course Completion Requirements:** Attendance and successful completion of a 3-question knowledge check, as well as 3 hands on still tests.

**Audience:** PSP Enlisted – This course is grant funded and only Members are currently approved to attend.

**DO NOT SUBMIT AN APPLICATION FOR THIS COURSE** - To apply for this course, please contact Corporal Stefani A. Lucas, Southwest Training Center, at 724-832-5250, or by email at [stelucas@pa.gov](mailto:stelucas@pa.gov),

# **Navigating Crisis: It Starts with You**

**Course Description:** This course is to provide PCOs an in-depth look at several mental health disorders, medications, and call taking strategies to handle crisis incidents. Group exercises and scenarios are designed to help the student to identify the disorder based on behaviors of the caller to enhance Officer safety. This course also includes a look into the dynamics of the suicidal caller and hostage incidents. Class participation IS required.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Have an in-depth familiarity with several mental health disorders.
- Be familiar with taking a call involving a mental health disorder and be able to identify the disorder to ensure Officer safety.
- Be informed on how to properly handle a suicidal caller and provide them with the aid required.
- Be familiar with call taking regarding hostage situations and gain the knowledge to handle the call.
- Participate in scenarios involving callers with mental health issues, suicidal subjects and hostage situations.

**Course Completion Requirements:** Attendance and successful completion of a 10-question knowledge check.

**Audience:** PCO; PSP PCO (class can be altered and conducted at requesting municipality/911 Center or Academy by request)

# **New Employee Orientation**

**Course Description:** This is a mandatory training for all new civilian employees within the first six months of hire. This course will supplement, not replace, the current orientation given to new employees. It will focus on the “nontechnical” aspects of working for the Department. Topics will include: the history, mission, and core ideology of the Pennsylvania State Police; Sexual Harassment and Diversity training; customer service; and organizational structure and functions. In addition, participants will receive the Vision, Mission, and Ethics – Bringing It All Together and Honor of the Force courses required of all civilian employees.

**Instructional Hours:** 5 Days/30 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Obtain a better knowledge of the Pennsylvania State Police; including the history, mission, and core ideology.
- Understand what Sexual Harassment and Diversity entails.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** Civilians; PCOs

# Non-Traffic/Equivocal Death Investigation

**Course Description:** The course is designed to educate Pennsylvania Law Enforcement on best practice standards for death investigation and basic understanding of forensic pathology. The course provides the attendee with the knowledge needed to differentiate between Natural, Suicide, Accidental, and Homicide deaths. Additionally, the course identifies common issues at crime scenes, to include crime scene staging, evidence identification, and injuries. Through a working knowledge of legal requirements, injuries, decomposition and crime scene evidence, the law enforcement professional can identify evidence that will support a preliminary determination of cause and manner of death.

**Instructional Hours:** 2 Days/12 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to investigate Non-Traffic Death Investigation.

After completion, the student will be able to:

- Define a Non-Traffic Death.
- Describe the differences between a suicide, accidental, natural, and homicide death.
- Understand the stages of decomposition and how this effects crime scene evidence.
- Identify causation of injuries.
- Identify self-inflicted injuries verses those injuries inflicted by other means.
- Define crime scene staging.
- Identify a staged crime scene.

**Additional Information:** Students should come to class with a closed Non-Traffic Death Investigation report to discuss in class.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 12

**CLEE ID #:** CLE00535

## **Officer Safety and Extremism**

**Course Description:** This one-day lecture is designed to increase officer situational awareness so that they can better apply the officer safety techniques and procedures they have already learned in situations involving encounters with extremists. It 1) explores the different reasons why ideological extremists can sometimes pose officer safety risks; 2) provides a quick overview of the main extremist movements (both right-wing & left-wing) with a recent history of officer-safety related issues; 3) outlines those situations involving extremists that pose a particular officer safety risk; and 4) provides a few basic defusing techniques designed to help specifically with sovereign citizen encounters.

This lecture is being presented by the Anti-Defamation League (ADL). The ADL is the country's most respected private authority on extremism, terrorism and hate crimes, and the leading nongovernmental trainer of American law enforcement on topics ranging from fighting extremism to building relationships with the communities they serve.

Dr. Mark Pitcavage is one of the leading experts on domestic terrorism and right-wing extremism in the United States, having authored many reports and studies on these subjects and trained over 17,000 police officers and government officials. Since 2000, Dr. Pitcavage has been employed by the Anti-Defamation League, where he is currently Senior Research Fellow at ADL's Center on Extremism; in the past, Dr. Pitcavage has served as the Director of the Center on Extremism. Prior to joining ADL, Dr. Pitcavage was the Research Director and a lead trainer with the Justice Department's State and Local Anti-Terrorism Training Program.

**Instructional Hours:** 1/2 Day/3 Hours

**Audience:** PSP Enlisted, MP, LCE, LEO, PPC

**MPOETC CLEE HOURS:** 3

**CLEE ID #:** CLE01185

# Officer Water Survival

**Course Description:** This course is designed to introduce participants to the challenges of survival in the water while wearing full duty gear. Participants will be initially evaluated for swimming skills and then challenged with the task of being submerged in simulated full duty gear. Participants will be taught and practice skills to build stamina and reduce fear/anxiety of being in the water while on duty.

**Due to the physical nature of this course, students should evaluate their physical conditioning.**

The course includes practical training in the following areas:

- Swimming (strokes and movements).
- Treading (multiple techniques for different situations).
- Flotation methods.
- Removing duty gear and utilizing as a flotation device.
- Lifesaving skills.
- Dealing with a combative subject inside and near water.
- Personal Flotation Device (PFD) use and techniques.
- Controlling heat loss.
- Extrication techniques.

This course has been prepared by the Pennsylvania Game Commission, Pennsylvania Fish and Boat Commission, and Pennsylvania State Police.

## Equipment Needed:

- Uniform pants/BDU's (these will be worn in the training tank).
- Long sleeve uniform shirt (these will be worn in the training tank).
- Clean duty boots (these will be worn in the training tank).
- Change of clothes.
- Shoes to wear home.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** For participants to be confident in their ability to survive in water for a period of time while wearing full duty gear. Also, for participants to know their limitations in their patrol uniform and understand skills that can be used to survive while exerting as little energy as possible.

After completion, the student will be able to:

- Show that they can proficiently swim and tread while wearing their full uniform and simulated duty gear.
- Show they can swim and maneuver while wearing an inflatable and inherently buoyant flotation device.
- Show proficiency in water disengagement and extrication techniques.



**Course Completion Requirements:** Attendance and successfully demonstrate swimming skills.

**Audience:** PSP Enlisted, MP, LCE, LEO, MCEO, MIL, PPC

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00774

# On-Scene Collision Investigation – Level I

**Course Description:** This one-week course is designed for all patrol officers. The course includes information on how to identify, document, and collect physical evidence from the roadway and the involved vehicles. Other topics include basic scene photography, the collision series of events, and a mock accident scene measuring exercise. The course does not include any mathematical computations, except for demonstration purposes, and is done after the course examination to show students what they can expect during their next level of training.

## Equipment Needed:

- Students should bring a calculator on the last day of the course to participate in a demonstration of collision investigation math.

**Instructional Hours:** 5 days/30 hours

**Instructional Objectives:** After completion, the student will be able to:

- Identify and document various types of roadway evidence found at motor vehicle collision scenes.
- Identify and document evidence in relation to the vehicles involved in collisions.
- Describe the series of events that led up to, during and after the motor vehicle collision being investigated.
- Prepare hand-drawn, scale diagrams of collision scenes.
- Properly document collision scenes using photography.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) on a written examination.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 30

**CLEE ID #:** CLE00536

# On-Scene Collision Investigation – Level II

**Course Description:** This two-week course is designed to assist the patrol officer with improving their collision investigation abilities. The course introduces some of the mathematical principles used by collision investigators to include minimum speed, critical curve speed, obtaining roadway coefficient of friction and slope, and finding curve radii and super-elevation. Other topics including measuring and preparing scale diagrams using various methods, effective report writing, and legal aspects related to collision investigation. There will be several outside, hands-on exercises dealing with measuring tire marks, obtaining the friction values for surfaces and estimating vehicle speeds.

## Equipment Needed:

- Students are required to bring a calculator with a square and square root function.

**Instructional Hours:** 10 days/80 hours

**Instructional Objectives:** After completion, the student will be able to:

- Calculate the minimum speed of the skidding vehicle.
- Calculate the speed of vehicles in a yaw.
- Find the coefficient of friction of roadway surfaces using various methods.
- Prepare hand-drawn, scale diagrams of collision scenes.
- Document their findings in a report and prepare scale diagrams using hand-drawn methods as well as computer-aided drawing (CAD) software.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination.

**Prerequisite(s):** On-Scene Collision Investigation Level I or equivalent course of instruction. A copy of the certificate must accompany the application for enrollment in this course.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 80

**CLEE ID #:** CLE00537

# Open Source Intelligence and Investigations

**Course Description:** This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Department of Corrections. This one-day training will introduce officers on how to utilize information available via the internet to aid in their investigations. The course will cover a basic overview of the internet, how to find your IP address, tips on navigating Google, dissecting Facebook pages, investigative techniques, and some "must have" tools for the investigative toolbox to further and aid in investigations. The instructor has experience in researching for over 15 years, and specific experience with open source intelligence and investigations for the last four years.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Understand basic overview of the internet.,
- Use tips to help navigate through Google searches.
- Download videos and utilize tools to make still images of the videos.
- Dissect and compare public Facebook pages.
- Utilize various tools across the internet for investigations.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

Students are welcome to bring their own laptops with a personal hotspot to use during training, but it is not necessary for the training.

