

## AUTHORIZATION FOR RELEASE OF EMPLOYMENT INFORMATION

<b>Authorizer's Name:</b>		<b>Type or print information</b>
<b>Current street address:</b>		
<b>City, State, Zip code:</b>		
<b>Telephone number:</b>		
<b>Date of birth:</b>		
<b>Personnel ID Number:</b>	(If known)	
<b>Social Security Number</b>	_ _ _ _ _ (Last 4 digits only)	

### TO WHOM IT MAY CONCERN

I am currently or formerly employed by the Pennsylvania State Police. I have applied for employment with

\_\_\_\_\_.  
Name of Prospective Employer

I hereby authorize any representative of the Pennsylvania State Police to release any employment information in its possession to any representative of the prospective employer named above who bears this authorization. The intent of this authorization is to give my consent for full and complete disclosure of my employment information. I reiterate and emphasize that the intent of this authorization is to provide full and free access to my employment information, however personal or confidential it may appear to be, to any representative of the prospective employer named above bearing this authorization.

I hereby release the Pennsylvania State Police, including its personnel, both individually and collectively, from any and all liability for damages which may at any time result to me, my heirs, my family, or my associates because of compliance, or attempted compliance, with this authorization.

A photocopy or facsimile copy of this release form shall be valid as an original thereof, even though the said photocopy or facsimile copy does not contain an original writing of my signature. This waiver is valid for a period of one year from the date of my signature. Should there be any questions as to the validity of this release, you may contact me at the address listed on this form.

Authorizer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send requests to:  
 (US Mail) Pennsylvania State Police, Labor Relations Office,  
 Personnel Records Coordinator, 1800 Elmerton Avenue, Harrisburg, PA 17110  
 (Telephone) 717-787-6941  
 (Email) ra-verifyemployment@pa.gov