**Audience:** PSP Enlisted, MP, LEO, LCE, PPC

**MPOETC CLEE Hours:** 7

**CLEE ID #:** CLE01043

# Operation Safe Highways Initiative Through Effective Law Enforcement and Detection (SHIELD)

**Course Description:** This five-day Basic Criminal Interdiction class will enhance the abilities of patrol officers to effectively interdict terrorists, fugitives, narcotics traffickers and other contraband. Criminal and criminal organizations utilize the Commonwealths interstates and highways every day to facilitate their illicit activities. The target audience for this training is patrol officers and supervisors of patrol units. The program will inform, update, and educate students in the vast area of criminal interdiction. Students will be exposed to an array of lawful criminal interdiction techniques, tactics and trends.

This training will be presented by members of the Pennsylvania State Police, Bureau of Criminal Investigation, Drug Law Enforcement Division. Attendance is mandatory for all five days to receive a certificate of completion.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Conduct successful roadside interviews
- Detect more plain view indicators
- Differentiate between normal law-abiding traffic and what is outside the norm and criminal in nature
- Conduct more thorough searches and recognize what is aftermarket and non-factory
- Be more familiar with trafficking patterns throughout the country and within the Commonwealth
- Testify with an increased level of experience as to Criminal Interdiction
- Be more familiar with the resources available while conducting a traffic stop roadside
- Increased knowledge on trafficking trends

**Course Completion Requirements:** Attendance and successful completion of a basic knowledge check.

**Audience:** PSP Enlisted

**Additional Information:** This training is only offered via PSP selection process. Questions concerning this training shall be directed to Sergeant Nicholas A. Cortez, Commander, Shield Section at 717-705-5485 or via email at [ncortez@pa.gov](mailto:ncortez@pa.gov).

# Outlaw Motorcycle Gangs

**Course Description:** This course is for the Law Enforcement Officer or Criminal Investigator who wishes to increase their expertise or get up to date information in the area of Outlaw Motorcycle Gangs (OMG). This class is designed to enhance the officers' knowledge and officer safety when coming in contact and investigating members of Outlaw Motorcycle gangs. Outlaw Motorcycle Gangs (OMGs) are often sophisticated operations with deeply rooted ties to organized crime. With strict codes, bylaws, and even constitutions, OMGs demand an investigative, enforcement knowledge, and skill set very different than those applied to our local street gang problems. This session will provide attendees with origins and intelligence of Outlaw Motorcycle Gangs along with a basic knowledge of how to identify members of OMGs.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will have a basic understanding of Outlaw Motorcycle Gangs in the Commonwealth of Pennsylvania. The student will also be able to identify traits specific to gang members and gang activities. After completion, the student will be able to:

- Define the meaning of the term "Outlaw Biker."
- Identify OMGs and gang members from indicators, including tattoos, colors, key words, abbreviations, and slogans.
- Understand the history of OMGs in the Commonwealth of Pennsylvania.
- Understand the techniques necessary to successfully recruit confidential informants and source development.
- Discuss the importance of officer safety when dealing with members of OMGs from both an investigative and a patrol perspective.
- Understand the necessity of information sharing and intelligence gathering as part of investigations.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01432

# PAUCRS Basic Training Session

**Course Description:** This course is designed to assist in becoming familiar with the (workings) of the PAUCRS system, along with providing guidance regarding the proper classification and scoring of UCR data to ensure the highest degree of uniformity throughout Pennsylvania. The attendees will complete on-line screens of a selected month. The system has edit checks for improved data accuracy. Attendees will experience how to correct errors the system generates.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** At the end of this course, participants should be able to:

- Navigate the site to complete a month of data.
- Understand error messages and how to correct.
- Query reports for department and public use.
- Contact and need help areas of the website.

\*\*\* Applications **MUST** be received one-week prior to the start of the class. Applications received less than one-week prior to the start of the class will **NOT** be accepted. \*\*\*

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Civilian, MP

**MPOETC CLEE Hours:** 6

**CLEE ID #:** CLE00762

# **Pedestrian/Bicycle Collision Investigation**

**Course Description:** This course is designed for the experienced collision investigator and will build upon their current abilities. The course utilizes investigative techniques and mathematical concepts as they are applied to collision investigation and applies them to the investigation of pedestrian and bicycle collisions. The student will gain new knowledge about the techniques involved in properly investigating collisions that involve pedestrians and/or bicycles including time/distance issues, perception/reaction time issues, pedestrian injury analysis and how to interpret scene and vehicle evidence as it relates to these special collisions. There will be several outside, hands-on exercises dealing with identifying and measuring roadway evidence and obtaining the friction values for sliding or tumbling pedestrians. Students will be required to pass a written examination at the conclusion of this course.

## **Equipment Needed:**

- Students are required to bring a scientific calculator.

**Instructional Hours:** 5 Days/40 Hours

**Instructional Objectives:** Upon completion of this course of instruction, students will be able to:

- Understand the unique nature of pedestrian collisions
- Understand how to analyze pedestrian injuries and how they help determine collision dynamics
- Identify and analyze the different stages of a pedestrian collision
- Be able to confidently apply generally accepted methods of speed determination to collisions involving pedestrians and/or bicycles using various pedestrian formulas
- Evaluate and understand the time/distance analysis involved in pedestrian/bicycle collisions
- A hands-on review of interpreting roadway evidence at the scene of a pedestrian/bicycle collision
- Apply knowledge and concepts in real-world applications

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** PSP Technical Collision Investigation or equivalent course of instruction. A copy of the pre-requisite certificate must accompany the application for enrollment in this course.

**MPOETC CLEE Hours:** 40

**CLEE ID #:** CLE01076

**This course has been approved by Accreditation Commission for Traffic Reconstruction (ACTAR) for 40 CEUs.**



# Pennsylvania National Incident-Based Reporting System (NIBRS) Training

**Course Description:** This course is designed to have participants learn the offense definitions, business rules, and reporting policies for reporting Uniform Crime Reporting (UCR) National Incident-Based Reporting System (NIBRS) data and state-specific incident-based data to the Pennsylvania Uniform Crime Reporting System (PAUCRS). This course will include data entry work within the PAUCRS website, as well as cover how to upload data to the site.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** At the end of this course, participants should be able to:

- Properly identify, classify, and score reportable offenses in each incident.
- Understand advanced business rules that govern specific NIBRS offenses.
- Accurately report Property information.
- Accurately report Victim/Offender information.
- Accurately report Hate Crime and Cargo Theft Data.
- Accurately report Use of Force and Law Enforcement Officers Killed or Assaulted (LEOKA) Data.
- Accurately report Human Trafficking and Runaway Data.
- Accurately report Law Enforcement Officer Employment Data.
- Accurately report all PA-specific data.
- Understand how their Records Management Software (RMS) interfaces with the state site.
- Upload files and incidents to the PAUCRS site.
- Identify and correct errors in their submitted data via the PAUCRS website.
- Navigate and access all relevant information on the PAUCRS website.
- Create advanced ad-hoc reports that are specific to each attendees' department's operational or administrative needs.
- Customize their department's dashboard and visual appearance of the site to fit their professional or departmental needs.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, PSP Civilian, MP, PSP Employee

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00763

# Pennsylvania State Police Firearms Instructor Recertification Course

**Course Description:** Members attending this class will receive updated instruction on the Department's firearms qualification and familiarization courses, proper range procedures, as well as best practices regarding weapon handling and tactics. This training will be mandatory for all current firearms instructors who attended a Department Firearms Instructor course more than 3 years ago to date. This course will have a 5-year recertification cycle, requiring members to attend on a regular basis. Those members who assumed firearms instructor duties more than 3 years ago to date who do not wish to attend, will no longer be certified as a Department Firearms Instructor.

## Equipment Needed:

- Appropriate attire for the firing range.
- Issued Sig Sauer P227 Pistol, with weapon light and three magazines.
- Complete set of issued duty gear with four keepers.
- Remington Model 870P shotgun.
- Department patrol rifle.
- Department issued flashlight (members are encouraged to also bring a smaller personal flashlight).
- Cleaning equipment for both pistol and shotgun.
- Baseball-style cap.
- Soft-body armor.
- Raincoat and cruiser jacket.
- Safety goggles.
- Ear protection.
- **Ammunition:** *All ammunition will be provided by the Academy or the Training Center hosting the course.*

**Instructional Hours:** 2 Days/16 Hours

## Instructional Objectives:

- Discuss current trends or issues in Department Firearms Training
- Review Department procedures for Firearm related paperwork
- Review Firearm Safety Rules
- Discuss and develop REAP (range emergency action plans)
- Participate and oversee live fire events on the range such as mock qualifications, TCS Drills, etc.
- Explain methodology of shot time use and demonstrate same
- Explain and review principles of marksmanship
- Discuss common shooting errors and their corresponding remediations
- Demonstrate skill teach backs using the tell show do protocol

**Course Completion Requirements:** Attendance and Members are required to score 85% or higher on the Department's Pistol Combat Course (255/300), Shotgun Combat Course (85/100), 90% or higher on the Department Rifle Combat Course (90/135), and Dim-Light Combat Course (153/180) to be recertified as a department Firearms Instructor (FI).

**Audience:** PSP ENLISTED (Only Firearms Instructors)

**Prerequisite(s):** PSP Firearms Instructor Course

# **Pennsylvania State Police Leadership Development Program (LDP)**

**Course Description:** The following overview of the Pennsylvania State Police Leadership Development Program is derived from material authored by Doctor Howard Prince II and former Chief of Police in Georgetown, Texas, Larry M. Hesser. Much of this material builds and expands on the West Point Leadership Course, which was originally developed for a required course at the United States Military Academy, West Point, New York. In Area I, covered topics include adult development, generational differences, attribution theory, equity theory of motivation, expectancy theory of motivation, goal setting, motivation through consequences, motivation through job redesign, cognitive evaluation theory, and effective followership. In Area II, covered topics include groups as open systems, group development, socialization, cohesion, decision-making in groups, and intergroup conflict management. In Area III the focus turns on how a leader accomplishes these suggested leader actions. In Area IV, covered topics include the organization as an open system, leading the environment, shaping organizational culture, leading change, and the ethical dimension of leadership.

**Instructional Hours:** 15 days/120 Hours

**Instructional Objectives:** The course begins by defining leadership in a police organization as the process of influencing human behavior to achieve organizational goals that serve the public, while developing individuals, teams, and the organization for future service. A major recurring theme of the course will be to study, analyze, and understand scientifically backed methods leaders can utilize to achieve organizational goals while satisfying the needs of employees. The course is divided into four major areas: The Individual System; The Group System; The Leader System; and The Organizational System.

After completion, the student will be able to:

- Understand and apply modern behavioral science and leadership theories that enhance human motivation, satisfaction, and performance in the achievement of organizational goals.
- Learn frameworks to organize their knowledge and experiences into effective leader actions.
- Integrate course content into daily leadership practices.
- Develop and achieve personal leadership abilities to the fullest potential.
- Inspire a lifelong commitment to the study and practice of effective leadership.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted (rank of Sergeant or higher), MP

**MPOETC CLEE Hours:** 120

**CLEE ID#:** CLE00629

# Pennsylvania State Police Leadership Development Program for Civilians

**Course Description:** The following overview of the Pennsylvania State Police Leadership Development Program is derived from material authored by Doctor Howard Prince II and former Chief of Police in Georgetown, Texas, Larry M. Hesser. Much of this material builds and expands on the West Point Leadership Course, which was originally developed for a required course at the United States Military Academy, West Point, New York. In Area I, covered topics include adult development, generational differences, attribution theory, equity theory of motivation, expectancy theory of motivation, goal setting, motivation through consequences, motivation through job redesign, cognitive evaluation theory, and effective followership. In Area II, covered topics include groups as open systems, group development, socialization, cohesion, decision-making in groups, and intergroup conflict management. In Area III the focus turns on how a leader accomplishes these suggested leader actions. In Area IV, covered topics include the organization as an open system, leading the environment, shaping organizational culture, leading change, and the ethical dimension of leadership.

**Instructional Hours:** 10 Days/80 Hours

**Instructional Objectives:** The course begins by defining leadership in an organization as the process of influencing human behavior to achieve organizational goals that serve the public, while developing individuals, teams, and the organization for future service. A major recurring theme of the course will be to study, analyze, and understand scientifically backed methods leaders can utilize to achieve organizational goals while satisfying the needs of employees. The course is divided into four major areas: The Individual System; The Group System; The Leader System; and The Organizational System.

After completion, the student will be able to:

- Understand and apply modern behavioral science and leadership theories that enhance human motivation, satisfaction, and performance in the achievement of organizational goals.
- Learn frameworks to organize their knowledge and experiences into effective leader actions.
- Integrate course content into daily leadership practices.
- Develop and achieve personal leadership abilities to the fullest potential.
- Inspire a lifelong commitment to the study and practice of effective leadership.

**Audience:** Civilian Supervisors

# Police Communications Operator (PCO) Basic Training

**Course Description:** This course is mandatory for PCOs and for State Police Members, including limited-duty personnel, performing full-time desk and communication duties. Participants will be furnished knowledge and proper techniques in radio dispatching. Various basic police telecommunications requirements are covered. Successful completion of this course can result in certification by Associated Public-Safety Communications Officials (APCO), Inc.

**Instructional Hours:** 15 Days/120 Hours

**Instructional Objectives:** After completion of this course, the student should have a better understanding of what is expected of them as a PCO.

This course covers different modules that include information regarding:

- Introduction to your new career, this section covers PSP organization, ethics and values, basic telecommunication elements, and policies and procedures.
- Interpersonal Communications. Non-verbal communications, hearing and listening, customer service and quality assurance are covered.
- Telephone Communication Techniques. Basic call processing, information gathering techniques, taking descriptive information, and handling different caller types.
- Telephone Technology. Private Branch Exchange (PBX) systems, test to 9-1-1, using a Teletypewriter (TTY).
- Telematics and collision notification systems.
- Computer-Aided Dispatch (CAD).
- Radio techniques, such as initiating radio traffic, broadcast procedures, Emergency Button Activation (EBA), response unit safety.
- Call classifications.
- The National Incident Management System (NIMS) and Incident Command System (ICS).
- Liability issues. This is an overview of civil liability law, discuss how following policy and procedure minimizes liability risks, and confidentiality.
- Stress management, teamwork, and on the job issues, Members Assistance Program (MAP) and State Employees Assistance Program (SEAP).

**Course Completion Requirements:** Attendance and successfully pass (80% or above) the Association of Public Safety Communications Officials (APCO) test, and pass (80% or above) the State Certification Exam. **Students may not miss more than four hours of instructions.**

**Audience:** PCO

**Pre-Requisite(s):** New Employee Orientation and PCO CAD.

# Police Reports and Time Management

**Course Description:** This course will focus on identifying and improving upon deficiencies in report writing and managing one's time in the course of daily police activities. Participants will receive information and feedback on proper structuring and requirements for report narratives. Requirements of narratives for crashes, criminal incidents, and DUI reports will be examined and outlined. Additionally, the course will cover the narrative requirements for Police Affidavits of Probable Cause for Arrests. Participants will also be assisted in adopting ways to enhance their management of time for report completion and timely submission. Through this, the course will ultimately strive to reduce uneasiness and stress caused therein, and overall improve work performance.

**Equipment Needed:** Students may want to bring the following:

- Notebooks.
- Writing instruments.
- A laptop if desired.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will learn time management skills to assist in utilizing their time more efficiently. The student will be able to explain and demonstrate the attributes that make up clear, concise, comprehensive, and complete reports through in-class discussions, writing exercises, and analyzing police report narrative examples.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00538

# Police Response to Downed Electrical Wires

**Course Description:** This course is designed to provide students with a safe and tactical approach when dealing with downed electrical wires. The course will educate students in the obvious and hidden dangers when encountering this type of electrical hazard. The student will participate in classroom lecture as well as an outside practical exercise on properly maintaining a safe perimeter and managing necessary resources. Past law enforcement injuries and fatalities will also be examined and discussed.

## Equipment Needed:

- Students should wear athletic footwear to properly perform the outside exercise drills.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Recognize the obvious and hidden dangers of dealing with downed electrical wire situations.
- Cite three specific reasons to maintain a safe distance and explain how a deactivated wire can suddenly become energized.
- Explain the nature of electricity and step potential.
- Follow proper procedures to safely contain an electrical hazard.
- Demonstrate the approved techniques when exiting a vehicle involved in an electrical hazard.

**Course Completion Requirements:** Attendance and successful completion of a 7-question knowledge check.

**Audience:** PSP, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00539



# Precision Immobilization Technique (PIT)

**Course Description:** The Precision Immobilization Technique (PIT) is an approved Pursuit Termination Technique by the Pennsylvania State Police to safely end vehicular pursuits. Motor vehicle pursuit is one of the high-risk activities for Law Enforcement Officers. The Precision Immobilization Technique (PIT) was developed to reduce the risks associated with motor vehicle pursuits. This technique is typically used by Law Enforcement Officers as a safer alternative to continue a dangerous motor vehicle pursuit. The PIT maneuver has been effective because vehicle mechanics and physics make the outcome reasonably predictable. This course is the basic certification for students to become certified in performing the PIT maneuver. The student will receive both classroom and hands on training in the use of the PIT maneuver. The PIT Training Course will equip the student with the basic skills, techniques, operational principles, legal considerations and instructional methodologies to safely and correctly perform the PIT maneuver in the field. This course will also address the behavior of vehicles involved in this maneuver, discuss vehicle process for the pre-impact, impact, and post-impact stages. To successfully complete this training, the student must attend all sessions and successfully demonstrate the skills taught in practical application of the PIT maneuver.

## Equipment Needed:

- Durable shirt and cargo pants (BDU) or uniform pants
- Shoes or boots
- Seasonal weather gear
- Traffic safety vest
- Eye protection
- Note taking materials

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to understand and successfully demonstrate and have knowledge of:

- Field Regulations 6-10
- Pursuit Termination
- Identify legal responsibilities and liabilities associated with the use of a pursuit termination technique.
- Identify the decision-making criteria necessary for the use of pursuit termination technique
- Proper placement of vehicle during a PIT maneuver
- Precision Immobilization Technique
- Pursuit and Civil Liability relating to pursuit termination
- Proper vehicle placement and tactics at conclusion of a successful PIT Maneuver

**Audience:** PSP Enlisted

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE01044

# Prescription Drug Investigations – Basic Drug Diversion Course

**Course Description:** The course is designed to educate Pennsylvania Law Enforcement on methods used to divert medications from pharmacies, hospitals and doctors. The course provides a guide for the basic investigator in what they would normally encounter during routine patrol. Additionally, the course identifies why individuals abuse prescription medications and the methods of administration into the body. Through a working knowledge of legal requirements of the Controlled Substance Act, HIPAA, Code of Federal Regulations and other applicable Pennsylvania statutes and regulations, the law enforcement professional can identify evidence that will assist in the successful prosecution of prescription drug cases. Students will attempt to identify forged and altered prescriptions and conduct practical exercises they may encounter during their normal duties.

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Office of Attorney General. Instructors will be from the Pa OAG, Bureau of Narcotics Investigation and Drug Control.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to investigate and successfully prosecute individuals who illegally obtain prescription medications by forging/altering prescriptions, doctors shopping, thefts etc. The trainee will also learn skills to detect and investigate prescription pill rings.

After completion, the student will be able to:

- Define drug diversion.
- Describe how the prescription pill epidemic fuels the heroin problem.
- List how and why individuals divert controlled substances.
- Identify the relevant laws and charges regarding drug diversion.
- Identify the items required to be on a legal prescription.
- List relevant C.F.R.'s regarding pharmacy dispensing and physician prescribing.
- List the requirements in obtaining Prescription Drug Monitoring Reports.
- Demonstrate the investigative procedure regarding forged/altered prescription cases.
- Construct a search warrant and criminal complaint for any prescription drug investigation.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 25-question written examination.

**Audience:** PSP Enlisted, MP, LEO, LCE

**MPOETC CLEE Hours:** 7

**CLEE ID#:** CLE00909

# Rape Investigation

**Course Description:** This two-day class is designed to provide an effective law enforcement approach to investigating sexual assault investigations by utilizing current research findings and forensic techniques. The focus will be on conducting a thorough investigation regarding interview techniques, detailed written reports, medical examinations, false rape allegations, Rape Trauma Syndrome, and court preparation.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** Upon completion of this course the student will be able to:

- Understand the victim's perspective.
- Understand the role of Victim's Services.
- Identify the types of questions to ask during an interview.
- Identify phases of Rape Trauma Syndrome.
- Understand the role of a SANE/SAFE examiner.
- Understand the importance of forensic examination.
- Identify red flags of false rape allegations.
- Understand the variation and complexity of evidence that can be important in these cases.
- Properly interview and interrogate the suspect.
- Identify strategies to assist in court preparation and trial.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE01030

# Reducing Gun Violence

**Course Description:** The focus of this course is for the student to develop an acute understanding of the components necessary to create an effective Focused Deterrence program. The course will examine past Focused Deterrence programs and what proactive efforts were made to successfully combat gun violence in their community. Students will gain insight on how swift and certain police response can play a role in deterring the targeted crime. The training will discuss how to establish a change in the perception of risk to the offenders to deter criminal behavior.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain common Focused Deterrence terminology and the Commonwealth's driving factors to enact Executive Order 2019-06.
- Explain the basic five priorities of an effective Focused Deterrence program, including unorthodox measures used to provide an alternative to criminal behavior.
- Define the proactive and reactive intervention methods that law enforcement commonly implement with an offender during a Focused Deterrence program.
- Explain the variety of resources available for law enforcement to sustain crime reduction efforts.
- Define how to utilize firearm evidence to pursue potential investigative leads through the ATF's NIBIN firearm evidence tracking system.

**Course Completion Requirements:** Students must complete and pass a five-question knowledge check.

**Audience:** PSP, MP

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# Response to the Suicide Bomber

**Course Description:** This class will aid the student in identifying possible homicide/suicide bomber characteristics, devices, and methods. This course is designed to enhance the officer's ability to respond to encounters with suspected or actual suicide bombers utilizing personally worn or carried explosive devices. The student will also be able to determine the "best practices" response to a suicide bomber. The student will participate in classroom lecture as well as hands-on drills and live fire exercises.

## Equipment Needed:

- Department-issued pistol with three magazines.
- Department-issued patrol rifle with two magazines.
- Body armor.
- Complete set of leather gear.
- Eye and ear protection.
- Baseball-style cap.
- 100 rounds of Department pistol ammunition.
- 50 rounds of Department rifle ammunition.
- Appropriate range clothing, including inclement weather gear.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** The student will possess the information and skills that will aid them in the identification, response, and mitigation of a possible homicide/suicide bomber. Students will effectively engage threats at various distances to assess and enhance their skill while confronting a homicide/suicide bomber. After completion, the student will be able to:

- Identify common carry methods/concealment areas of person-borne improvised explosive devices.
- Identify criminal behavior indicators of homicide/suicide bombers.
- Identify the cover and distance needed to safely interdict a homicide/suicide bomber.
- Demonstrate control hold and takedown techniques for close quarter, hands-on interdiction of homicide/suicide bombers.
- Identify proper target area to neutralize a homicide/suicide bomber.
- Demonstrate firearm proficiency with the AR-15 at 50 and 25 yards by striking preferred target area on a TQ-15 target.
- Demonstrate firearm proficiency with the issued pistol at 25 to 10 yards striking preferred target area on a TQ-15 target.

**Course Completion Requirements:** Attendance and successfully performing the above listed proficiencies.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 6

**CLEE ID #:** CLE00540

# Search and Seizure

**Course Description:** This course focuses on all aspects of search and seizure including: The Constitutions of both the United States and Pennsylvania; the Pennsylvania Rule of Criminal Procedure - Chapter 2000; and exceptions to the warrant requirement. The class will discuss current case law relating to this subject. This course would be beneficial to both Criminal Investigators and Patrol Officers.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to define:

- Define the term search.
- List the actions that constitute a search and/or a seizure.
- Recite the source of his/her authority to conduct a search and seizure.
- Define when he/she can lawfully conduct a search and seizure.
- Describe the correct method for conducting such searches.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 30-question written examination.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00541

# Shift Planning/SAP Training

**Course Description:** This course is designed to provide the student with knowledge of and skills to utilize Shift Planning in SAP. This course will also provide experience with Shift Planning capabilities and functions, including the following: Accessing SAP, entering Shift Planning, maintaining time data, substitutions, temporary assignments, inputting/changing of schedules, hearings, and leave, along with printing and sorting options. The course is beneficial for both the new or veteran users and is a must for those role mapped as Shift Planners.

**Instructional Hours:** 1 Day/3 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Grasp the knowledge and skills to utilize Shift Planning in SAP.
- Know how to schedule members/employees within Shift Planning.
- Use the correct way to schedule a member/employee on a double-back shift.
- Know the detailed information within Shift Planning, i.e., inputting leave, hearings, temporary assignments.
- Know how to print the daily/weekly duty roster.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP, CIV

**Additional Information:** Those attending this course should have the Shift Planning role assigned to them prior to attending the class.

# **SIG SAUER P227R Pistol Armorer Course**

**Course Description:** This armorer certification course will prepare students to fully service the SIG SAUER P227R pistol while maintaining the factory warranty. This hands-on program focuses on the mechanical functioning, complete disassembly/reassembly, maintenance, troubleshooting, and field repair of this pistol. Instructors will guide students through each step while encouraging active participation to ensure maximum retention of the material covered. Department Firearms Instructors will also gain the knowledge necessary to perform proper maintenance and inspection programs for the Department. A three (3) year certification is awarded upon successful completion of written and practical exams.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** Upon completion of this course, the student will receive the following instruction:

- Introduction to SIG SAUER P227R pistol.
- Examination of the SIG SAUER safety system.
- Disassembly and assembly procedures: slide, frame, magazines.
- A thorough examination of all pistol operations.
- Inspection procedures.
- Troubleshooting.
- Operation function checks.
- Sights: installation, adjustment.
- Alternative maintenance methods.
- Students will demonstrate proper disassembly, assembly, understanding of the operating system and proper parts replacement.

**Additional Information:** **This course is voluntary, and no overtime will be approved.**

**Audience:** **Pennsylvania State Police Firearms Instructor.**

**Prerequisite:** **Students must be a current Pennsylvania State Police Firearms Instructor.**



# **Sobriety Checkpoints Supervisory Training**

**Course Description:** This one-day course is designed to acclimate officers designated as Sobriety Checkpoint Supervisors with a myriad of issues involved with Sobriety Checkpoints as well as Regulatory Checkpoints, it reviews Vehicle Code Provisions, relating to Sobriety Checkpoints and DUI Enforcement. The curriculum delves into the Constitutional issues of Sobriety Checkpoints as well as Regulatory Checkpoints at the State and National levels. The course instructs Supervisors on site selections as well as equipment and manpower needs. The attendees will be required to participate in a mock sobriety checkpoint to become familiarized with the diversity of the equipment used in the checkpoint operation (mock checkpoint is held outdoors).

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Understanding statistical gathering, setup, and managing of Regulatory and Sobriety Checkpoints.
- Explain law enforcement's role in checkpoints and enforcement.
- Understand the current DUI case law and legal environment.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** For PSP Enlisted: rank of Corporal (supervisor) or above.

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00720

# Shoe and Tire Impression Evidence

**Course Description:** This course provides instruction in the history of shoe and tire impression evidence. It will also teach proper search techniques, documentation and the collection procedures of the impression evidence discovered. Students will participate in several workshops including photography, measuring and casting impression evidence. Lecture with PowerPoint presentations, classroom demonstrations and discussions as well as student practicum exercises will be utilized. This course is instructed by members of the Pennsylvania State Police, Bureau of Forensics Services.

**Instructional Hours:** 3 Days/16 hours

**Instructional Objectives:** Upon successful completion of the course the student will be able to properly identify and document shoe and tire impression evidence and the proper procedures with collection of such evidence.

After completion, the student will be able to:

- Shoe and Tire Impression Evidence.
- Shoe and Tire Manufacturing process.
- Shoe and Tire Nomenclature.
- History of Shoe and Tire Impression Evidence.
- Photographing Shoe and Tire Impression Evidence.
- Recovery and Enhancement Equipment.
- Electrostatic Dust Lifter.
- Casting and Tire Measurement Documentation.
- Laboratory Analysis and Review.
- Practicums: Photography and Casting, Cast Recovery and Cleaning, Chemical Enhancement.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, MP

**Prerequisite(s):** Crime Scene Photography or equivalent PSP approved training.

**MPOETC CLEE Hours:** 16

**CLEE ID#:** CLEE00557

# Standardized Field Sobriety Testing (SFST) – Practitioner Course

**Course Description:** This three-day course is intended to teach Patrol Troopers, Municipal Officers, and Law Enforcement Officers how to detect a DUI offender and to become trained and proficient in administering the NHTSA Standardized Field Sobriety Test. Walk and Turn (WAT), One Leg Stand (OLS), and Horizontal Gaze Nystagmus (HGN). Also, included in this training is an introduction to "Drugged Driving."

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain DUI detection and general deterrence for impaired driving.
- Define the DUI/DWI problem by referencing NHTSA Traffic Safety Facts and validation studies.
- Define and describe impaired driving enforcement programs.
- Explain roles and responsibilities of a DRE and how this course supports the DEC Program.
- List the three phases of a DUI arrest.
- Demonstrate each of the three evaluations in the SFST battery and explain each stage.
- List all the clues for each SFST battery.
- Explain and proficiently complete each step during the Participant Proficiency Examination - Standardized Field Sobriety Tests in accordance with NHTSA.
- Explain processing the arresting subject and preparation for trial.
- Explain overcoming impaired driving defenses and legal issues.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a 20/25 question test required by NHTSA, as well as demonstrate/complete each SFST properly and in its entirety.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00542

# Standardized Field Sobriety Testing (SFST) – Refresher Course

**Course Description:** This one-day course is intended as a review for all Patrol Troopers, Municipal Officers, and Law Enforcement Officers how to detect a DUI offender (i.e. all applicable and recent case laws, all applicable and recent validation studies, current DUI trends, etc.) and administering the NHTSA Standardized Field Sobriety Tests – Walk and Turn (WAT), One Leg Stand (OLS) and Horizontal Gaze Nystagmus (HGN). Also, included in this training is updated information on "drugged driving" and current trends.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain DUI detection and general deterrence for impaired driving
- Define the DUI/DWI problem by referencing NHTSA Traffic Safety Facts and validation studies
- Explain roles and responsibilities of a DRE and how this course supports the DEC Program
- List the Three Phases to a DUI Arrest
- Demonstrate each of the three evaluations in the SFST battery and explain each stage
- List all the clues for each SFST battery
- Explain and proficiently complete each step during the Participant Proficiency Examination – Standardized Field Sobriety Tests in accordance with NHTSA
- Complete the final written examination.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a 20/25 question test required by NHTSA, as well as demonstrate/complete each SFST properly and in its entirety.

**Audience:** PSP Enlisted, MP, LEO

**Prerequisite(s):** Standardized Field Sobriety Test (SFST) - Practitioner Course. A copy of the prerequisite course certificate shall accompany the course application.

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# Strengthening Confidence and Accuracy at Tactical Shooting

**Course Description:** This two-day course is designed for Law Enforcement Officers with select skills and techniques necessary to defend and overcome a subject's assaultive behavior during a firearms encounter. Students will participate in pistol, shotgun, and AR-15 related drills intended to replicate various components of an appropriate response associated with a critical event. This course is designed to increase speed and accuracy; build confidence and strengthen valor in times of violent confrontations.

**NOTE:** Due to the physical nature of this training, students must evaluate and consider their own fitness level prior to enrolling in this class. Also, this class is NOT designed for avid, advanced, or competitive shooters. This class is focused on the fundamentals of shooting, building confidence, and strengthening accuracy in tactical situations.

The following topics/techniques will be addressed throughout the course:

- Use of force.
- Seven fundamentals of marksmanship.
- Jam clearing drills.
- Traverse drills.
- Proper utilization of cover.
- Off-hand operation.
- Shooting from varied platforms.
- Appropriate incorporation of directed fire.

## Equipment Needed:

- Body armor.
- Department-issued handgun, shotgun, and patrol rifle.
- 10 training (dummy) rounds for Department handgun.
- Three pistol magazines or three speed loaders (revolver).
- 500 rounds of handgun ammunition. \*
- 10 rounds of 12 gauge, 2 ¾" or 3" chambered rifle slug. \*
- 150 rounds of 12 gauge, 2 ¾" or 3" chambered "00" buckshot. \*
- 300 rounds of AR-15 patrol rifle rounds. \*
- Inclement weather gear.
- Sunscreen.
- Insect repellent.
- Ear and eye protection.
- Baseball style hat.

**\* MP Only, ammunition will be provided at the training site for PSP members.**

**Instructional Hours: 2 Days/16 Hours**

**Instructional Objective:** In general, this course is to keep Law Enforcement Officers safe while performing law enforcement operations. This training is to advance their skills and knowledge, to give Law Enforcement Officers the confidence and skills to be safe and succeed in violent confrontations.

Upon completion of this course, the student will:

- Improve their firearm skills.
- Improve their utilization of cover.
- Improve their one hand and off-handed shooting skills.
- Observe the abilities of the ballistic vest and helmet. I
- Improve their overall survival skills during violent confrontations.

**Course Completion Requirements:** Attendance and successfully complete a knowledge check and properly demonstrate the above techniques.

**Audience:** PSP Enlisted: MP

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00951

# Stress Management

**Course Description:** Stress is highly individual – what causes one person’s stress may actually be exhilarating to someone else. Therefore, the course is highly individualized in its approach. It begins by examining underlying concepts about stress and identifying its negative physical and emotional consequences. Next, participants will look more closely at their own individual signs, symptoms, and sources of stress. Armed with this information, we will review and practice various prevention and treatment strategies that might be incorporated into a personal stress management plan.

**Instructional Hours:** 1 Day/7 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Realization of how stress affects us.
- Preventative actions dealing with stress.
- Personal identification of signs/symptoms of stress.
- Creating an individualized stress management plan.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Employee, LEO

**MPOETC CLEE Hours:** 7

**CLEE ID #:** CLE00795

# Supervisory Development

**Course Description:** As per Management Directive 535.1 Amended, all first-level civilian supervisors shall participate in Supervisory Development training within six months of hire or promotion. Through this course, new supervisors or those who have not previously attended their Department – or Office of Administration – sponsored Basic Supervision will have the opportunity to further develop supervisory competencies. Topics will include: The Changing Role and Functions of Supervisors, Leadership, Conflict Management, Coaching, The Performance Management System, Leave Administration, Classification, Labor Relations, MAP and SEAP for Supervisors, Sexual Harassment, and Workplace Violence.

**Instructional Hours:** 5 Day/37.5 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Learn how to effectively communicate with others.
- Obtain knowledge on interviewing techniques.
- Have knowledge on:
  - Benefits and Leave Administration.
  - Classification.
  - Labor Relations.
  - MAP/SEAP and Harassment Awareness.
  - Prevention and Cultural Awareness.
- Learn and incorporate the values of time management.
- Know how to deal with conflict management.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** Civilians



# Support Staff Symposium

**Course Description:** This symposium is designed to offer a selection of brief topics to enhance and enrich knowledge and skill levels of those involved in support positions. Topics include (but are not limited to): Proofreading, Teambuilding, Stress Management, Time Management, Conflict Management, Customer Service, Interpersonal Skills, Written Communication, Grammar and Punctuation, and certain Administrative Regulation (AR) reviews.

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Define Customer Service.
- Implementing ways to improve customer service.
- Defining conflict.
- Learn to manage conflict with others and yourself.
- Learn to prioritize and plan within Time Management.
- Realization of how stress affects us.
- Preventative actions dealing with stress.
- Learn telephone tips and techniques and obtain telephone etiquette.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** Civilians

**Additional Information:** This course is targeted to Clerical support on all levels.

# Survival Spanish

**Course Description:** In this course, instruction will be provided on the basic of the Spanish Language. By using the building blocks of the alphabet, numbers, and pronunciation rules to develop the reading, writing, and speaking in Spanish. Arrest commands and controls, and traffic stop expressions will be practiced in Spanish. In addition, the class will focus on the investigation of criminal and patrol related incidents in Spanish. The student will utilize these skills during a practicum and role play(s) on the final day.

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Have limited interactions with victims, witnesses, and defendants in their native language of Spanish.
- Gather information when dealing with Spanish speaking individuals to complete necessary reports.
- Say arrest commands and control expressions in Spanish.
- Handle general/unknown-risk and known-risk/high-traffic stops in Spanish.
- Recognize Spanish street slang, gang slang, drug terms, and weapon terms.
- Recognizing imminent danger words and when to take safety precautions.
- Understand cultural and behavioral information to enhance officer preparedness.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, PSP Employee, LEO, MP

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# **Surviving Traumatic Incidents**

**Course Description:** This course is a one-day lecture on Surviving Traumatic Incidents. This lecture is designed for all officers, regardless of rank or assignment, and focuses on surviving traumatic incidents based on the presenters' own personal stories of survival. The presenters were critically injured in the line-of-duty and provide personal and valuable insight on how they each survived this incident. The lecture will discuss issues related to how an on-duty traumatic incident can involve an officer's personal life, family, and Department. The lecture will also address the need to develop a survival mindset, post incident action plans, and the issues associated with recovering both mentally and physical from these types of incidents. This lecture allows the students to understand and define the "victim" as well as the stages of grieving and the "fight or flight" response. They learn how to approach an injury from a logical standpoint NOT an emotional perspective. Students will be able to adhere to the will to survive.

**Instructional Hours:** 1 Day/8 Hours

**Audience:** PSP Enlisted, MP, LEO, LCI, and PPC

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00716

# Tactical Carbine for Responding Officers

**Course Description:** This course is designed for police officers that may need the patrol carbine during an un-planned event (active shooter, domestic terrorism, domestic situations and other dynamic calls where a first responder might employ a rifle). This course will enhance the student's ability to deploy and "work" the patrol rifle in a variety of situations. Skills will be enhanced in shooting and moving, deploying from the patrol vehicle, shooting at night, jam clearing and reloading and transition to other force options. While there is no prerequisite, the student should have a solid understanding of the M16/M4 carbine platform. This course is limited to 16 students per class.

**Instructional Hours:** 3 Days/24 Hours (Second day will be a scheduled PM shift to allow for dim-light firing)

## Equipment Needed:

- A shoulder fired rifle equipped with a forward assist chambered in 5.56 NATO or .223 Remington that accepts standard US Army mil-spec magazines.
- 1000 rds. of ammunition.
- Three 20 or 30 round magazines.
- Personal ballistic vest.
- Eye and hearing protection.
- Ball cap and rain gear.
- Duty belt and 100 pistol rounds are also required for transition drills.
- Hard armor and helmet are optional. (PSP Members will be supplied with all rifle and pistol ammunition at the training venue).

**Instructional Objectives:** Upon completion of this course, the student will be exposed to, and have physically participated in the following skills, concepts, and actions:

- Nomenclature/history/terminal ballistics of the .223 & 5.56.
- Limitations of shooter and platform (what the gun can and cannot do).
- Malfunctions and jam clearing.
- Four points of contact: while wearing HARD GEAR vs SOFT GEAR.
- Optics and sights (understanding off-set).
- Support hand use (near vs far vs V grip).
- Combat marksmanship/moving and close/CQB.
- Terminal marksmanship/static and far/zeroing the rifle.
- Reloading: tactical, emergency, pocket, pouch, and bail out bag.
- Moving and shooting/moving while slung.
- Transition to pistol.
- Transition to less lethal.
- Transition to ground & cuffing.
- Cover: real cover/psychological cover/concealment.
- Unnatural shooting positions: kneeling, prone, supine, fetal (urban prone).
- Shooting from in and around fixed cover/elevated platform.

- Shooting from inside a stationary vehicle (glass and intermediate barriers).
- Shooting from outside a stationary vehicle (over under around THRU).
- Aggressing from the car.
- Light for navigation/light for shooting.

This course will be delivered by members of Bureau of Training and Education. The content was derived from PSP FI, Viking Tactical, PSP SERT and other agencies.

**Course Completion Requirements:** Attendance and successfully perform the above listed proficiencies.

**Audience:** PSP, MP

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE00713

# Tactical Communications

**Course Description:** Tactical communications is a disciplined study of verbal communication that will help officer stay calm and professional under verbal assault and generate voluntary compliance from even the most difficult people. This course will increase the officer's awareness of warning signs/verbiage which will enhance their safety. This course also teaches officers to identify when their words have failed and how to transition, through tactics, into the escalation of force. The ability to communicate effectively is an officer's greatest asset. This will enhance officer safety and promote public confidence in law enforcement.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, student will be able to:

- Identify types of verbal and non-verbal communications.
- Communicate in a way that gives us the tactical edge towards successfully fulfilling our objectives.
- Understand that effective communication will maximize officer safety and minimizing the need for physical force.
- Understand that effective communication will enhance the professionalism of the officer and their department.
- Be able to handle verbal abuse through deflection and redirection.
- Recognize evasive verbal responses from subjects in street encounters, traffic stops, etc., which can be valuable indicators of possible danger to the officer(s) involved.
- Identify the five verbal danger signals in field encounters.
- Develop and understand the concepts and importance of active listening skills.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted, LEO, MP

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00544

## **Tactical Evolution Simunition Training (Force on Force)**

**Course Description:** This course examines the tactical response behavior(s) and decision-making process of the student during significant use of force events. A focus will be placed on the student's decision making and counter measures while stress inoculation is introduced via scenario- based training. The student will be critiqued for training purposes and will be asked to articulate his/her actions during use of force events. This training is intended to enhance the over-all educational value of understanding and interpreting Use of Force, Civil standards and Crimes Code articulation, all while demonstrating a hands-on approach.

**It is strongly recommended that students participating in this class be free from injury or medical issues as this class is physical in nature. Students will be required to wear safety gear throughout this training.**

**Students shall dress by way of virtue of their typical assigned uniform. Absolutely no weapons/ magazines or ammunition of any kind will be permitted during this training.**

**Instructional Hours:** 1 Days/8 Hours

**Instructional Objectives:** At the end of this course of instruction, the students will be able to:

- Under supervision of a Department Instructor(s), demonstrate appropriate decision-making techniques during a use of force scenario.
- Under the supervision of a Department Instructor(s), demonstrate the ability to articulate actions taken during a use of force scenario.
- Identify, if possible, the need for further training with use of force.
- Identify best practices for handling use of force incidents.
- Identify available investigative resources within and outside of their agency pertaining to use of force incidents and investigations.

**Course Completion Requirements:** To successfully complete this training, the student must attend the full session and successfully demonstrate and articulate the practical exercises in scenario-based training.

**Audience:** PSP Enlisted; MP; LEO; LCE

**Note:** Municipal Officers may attend this course; however, MPOETC CLEE Hours will not be issued for attending.

# Tactical Patrol Operations

**Course Description:** This course is being presented to train students on tactics, skills to safely conduct pursuits, and the use of force continuums during vehicle & foot pursuits. This course will provide information on techniques of pursuit driving, Precision Immobilization Technique (PIT), pursuit continuum, conducting foot pursuits, and considerations of apprehension. Students will participate in classroom lecture as well as hands-on drills and scenario-based training utilizing simulation. Emergency vehicle operations will be conducted in a portion of this course. Due to the physical nature of this training, students should evaluate their own fitness level prior to enrolling in this course. \*Each course is limited to 12 officers.

This course is also being presented to train police communication operators (PCO) in the management of high stress vehicle and foot pursuit type situations. This course is intended to be a blended training incorporating officers and police communication operators. \*Each course is limited to 6 PCO's.

## Equipment Needed:

- TDU/BDU pants.
- Uniform shirt.
- Department issued boots.
- Soft body armor.
- Issued duty belt.
- ASP baton.
- Taser (without live cartridges).

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** After completion, the officer and PCO will be able to:

- Conduct proper radio transmissions during pursuits
- Conduct safe vehicle precision immobilization technique tactics
- Identify when force should be applied, and the appropriate level of force based on the totality of circumstances
- Assess their environment for cover and concealment options
- Recognize and navigate the hazards of foot pursuits
- Be familiar with proper pursuit policies and procedures, and the PCOs role during the pursuit.
- Demonstrate proper documentation in the CAD for vehicle/foot pursuits.
- Demonstrate proper radio use, verbiage and echo procedure during a vehicle/foot pursuit.
- Effectively manage radio and resources during a pursuit.
- Have participated in several simulated vehicle/foot pursuit scenarios in a role as a PCO, properly integrating the CAD and radio during the scenario.



**Course Completion Requirements:** To successfully complete this training, the student must attend all sessions and successfully demonstrate the skills taught in practical application of the PIT maneuver and all other practical exercises.

**Audience:** PSP Enlisted, MP, LEO, PCO, PSP PCO

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE01013

# Tactical Shooting

**Course Description:** This two-day course is designed to provide students with select skills and techniques necessary to defend and overcome a subject's assaultive behavior during a firearms encounter. Students will participate in pistol and shotgun related drills intended to replicate various components of an appropriate response associated with a critical event.

**Note:** Due to the physical nature of this training, students must evaluate and consider their own fitness level prior to enrolling in this class.

The following topics/techniques will be addressed throughout the course:

- Jam clearing drills.
- Traverse drills.
- Proper utilization of cover.
- Off-hand operation.
- Partial/hostage target engagements.
- Shooting from varied platforms.
- Appropriate incorporation of directed fire.
- Downed officer exercises.

**Instructional Hours:** 2 Days/16 Hours

## Equipment Needed:

- Department-issued handgun and shotgun.
- Body armor.
- Baseball-style cap.
- Ear protection.
- Rain gear.
- Safety goggles or shooting glasses.
- 10 training (dummy) rounds for Department handgun.
- Three pistol magazines or three speed loaders (revolver).
- 300 rounds of handgun ammunition (MP Only, Ammunition for PSP will be provided at training site).
- Five rounds of 12 gauge, 2 3/4" or 3" chambered rifle slug.
- 25 rounds of 12 gauge, 2 3/4" or 3" chambered "00" buckshot.
- Complete set of leather gear including handcuffs and key.
- Durable shirt and cargo pants (BDU) or uniform pants.
- Shoes or boots.
- Sneakers.

**Instructional Objectives:** Upon completion of this course, the student will possess the knowledge and skill required to conduct a thorough building search while maintaining officer safety.

After completion, the student will be able to:

- Demonstrate proper approach and response.
- Identify special problem areas.
- Deliver accurate fire while moving.
- Demonstrate how to shoot from various positions of cover.
- Demonstrate how to treat or self-treat a downed officer while returning fire.
- Execute the use of mirrors and shield to clear corners.
- Explain and perform dynamic entries.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 10-question written examination as well as perform the above listed proficiencies.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours** 16

**CLEE ID #:** CLE00809

# **Technical Aspects of the Opioid Epidemic: Dark Web and Virtual Currency Overview**

**Course Description:** The United States Department of Homeland Security (DHS/HSI) and the Pennsylvania State Police (PSP) are presenting two sessions of a one-day training designed to provide investigators with foundational knowledge of what “Dark Web” and “Virtual Currency” are, and how to identify indicators of such activity during search warrant service and encounters with individuals utilizing such technology. Attendees will also identify resources available when conducting investigations which may encompass such activity. This course should be considered a “beginners guide,” and will not empower attendees with the ability to conduct in-depth investigations involving Dark Web activities.

**Instructional Hours:** 1 Day/8 Hours

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP Enlisted and PACIC personnel, MP (Note: Only active law enforcement personnel are authorized to attend this seminar.)

**MPOETC CLEE HOURS:** 8

**CLEE ID #:** CLE00780

# Technical Collision Investigation

**Course Description:** This two-week course is designed to further enhance the collision investigators ability to analyze motor vehicle collisions. Students will be introduced to an in-depth analysis of Newton's Laws of Motion and how they specifically apply to motor vehicle crashes. There will be a heavy emphasis in the concepts of accelerated motion, airborne situations, and time/distance analysis. Students will also be introduced to the Theory of Conservation of Linear Momentum, along with energy formulae. Outdoor practicums will include methods of measuring vehicle accelerations and airborne vehicle testing.

**A pretest will be administered prior to course attendance.**

## Equipment Needed:

- Students are required to bring a scientific calculator.
- Colored pencils to assist with the hands-on exercises.
- Students are also encouraged to bring a Blue-Blitz Traffic template.

**Instructional Hours:** 10 days/80 hours

**Instructional Objectives:** After completion, the student will be able to:

- Calculate the speed of a vehicle that was airborne.
- Calculate the speeds of vehicles involved in head-on/rear end type collisions by applying Conservation of Linear Momentum Analysis.
- Understand and calculate the change of velocity for vehicles involved in collisions.
- Apply time and distance relationships to collision investigations.
- Calculate vehicle acceleration.

**Course Completion Requirements:** Attendance and successfully pass (80% or above) a written examination.

**Prerequisite(s):** Pennsylvania State Police On-Scene Collision Investigation – Level II. A copy of the certificate must accompany the application for enrollment in this course.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 80

**CLEE ID #:** CLE00546

# Testifying in Court

**Course Description:** This course is designed to improve the officer's courtroom performance. The course includes criminal and civil court case preparation, District Attorney's expectation of a prosecution witness as well as liability and civil court considerations. There will be several handouts that the students will receive to take with them to assist them with future court cases.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Define Reasonable Doubt.
- Recite the differences between historical and idealistic attitudes of police officers testifying in court.
- List reasons why an officer's professionalism while he/she is presenting testimony affects the jury's opinion.
- List obstacles that police have to overcome when presenting a case.
- Explain why preparation is important.
- Explain the importance of police reports.
- List the different components of the criminal justice system that use police reports.
- List the three goals of testimony.
- List the techniques that help a police officer's testimony to be remembered.
- List Defense Attorney's tactics used to discredit police officer's testimony.
- Name the two sides of the Adversarial Criminal Justice System.
- Recite the role of the police officer in the Adversarial System.
- Describe the discovery process.
- List the four goals of a police officer's testimony.
- Name five tips for testifying.
- Describe the standard flow of case presentation.
- List five suggestions for being a competent witness.

**Course Completion Requirements:** Attendance and successfully pass (75% or above) a 20-question written examination.

**Audience:** PSP Enlisted, PSP Employee, MP

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00547

## **Time n' Conflict**

**Course Description:** Time and conflict management are areas that can cause stress and uneasiness as we encounter them in our daily activities. Discover ways to enhance your management of time in striving to effectively utilize your personal time. Explore the areas where conflict arises. Become aware of ways people deal with conflict, how to manage a conflict within yourself, and how to manage conflict with another.

**Instructional Hours:** 1 Day/7.5 Hours

**Instructional Objectives:** After completion, the student will be able to:

- To identify opportunities for changing how you spend your time.
- To make specific plans for making the changes you feel are most important.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP; Civilians

# Understanding the Sovereign Citizen

**Course Description:** The purpose of this course is to enhance officer safety by providing an overview of the ideologies behind the anti-government "Sovereign Citizen" movement. This course will illustrate the increasing challenges and dangers faced by law enforcement personnel when dealing with these individuals. Criminal activities, tactics, and "Paper Terrorism" techniques used by "Sovereigns" will be discussed and studies of known individuals and groups will be conducted.

**Instructional Hours:** 1 Day/6 Hours

**Instructional Objectives:** The instructional goal of this class is to enhance officer safety by providing students with an understanding of the ideologies, tactics, and criminal activities of individuals involved with the anti-government "Sovereign Citizen" movement and the hazards presented when dealing with such individuals.

After completion, the student will be able to:

- Define the meaning of the term "Sovereign Citizen."
- State which personality types may identify with or be recruited by sovereign groups.
- Explain the origins of the Sovereign Citizen Movement.
- Explain the significance of the county Sheriff in sovereign ideology.
- Provide examples of criminal activities engaged in by some sovereign individuals or groups.
- Provide examples of written indicators of sovereign beliefs.
- Provide examples of verbal indicators of sovereign beliefs.
- Explain the Redemption Theory.
- Provide examples of acts of "Paper Terrorism" committed by some sovereign citizens.
- Reference applicable sections of the Pennsylvania Crimes Code when investigating activities of suspected sovereign citizens.
- Provide the names of known individuals or sovereign groups and identify which groups are active within Pennsylvania.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a 10-question written examination.

**Audience:** PSP, MP, LEO

**MPOETC CLEE Hours:** 6

**CLEE ID #:** CLE00549



# Vehicle Based Firearms Techniques

**Course Description:** This course is designed for law enforcement officers who operate and encounter vehicles in the course of their daily duties and may have the need to engage subjects using rifles and pistols from non-typical positions in and around vehicles. This course involves shooting in, from, around, and under vehicles.

**Equipment:** General range safety gear; weather appropriate clothing; law enforcement patrol rifle with sling, 1500 rounds of ammunition, and at least three, 30-round magazines; pistol with **strong side** holster, 500 rounds of ammunition, and at least three magazines; weapon maintenance gear; elbow and knee pads are highly recommended. Ballistic vest; hard armor is at the discretion of the participant. *\*PSP Members will be issued all necessary ammunition at the training venue.*

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** At the conclusion of this course, trainees will have been instructed in, and should finish the course have a working knowledge of the following concepts:

- **100% round accountability;**
- Weapon handling safety;
- Confirming rifle and pistol zero;
- Recognizing and overcoming optic/muzzle offset;
- Driving the gun to multiple targets and varied points;
- Non-typical barricade and vehicle shooting;
- Shooting while moving;
- Support side shooting and transitioning;
- Adapting to multiple positions in, around and under vehicles;
- Transitioning to the pistol and back to the rifle as needs and engagements dictate
- One and two-person drills to simulate fighting from and around vehicles

**Course Completion Requirements:** Attendance of all training session hours. Students will receive a certificate if they satisfactorily perform in the above listed proficiencies. There is a 10-question knowledge check.

**Audience:** PSP Enlisted; MP

**Prerequisite(s):** PSP Tactical Carbine for the Responding Officer or equivalent. (Equivalency status based on a general knowledge of the enrolled trainee. For example, a member of PSP SERT would be exempt from the prerequisite. A municipal officer who is known to PSP Staff as a competent weapon handler would be exempt on a case-by-case basis).

**MPOETC CLEE Hours:** 24

**CLEE ID #:** CLE01082

# Vehicle Equipment

**Course Description:** This course is designed to educate the patrol officer in expanded methods of traffic enforcement through a better understanding of Chapter 67. The course provides detailed examples of enforceable equipment violations utilizing the Unlawful Activities Section, PAVC 75, 417(b,2), Title 67, Transportation and Current Vehicle Inspection Standards. Students will be shown a variety of infographic examples of common violations. Students will then be educated on the appropriate methods to successfully enforce and prosecute citations of such infractions.

This course is presented by the Pennsylvania State Police, in partnership with the Traffic Safety Research Prosecutors of PA. Instructors are members of the Pennsylvania State Police.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** To expose the students to commonly overlooked vehicle code violations involving the equipment and condition of passenger cars, light trucks, and motorcycles that are governed by the PA Vehicle Code.

After completion, the student will be able to:

- Have reviewed the statutory authority of the Vehicle Code.
- Discussed the legal difference between "probable cause" and "reasonable suspicion."
- Explored Section 4107(b,2) of the Vehicle Code in detail.
- Explored Title 67, Transportation.
- Have been given multiple examples of vehicle equipment violations that are current based on title.
- Prepared mock traffic citations for such violations.
- Discussed current case law as it relates to vehicle equipment violations.
- Participated in a mock summary trial for such a violation.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a 10-question written test.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00550

## **Vehicle Equipment – Applied**

**Course Description:** This course prepares or reinforces the patrol officer's ability to identify and successfully prosecute vehicle equipment violations. Case law, federal guidelines, and prosecution tactics are stressed. The focus of this course is passenger cars, minivans, and light trucks. This course includes a practical training exercise on day two, in which students will apply the previous days training. Violations observed during this exercise, in a controlled environment, will be discussed in greater detail upon return to the classroom. Mock traffic citations will then be prepared for the violations observed during the exercise.

This course is presented by the Pennsylvania State Police, in partnership with the Traffic Safety Research Prosecutors of Pennsylvania. Instructors are members of the Pennsylvania State Police.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Explain the recent case law decisions regarding equipment violations.
- Explain commonly observed equipment violations encountered.
- Explain the proper procedure to initiate a traffic citation through the Pennsylvania Inspections Regulations.

**Course Completion Requirements:** Attendance and successfully pass (70% or above) a 10-question written test.

**Audience:** PSP Enlisted, MP

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00551

# Vehicle Search and Seizure

**Course Description:** This course will provide the patrol officer with an understanding of appropriate search and seizure practices as they relate to vehicles and their occupants. Areas of concentration will include an examination of state and federal constitutional standards; adherence to the search warrant requirement; appropriate utilization of exceptions to the search warrant requirement; and matters related to levels of police/citizen interactions. A description of current and relevant case law will be provided and discussed as well as current trends in the hiding of contraband.

**Instructional Hours:** 1 Day/8 Hours

**Instructional Objectives:** After completion, the student will be able to:

- From memory, identify the requisite suspicion necessary to initiate a lawful vehicle stop, as mandated by Title 75, Pa.C.S. Section 6308(b).
- From memory, explain the manner in which all searches and seizures must be implemented, as required by the 4th Amendment of the U.S. Constitution and Article 1, Section 8, of the PA Constitution.
- From memory, state the six recognized exceptions to the warrant requirement, as discussed in class.
- From memory, identify the two circumstances that must be present to conduct a search pursuant to the automobile exception to the warrant requirement, as cited in *Commonwealth v Gary*.
- From memory, identify the two factors that must be established to support a search pursuant to the valid consent exception to the warrant requirement, as cited in *Commonwealth v Reid / Commonwealth v Strickler*.
- From memory, explain the scope of a proper Terry search of an automobile, as cited in *Commonwealth v Morris*.
- From memory, identify the three factors that permit a search in accordance with the plain view exception to the warrant requirement, as cited in *Commonwealth v Wells*.
- From memory, explain the two rationales that support the search incident to arrest exception to the warrant requirement, as discussed in class.
- From memory, identify the two factors that must be established to support a search pursuant to the inventory search exception to the warrant requirement, as cited in *Commonwealth v Hennigan*.

**Course Completion Requirements:** Attendance and successfully pass a written exam (75% or above).

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 8

**CLEE ID #:** CLE00552

**Additional Information:** Dress for current weather forecast. A discussion and demonstration of common vehicle search techniques will be conducted in the parking lot.

# Vehicle Stop Tactics

**Course Description:** This course deals with unknown risk vehicle stops, high-risk stops, and nighttime stops. The program includes practical exercises in stopping vehicles, responding to emergencies, officer down drills, and handling of firearms. In addition, alternate vehicle stop techniques will be discussed. The student will also be trained in assessment of risks and threat cues by drivers and passengers; safe positioning of police and violator vehicles; safe methods for approaching vehicles and making contact with driver/passenger; how to stop and approach vehicles other than passenger cars; case law regarding vehicle stops; safe methods for conducting "felony," or high-risk stops. There will be a variety of scenario's in which the student will be required to make split-second "shoot, no shoot" decisions. There will be live Simunitions used throughout the training. Head and neck protection will be provided.

## **Equipment Needed:**

- Groin protector.
- Soft-body armor.
- Flashlight.
- Duty-belt with related equipment.
- Long sleeve shirts are highly recommended.

**Instructional Hours:** 2 Days/16 Hours

**Instructional Objectives:** To give Patrol Officers the tactics and know-how needed to safely conduct traffic stops and train the tactics needed for survival when an encounter becomes deadly. To also familiarize the student with the "Objective Reasonableness Standard" based on what actions they take in a deadly encounter.

**Course Completion Requirements:** Attendance and successful completion of a 5-question knowledge check.

**Audience:** PSP Enlisted, MP, LEO

**MPOETC CLEE Hours:** 16

**CLEE ID #:** CLE00553

# **Violent Crime Behavioral Analysis Seminar**

**Course Description:** The Federal Bureau of Investigation (FBI) and the Pennsylvania State Police (PSP) are presenting a three-day seminar designed to train criminal justice professionals in violent crime behavioral analysis. The seminar focuses on the behavioral examination of violent and repetitive crimes, including but not limited to threatening communications, sexual assault, crimes against children, and homicide.

**Instructional Hours:** 3 ½ Days/28 Hours

**Audience:** PSP Enlisted, MP (Note: Only active law enforcement personnel are authorized to attend this seminar.)

**MPOETC CLEE HOURS:** 28

**CLEE ID #:** CLE00749

# Warm Weather Woodland Survival

**Course Description:** This course is designed to educate Pennsylvania Law Enforcement in becoming familiar with basic survival equipment and techniques during warm weather conditions. This course will utilize both classroom lecture and outdoor practical exercises that each student will perform. The course will require the student to spend a night in a survival situation while utilizing shelter building skills, fire building skills, and navigation skills.

**Due to the physical nature of this course student should evaluate their physical conditioning.**

This course is co-sponsored by the Pennsylvania State Police and the Pennsylvania Game Commission. Instructors will be from the Pennsylvania State Police and the Pennsylvania Game Commission

## Equipment Needed:

- BDU Pants (black for PSP).
- Uniform shirt.
- Patrol boots.
- Ballistic vest.
- Duty belt with weapon.
- Jacket (cruiser).
- Minimum 5" fixed blade knife (preferred, but not required).

**Instructional Hours:** 3 Days/24 Hours

**Instructional Objectives:** To develop an understanding of basic survival decisions and to remain safe until they are able to self-rescue or are found by searchers. Be able to develop their own personal emergency survival kit and learn what items are essential for survival situations in Pennsylvania.

After completion, the student will be able to:

- Calculate their pace for distance determination in land navigation.
- Determine direction.
- Demonstrate how to start a fire with only methods and materials shown.
- Construct a shelter using materials provided and natural materials that are available.
- Identify warm weather injuries and proper treatment.
- Identify insect/snake injuries and proper treatment.
- Demonstrate and use diverse types of rescue signals.

**Course Completion Requirements:** Attendance and successfully demonstrate shelter building, fire building, and basic navigation skills.

**Audience:** PSP Enlisted, MP, LCE, LEO, MIL

**MPOETC CLEE Hours:** 24 - **CLEE ID #:** CLE00626

# **White Supremacist Activity in the US/Recognizing and Investigating Hate Crimes**

**Course Description:** This one-day lecture gives officers a look into the current white supremacist activity in the United States and assists them with recognizing and investigating hate crimes. The first half of this lecture will focus on America's major white supremacist groups and the threat they pose to officer and public safety. The second half of this lecture will help officers in knowing when they are dealing with a hate crime. This session helps federal, state, and local law enforcement officers recognize hate crimes and understand their unique nature and community impact.

This lecture is being presented by the Anti-Defamation League (ADL). The ADL is the country's most respected private authority on extremism, terrorism and hate crimes, and the leading nongovernmental trainer of American law enforcement on topics ranging from fighting extremism to building relationships with the communities they serve.

**Instructional Hours:** 1 Day/8 Hours

**Audience:** PSP Enlisted, MP, LCE, LEO, PPC

**MPOETC CLEE HOURS:** 8

**CLEE ID #:** CLE01031



## Written Communication

**Course Description:** This course is open to all Pennsylvania State Police (PSP) personnel. It is designed to give participants an opportunity to evaluate and enhance their own writing style and skill. The major focus will be on planning and organizing written communication for greater impact. Modules on correcting common grammar and punctuation errors and editing writing samples are also included.

**Instructional Hours:** 1 Day/7.5 Hours

**Instructional Objectives:** After completion, the student will be able to:

- Plan their writing.
- Organize their writing for greatest impact.
- Use correct grammar and punctuation.
- Successfully edit their own writing.
- Write with more clarity, brevity, and impact.

**Course Completion Requirements:** Attendance and successful completion of a knowledge check.

**Audience:** PSP; Civilian